TECH NOTES
CLA Technical Services Chapter

November, 1983

Vol. 5, no. 3

TECHNICAL SERVICES CHAPTER ACTIVITIES

AT CLA

Monday, December 5, 1983

*Business Meeting: 10:00-10:30* Convention Center Room 208

Coffee and Danish will be served

*Discussion Groups: 10:30-12:00* Convention Center Rooms 207, 208, 209


GEAC presented by Mariam O'Dell, Pasadena Public Library

INNOVACQ presented by a vendor representative

RLIN presented by Klaus Musmann, Los Angeles Co. Law Library

*Cataloging Discussion Group: Bill Petru, Hewlett-Packard Corp., will describe and comment on the Virginia Tech Library System and Florence Payne, Mountain View Public Library, also a user of the system will serve as reactor.

Pat Thomas, Stockton-San Joaquin County Public Library and current chair of the ALA RTSD committee on cataloging: description and access, will talk about topics which will be discussed at ALA Midwinter Meeting in January. She will answer questions about cataloging issues which are of concern to the discussion group.

Other topics: level of staffing assigned particular tasks in different cataloging settings, other online catalogs with which people may be familiar, minimum level cataloging, authority control-use and kind of authority work,
CLA ACTIVITIES CONTINUED

*MICROCOMPUTER DISCUSSION GROUP: 3 or 4 people will briefly describe use and application of microcomputers in technical services sections. The speakers have not be set yet.

PROGRAM 1:00 PM-4:30 PM  SIMMONS ROOM 3 & 4, HYATT REGENCY

"MAXIMIZING Productivity, Reducing Backlogs: It Can be Done" is the title of this winter's Annual Technical Services Chapter Program. Plan to attend and hear public and academic librarians speak on this topic December 5th, 1:00 PM to 4:30PM at the Simmons Room 3 and 4, Hyatt Regency Oakland Hotel.

Our speakers will describe their successful efforts at increasing cataloging productivity using a variety of methods. Eleanor Crary, Deputy County Librarian, Technical Services, Alameda County Library, will view the problem from a total technical services perspective, rather than just viewing it as a Catalog Department problem.

Tamara Frost, Chief, Catalog Dept., Green Library, Stanford University, will describe Stanford's new staff organizational pattern, the primary purpose of which is increase cataloging productivity.

Judy Moomaw, University of California, Davis will describe increasing serial cataloging through the use of contributed copy and the restructuring of staff positions.


Elizabeth Dickerson, Stockton-San Joaquin County Public Library, will conclude program with a discussion of some successful procedures implemented at the Stockton-San Joaquin County Library as well as her general reaction to the topic of the day.

*NOTE TIME CHANGE FROM PRELIMINARY PROGRAM

1984 ELECTIONS

By now members have received and returned, I trust, ballots for the election of 1984 officers for the Technical Services Chapter. Election results will be announced and new officers introduced at the Technical Services Chapter business meeting, Wednesday, December 5 at CLA.

Candidates are:
Vice President/President Elect

Tom Johnson, Riverside City & County Public Library

Cliff Phillips, Inglewood Public Library

Secretary

Rita Jones, Covina Public Library

Juanita Young, Palos Verde Library District

Continuing officers will be Sandra Vella, UC Davis, President; Sheila Lai, CSU Sacramento, Treasurer.

Many thanks to Nominating Committee: Angie Docker, Santa Ana Public; Mariko Kaya, Los Angeles Co.; and Dee Near, Merced Public.
SOUTHERN REGION CATALOGING DISCUSSION GROUP

The Cataloging Discussion Group met at UCLA on Wednesday, October 26. Cataloging problems brought by participants were discussed; and, George Gibbs, Head of the Cataloging Department at the University Research Library, UCLA, talked on minimal level cataloging at UCLA. Dorothy McGarry gave the group a tour of URL's Catalog Department and a demonstration of ORION, UCLA's technical processing system.

The next meeting will be at the CLA conference on Monday, December 5.

MICROCOMPUTER DISCUSSION GROUP

Fairfield-Suisun Community Library, Solano County, was the location of the first meeting of the Technical Services Chapter's newly formed Microcomputer Discussion Group. Joseph Ryus, UC Berkeley, lead the discussion by saying micros will not replace large databases or large computers, such as RLIN or OCLC. He also described a project he was doing for RTSD using a micro which involves studying the subject strength of various collections by recording the number of records in specific LC class number ranges. The micro is used to analyze the data as well as organize it.

Other speakers which briefly described other micro applications and uses within a library were:

Martha Konopka, Fairfield-Suisun Library (Solano Co), described the use of Apple II (modified) as a backup to the CLISI circulation system and the Public Access Computer Program. Vacaville Public Library currently has a pay, public access micro. Fairfield-Suisun and John F. Kennedy libraries will be installing them within the next 18 months.

Constance Thompson, UC Berkeley, described the conversion of bibliographic records using REMARK. Her discussion covered security of the discs, tracking progress of conversion, keying content of drawers to discs, training of staff, problems. She emphasized that staff must be trained to review work for errors before continuing to next record.

Liz Gibson, Systems and Automation Consultant at the State Library, presented the State Library program to help public libraries train adults in the area of computer literacy. The program will train library staff and establish regional training centers for on-going, continuing education for staff for libraries which want to establish computer literacy programs within the community. She also described various ways the State Library was using micros in-house. She also identified 3 areas of application for micros- management which is not a library specific application, library functions which only occur in libraries, word processing which is a general application.

The meeting concluded with a review of the literature and recommendations on newsletters. There are 3 newsletters recommended for libraries using or interested in microcomputer applications.

Access: Microcomputers in Libraries. DAC Publications, P.O. Box 764, Oakridge, OR 97463

Library Systems Newsletter (American Library Association Library Technology Report)
ALA, 50 E. Huron St., Chicago, IL 60611

Small Computers in Libraries. University of Arizona, Graduate Library School, 1515 East 1st St., Tucson, AZ 85719
Approximately 20 people attended the organizationally meeting at the Arthur Turner Library, West Sacramento (Yolo Co) on November 10 despite the rain. This group is open to anyone in the Central Valley in Northern California who is interested in Technical Services and wants to discuss problems, gain information, and meet with other staff. The next meeting of the group will be in February at the Stockton-San Joaquin County Library at Stockton. A mailing will be made to members prior to the meeting.

Topics raised and discussed at the meeting were:
Authority Control and machine readable databases (bibliographic)- how to apply authority control, kinds or types of control to apply, level of staff doing work, using a vendor to apply authority control, building authority files in machine-readable form, sharing/access to machine-readable files. Conclusion of the group was that authority work will continue to be performed manually for considerable time. It will take 3 or 4 generations of computerized authority software to replace the majority of manual work. Some of the work will probably not be replaced- the thinking to create the original authority record.

Copy cataloging. Most libraries are accepting LC copy and contributed member copy from the bibliographic utilities. Most libraries used trained paraprofessional staff to do copy cataloging. Records should be reviewed by another person before card production or transference or keying into local database to reduce errors. The level of staff was secondary to the act of review. Paraprofessional who are trained work very satisfactorily.

George Newton, Sacramento Public Library, described the application of an electronic spread sheet program to analyze work load and project staff needs to achieve specified deadlines or to develop deadlines based upon current staffing pattern. A TRS 80 and a daisy wheel printer generate labels for processing books. The other major application is word processing.

Sacramento State University Acquisition Department staff describe their use of the Innovacq system.

Alternatives to card catalog and getting an online catalog was a major topic for discussion. The basic conclusion of the group was that the cost of a local system may prohibit sophisticated searching software such as is available when searching a bibliographic utility. A backup catalog should also be available or computer hardware needs to be replicated or multiple processors are needed.

Other topics were raised. Much information was exchanged. The enthusiasm was high. all attendees endorsed a next meeting.

TECH NOTES is the newsletter of the Technical Services Chapter of the California Library Association, 7171 K Street, Suite 300, Sacramento, CA 95814. Published 4 times a year: March, July September, November. Items for TECH NOTES should be mailed to Martha Konopka, editor. Deadline for next issue is March 1, 1984.
The Southern Section of the Technical Services Chapter sponsored a Fall program on automated acquisitions at the Santa Fe Springs City Library on Friday, October 7. Three speakers--Kitty Simmons of Loma Linda University, Susan Clifford of Hughes Aircraft and Pat Del Mar of Long Beach Public Library--spoke on their libraries' experiences with Automated Acquisitions Systems. Loma Linda University uses the OCLC Acquisitions subsystem; Hughes Aircraft uses a microcomputer based system developed by Data Trek Incorporated (DTI) of Encinitas, California; Long Beach Public Library uses Brodart's OLAS (Online Acquisitions System). Topics included in the presentations were preorder searching, ordering, order slip/purchase order creation, receiving and fund accounting.

More than 60 people attended the program. All the participants who evaluated the program rated the program as whole to be either excellent (73%) or good (27%).

"The time has come," the Walrus said, "to talk of many things."  
Lewis Carrol. Through the looking glass

The time to renew your membership or to join the Technical Services Chapter is upon us. Please use the form below. Copy the form and give it to a friend.

CALIFORNIA LIBRARY ASSOCIATION  
TECHNICAL SERVICES CHAPTER  

1984 - MEMBERSHIP APPLICATION FORM - 1984

NAME: ________________________________  NEW MEMBERSHIP __________

ADDRESS: ________________________________  RENEWAL __________

CLA MEMBER - $3.00 __________

NON-CLA MEMBER - $5.00 __________

Make checks payable to: CLA Technical Services Chapter, and send it to: Sheila Lai, Room 600, CSU Sacramento Library, 2000 Jed Smith Drive, Sacramento, CA 95819. Thank you.

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