PRESIDENT'S MESSAGE

In this final issue of *Tech Notes* for 1989, I would like to thank all Chapter members who enthusiastically supported and participated in the Chapter activities. I would particularly like to acknowledge and thank the Executive Board members, Jim Dwyer (Vice President/President Elect), Sandra Kersley (Treasurer/Membership Coordinator), Karleen Darr (Secretary), and the Editor of *Tech Notes*, Gina Roth. Especially I would like to thank Secretary Darr who took over from the Treasurer/Membership Coordinator the responsibility of maintaining the Chapter’s membership information in the RLIN database in order to produce mailing labels. Thank you to Kathleen Bales of RLG who graciously allows us to keep membership data in the RLIN database and who provides guidance to the Chapter Officers who need access to that information. I would also like to acknowledge the Chapter’s Program Planning Committee members and Discussion Group Leaders of the North and South whose names I will list below. Program Planning Committee, Southern Region: George Gibbs, Joanne Kim, Sandra Kersley; Northern Region: Jim Dwyer, Brenda Crotts, Jean Gordon, Vivian Pisano. Discussion Group Leaders, Southern Region: Acquisitions: Lisa Stevens, Jean Alexander; Cataloging: Ruth Boyer; Microcomputer: Joanna Dunklee; Serials: Sally Tseng; Northern Region: Acquisitions: Meta Nissley; Cataloging: Pat Thomas; Microcomputer: Brenda Crotts; Serials: Valerie Bross. I would also like to thank George Gibbs and Joanne Kim who served as the Nominating Committee in addition to their service as the Chapter’s Program Planning Committee for the South for two years, and thank Celia Bakke (the former President) who served as the Chair of the Nomi-

inating Committee and gave warm guidance to me as her successor on numerous occasions.

I know that there are many other members who have not been mentioned by name and yet have supported and contributed time and effort to the success of our Chapter, and to these I convey special thanks for their dedication and commitment.

In retrospect, with all the assistance I received from the Officers and Chapter members, I feel comfortable in saying that we had a fantastic year financially and in achieving the Chapter’s major goal of bringing national issues and concerns in the field of technical services to the state-level and to keep members abreast with time and technology by providing meetings and workshops. Especially, I am very pleased that the Chapter has established a tradition of jointly planning programs for the North and South in order to keep members on the same wave length by sharing topics for meetings and also to pull resources together by sharing speakers. This enabled the Chapter to bring top-notch speakers from out-of-state when necessary.
Following this issue of *Tech Notes*, the election ballot will be sent to you by the Secretary. On the ballot, in addition to the election of new Officers, will be two issues: 1) the proposed change of the term of the Secretary to two years and 2) the proposal to raise the membership dues to a more realistic amount in order that the Chapter can continue to provide excellent programs and maintain the high quality newsletter, *Tech Notes*. I ask you to take a moment to review the ballot upon receipt and take the opportunity to vote.

Finally, I would like to remind those members who have slipped in renewing their membership to do so immediately so that important future announcements will not be missed. See you all at the CLA Annual Conference in Oakland at our Chapter programs!!

Sue C. Lim  
President

**500 (NOTES, GENERAL)**

It’s election time again and within the next few weeks you will be receiving a ballot. In addition to the usual slate of Officers, there will be two issues on which to vote.

The first is a bylaws amendment which would change the Secretary’s term of office from one to two years. This would provide additional organizational continuity and reduce duplication of effort (transferring files and other information, etc.)

The second is a proposal to raise annual Chapter dues from $3 for CLA members and $5 for non-CLA members to $5 and $10 respectively. Your dues pay for *Tech Notes*, TSC and Discussion Group programs at the CLA Annual Conference, and all operational expenses. Currently we are operating on a rather threadbare budget and are receiving some additional conference funding through CLA thanks to the quality of this years program and the much appreciated cooperation of the Automated Library Services Committee. We would like to continue to offer top quality programs and cannot expect that additional money from CLA in the future. What else could you buy with that kind of money these days? Fast food and Roloids for one or half a used paperback book? Seriously, though, I do urge you to vote for this modest increase and thank you for your continuing support.

An even better way to support the activities of the TSC while you meet new colleagues and expand your professional horizons is to serve as Leader of a Discussion Group. Please let me know if you are interested in serving or would like more information.

Finally, there will be a pre-conference on AACR2 at CLA on Friday, November 9. Those of you who are CLA members will receive (or have already received) the form as an insert to the August issue of the *CLA Newsletter*.

Jim Dwyer  
Vice President/President Elect

**CLA/TSC CANDIDATES**

In September the Chapter will be mailing a ballot to fill two Officer vacancies: Vice President/President Elect and Secretary. Following is the biographical information each candidate has supplied to assist you in deciding your vote. Ballots will be sent in a separate mailing.

**Vice President/President Elect:**

**Diane Bebbere**, Assistant Director, Technical Services, Palos Verdes Library District.

**Professional Experience:**

- Assistant Director, Technical Services, Palos Verdes Library District (1987-present)
- Supervisor, Automated Services, Palos Verdes Library District (1985-1987)
- Reference Librarian, Palos Verdes Library District (1980-1985)

**Professional Memberships:**

- CLA, CLA/TSC, ALA (including LAMA, LITA, RTSD), SCTPG, UCLA GSLIS Alumni Association.

**Professional Activities:**

- President, UCLA GSLIS Alumni Association (1988-1989)
- Secretary, LITA Optical Information Systems Interest Group (1986-1988)
- Member, LAMA/SASS Acquisitions Committee (1988-present)
- Speaker at CLA/TSC programs: "Shelving the Shelflist," Cataloging Discussion

Terry L. Zinser, Saddleback College.

Education:
-MS, Library Science, University of Southern California.
-BA, Geography, CSU, Northridge.

Professional Experience:
-Saddleback College (1989-present)
-Cerritos Community College (1981-1985)
-College of the Siskiyous (1973-1981)
-Lockheed California Co. (1968-1970)

SECRETARY:

Karleen Darr, Associate Librarian, Carlson Health Sciences Library, University of California, Davis.

Education:
-BA, University of California, Davis.
-MLS, UC Berkeley.

Professional Experience:
-Assistant Head and cataloger, Technical Services Dept., Carlson Health Services Library, UC Davis.

Professional Memberships:

Professional Activities:
-CLA/TSC Secretary (1989)
-CLA/TSC Program Committee (1988)
-NCNMLG CE Committee for Joint Meeting (1986)
-LAUC-D Secretary (1985-86)

CLA/TSC OFFERS DIVERSE PROGRAMS AT CLA CONFERENCE


Date: Sunday, November 12.
Time: 8:30 - 12 noon.

Co-sponsored by the Automated Library Services Committee and CLA/TSC. Sue Martin, Executive Director of the National Commission on Libraries and Information Science will focus on NCLIS and national information policy, particularly as it applies to automation. Ken Dowlin, Director of San Francisco Public Library, and Walt Crawford of RLIN will discuss online systems, telecommunications, access, and related topics. Even without Robin Williams as a one man reactor panel it’s a real “all star lineup.”

DISCUSSION GROUP PROGRAMS:

Date: Tuesday, November 14.

Cataloging: 8:30 to 10 am: To be announced.

Acquisitions: 10:30 to 12 noon: Tom Leonhardt, Dean University of the Pacific Libraries, and Lawrence Nagel, Western Regional Manager of Midwest Library Services will discuss “Preserving Ethics in Changing Times: The Librarian/Vendor Relationship.”

Microcomputer: 12:30 to 2: pm: Reva Basch of Aubergine Information Services will tell us “How to Manage Your Hard Disk in the PC and MS DOS Environment.” Are you still thinking “floppy?” Get your hard disk to do more of your hard work.

Serials: 2:30 to 4 pm: “Serials Cataloging: Where We Are, Where We’re Going, and Where We Want To Be” is where you want to be to hear about ACR2 as applied to serials, format integration, latest entry cataloging, and related issues. Mitch Turitz of San Francisco State University, Kathleen Bales of RLIN, and Esther Fulsaaas of the University of California will be the speakers.
RESOURCE CENTER
VOLUNTEERS NEEDED

Will you have two consecutive unscheduled daytime hours during the CLA Annual Conference (November 11-14, 1989)? Would you like to earn the gratitude of conference attendees in need of using a microcomputer to produce a flyer or report, work on a budget or proposed bylaws, or...? If so, then please help staff the Office Automation Resource Center for CLA Conference Attendees! Contact: Brenda Crotts, Butte County Library, 1820 Mitchell Ave., Oroville, CA 95966; Phone (916) 538-7206; FAX (916) 538-7235; ONTYME: NSCBUTTE. Thanks!!

ACQUISITIONS DISCUSSION GROUP PROGRAM

SOUTHERN REGION PROGRAM

The Southern Region Acquisitions Discussion Group Spring program on "Roadblocks to Acquisitions Efficiency" was held May 12, 1989 at the Claremont Public Library. The program began with the "roadblocks" encountered by five speakers.

Jean Alexander, Acquisitions Manager, Los Angeles County Public Library, addressed bureaucracy of county law and practice and the sheer size of the LA County Library system (91 branches, 5 Resource Centers, 3 bookmobiles, etc.) as her roadblocks. She noted that there must be a commitment by the entire system in order to improve efficiency. Jean offered one solution for repeated ordering of certain titles: keep them as supply room stock.

Peter Jacobs, President, Professional Media Services, Gardena, Calif. noted that if both libraries and vendors worked more closely in defining requirements some roadblocks could be prevented. He addressed both library and vendor problems. For the library he stressed the importance of writing clear bid specifications, being educated about what specific vendors can do, evaluating vendor performance every year, and just giving your vendor accurate citations. For the vendor he stressed knowing about libraries and library needs, assisting libraries in the bid process if asked, and giving accurate invoice order report information.

Wayne Gladish, Head, Acquisitions Services, Cal State Los Angeles, outlined accounting and fiscal constraints — no deposit accounts, auditing demands for segregation of acquisitions duties, prepayments, and inability to issue checks in foreign currencies. Other all too familiar roadblocks: early announcements from publishers and faculty demands on our time.

Robert Stredl, Customer Relations and Sales Administration Manager, Baker & Taylor, spoke about the bid process and listed seven key components a vendor will examine in answering a library bid request. All components influence delivery/efficiency.

Virginia Kalb, Coordinator of Media Services, Montebello Unified School District, noted that there are roadblocks that slow you down but with creativity you CAN get around them and then there are those that bring you to a screeching halt. Restrictions on how budgets can be spent, the budget structure and even collection coordinators can be perceived as roadblocks and not facilitators. School systems must often check on availability before ordering in order to eliminate the selection of core curriculum support materials which may be unavailable six months later when the order for titles is issued.

The discussion that followed centered on solutions. Solutions included: user groups if you have an automated system; ensuring that suppliers are aware of your needs and your local restrictions; making sure the library and whoever pays the invoices understands the issues; and more effective training for staff. A Visa/Mastercard for acquisitions departments was also suggested.

Jean Alexander
Lisa Peterson
Co-chairs, Acquisitions Discussion Group
HYPERCARD TRAINING: A REPORT

In response to interest expressed within the Microcomputer Discussion Group, Southern Region, Joanna Dunklee, Program Chair, arranged for a special training session on HyperCard held on June 15, 1989 at SWRL (Southwest Regional Laboratory) in Los Alamitos, Calif. Due to the limited number of computer workstations and the requirement that attendees have a working knowledge of the Macintosh, only interested members were invited to attend. Ms. Francoise Corey of Advance Technology Laboratory was the instructor.

Ms. Corey explained that the program HyperCard can be used to: create, organize, customize and retrieve information easily; integrate text, graphics, sound, video, and animation; and assist subject experts with the development of computer-assisted instructional programs.

Due to these three functions HyperCard is an ideal instrument for library instructional programs as well as for integrating various units of information into a focal point. Following this brief introduction the group learned basic skills and terminology of HyperCard. The “stacks” are equivalent to files in a file cabinet. “Backgrounds” refer to the labels used for each card. A “card” represents a piece of information. The hands-on exercises included opening a Business Class Stack, creating backgrounds, and linking related stacks with buttons which are symbols used to navigate from a piece of information to its related ones.

Participants gained working knowledge with HyperCard on the Macintosh II and were amazed at its versatility to create or customize programs for a variety of functions. To learn more about HyperCard, Ms. Corey recommended the following books:

1. Harvey, Greg. Understanding HyperCard. 2nd ed. San Francisco: SYBEX, 1989. (Recommended for first time users)


In addition, Ms. Corey prepared a very useful handout for workshop participants. If you are interested in a copy please contact: Joanna Dunklee, University Library, California State University, Dominguez Hills, Carson, Calif. 90747. Phone: (213) 516-3706.

Cecilia Chen
Joanna Dunklee
CSU Dominguez Hills

UPCOMING EVENTS

CATALOGING DISCUSSION GROUP MEETINGS

Northern and Southern Regions

Those of us who went to ALA in June and were unable to get into the standing-room-only MARBI meeting on format integration will have an opportunity to hear two of the best presentations on this topic. Kathleen Bales, RLG, and George Gibbs, UCLA, will be among the featured speakers for the upcoming Discussion Group meetings. The Southern region meeting will be at Cerritos Public Library, October 5 and the Northern region will meet in the Sacramento area on October 6. The agenda is being planned with other up-to-the-minute topics also. Save the date on your calendar. Announcements with registration particulars will be mailed to all members. For further information contact Pat Thomas, Stockton, (209) 944-8306 or Ruth Boyer, Irvine, (714) 856-6077.
SERIALS DISCUSSION GROUP MEETINGS
Northern and Southern Regions

Mark your calendars for the Fall program on Statewide Union Listing. Librarians or staff interested in the development of a statewide Union List of Serials won’t want to miss this meeting!

The program will include presentations by Linda Bartley, CONSER Coordinator, Library of Congress, and members of the California Network Serials Task Force (appointed by the California State Librarian, Gary E. Strong). The Task Force recently compiled a report of recommendations on inclusion, format, and content for the prospective California Union List. Copies of the Serials Task Force report will be distributed to those who attend the Fall program, to review and critique in small group sessions. Users of the prospective Union List in all areas of the library are invited to participate in this program and to pass on their opinions and suggestions to Serials Task Force members.

This whole-day program will be held in two locations: Cerritos Public Library on September 18 and Oakland Public Library on September 19. The meeting is sponsored by the TSC, Serials Discussion Group, Northern and Southern Regional Groups. For more information contact: Sally Tseng, Leader, CLA/TSC Serials Discussion Group, Southern Region (714) 856-6832 or Valerie Bross, Leader, Northern Region (805) 756-2389. Early registration is encouraged because of space limitations.

Tech Notes is the newsletter of the Technical Services Chapter of the California Library Association (717 K St., Suite 300, Sacramento, Calif. 95184. Three issues are planned for 1989: March, June and September. This issue was produced on a Macintosh IIcx using PageMaker with the valuable assistance of Thuy Nguyen, Brian Goodman and the Cal Poly Catalog Dept. Signed items for Tech Notes should be mailed to the editor:

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