Greetings! As you all know, the Access, Collections and Technical Services Section puts much of its energy into programming, both at the CLA Conference and regionally. Last November at CLA annual conference, the Section sponsored three programs: Radical New Approaches: Streamlining Selection and Acquisitions; Integrating Non Western Materials: CJK, Diacritics and Beyond; and, Adding Adaptive Access to the Tapestry, focusing on technologies for people with disabilities. Two of these programs were co-sponsored with other CLA Sections and Roundtables. John de La Fontaine, our Section past-president, deserves much of the credit for arranging these programs, both for topic ideas and very good speakers. The Cataloging Interest Group presented a program on Special Collections Cataloging, describing the use of support staff in two libraries. I would like to thank everyone who planned and presented these programs at Conference.

Our Section Workplan in this issue of Tech Notes outlines what we hope to accomplish this year. We want to raise the visibility of Technical Services staff by the content of our programs and with our award, the ACTSS Award to be presented for the first time this year. To be eligible, a member must have worked in a California library in a paid position for a portion of the past year, and must be a member of the ACTSS section. Nancy Goliff is the chair of the nominations committee for the Award. June is the deadline for nominations, and a nomination form appears in this issue of Tech Notes.

We also ask your ratification of changes to the Section bylaws. These changes formalize our affiliation for the ALCTS Council of Regional Groups and clarify the makeup of the Board of Directors of the Section.

Finally, we hope to hear from you with program suggestions for Fall, and names of speakers with creative ideas about how to manage work quality and workload in technical services. We especially would like to identify a public service librarian who can articulate how changes in selection, acquisitions, and cataloging impact public services.

We hope to have a high level of member involvement this year. Many of you receive Tech Notes electronically and this has proven to be a fast and inexpensive method of distribution. Christopher Thomas has had sole responsibility for Tech Notes for several years and he deals with editorial matters as well as distribution. He really deserves our thanks. This effort
makes it possible for all of us to stay connected.

**CORPORATE HEADINGS WORKSHOP**  
*Elaine Franco*

The ACTSS Cataloging Interest Group has planned a spring workshop on Creating Corporate Headings, to be presented by Joanna Dyla of UC Berkeley. The workshop will be presented at UC Berkeley (Doe Library) on Monday, March 24, 1997, 9:30AM-1:00PM, and again at UC Irvine (Main Library) on Friday, April 4, 1997, 9:00AM-12:00Noon. Registration fees will be $10 for ACTSS members and $15 for non-members. A program flyer, including registration form, maps, directions, and parking options, will be mailed in February. For more information contact the Cataloging Interest Group Chair, Elaine Franco, at UC Davis: eafranco@ucdavis.edu or (916) 752-9860.

**ANNUAL MEETING HIGHLIGHTS**  
*Christopher Thomas*

- The saga continues with the California State Library tapes and OCLC. An agreement has been reached, but no action has been taken. Francy Bockoven will send another letter encouraging the State Library to proceed with this.

- The ACTSS Award has been approved, though it will not be a monetary award.

- Amendments to the bylaws were discussed, though too few members were present to implement changes. Motions were passed to appoint rather than elect an LCTS representative, and to establish the term of this office as one year with an option to continue for three years. It was agreed that a ballot would be included with Tech Notes.

- Celia Bakke reported on the CLA Assembly meetings. Of particular interest was the State Librarian’s submission of draft legislation for “The Library of California,” a statewide networking plan. Also, a task force on affirmative action/diversity produced a report entitled Future directions for the library profession and its education, which is available on the CLA home page at http://www.cla-net.org.

- Kathy Winzer reported on the ALA Council of Regional Groups meeting. One topic of discussion was the influence of the Internet on technical services. Funding was available, but not applied for

**EXECUTIVE BOARD MEETING**  
-- SUMMARY OF MINUTES  
*Lloyd Jansen*

January 17, 1997  
San Jose State University

For the bulk of the meeting the Board discussed two main topics: the mechanism for voting on amendments to the section bylaws and programming ideas for the year.

It was decided that there will be two methods used for section members to vote on approving amendments to the ACTSS bylaws. Members who have access to e-mail will receive an electronic ballot with the next issue of Tech Notes, the section newsletter. Members will send their votes via e-mail. Members who do not have access to e-mail will be mailed a paper ballot
which they can fill out and return. The
deadline for receiving ballots is March 15.

Section President Libby Flynn
handed out copies of the section workplan
for the year. The primary work is planning
regional programs, scheduled for May and
September, and conference programs. Each
regional program will be held in both
Northern and Southern California. The May
program will focus on the work of the
Program for Cooperative Cataloging. A
topic for the September program has not
been decided yet, although we are
interested in working with the CLA
Continuing Education Committee to follow
up on the Future Directions for the Library
Profession and its Education report.

Ideas for conference programs
include these tentative titles: Managing Peaks
and Valleys, a program on using support
staff and cross-training to help manage
inconsistent workflows and reduced staff;
Outsourcing Impacts on Public Services: Do
You Still Have a Browsing Collection? which
may include a discussion of the recent
controversy in Hawaii. Another possible
tie-in is a program on DDC 21 and how will
recataloging projects be handled when
vendors begin using the new edition. The
Board will also monitor programs being
scheduled for the ALA Annual Conference
in San Francisco so we can avoid
duplicating topics. The deadline for
submitting program ideas is March 1.

The Cataloging Interest Group will be
holding their next program, "Creating
Corporate Headings", on March 24th at UC
Berkeley and April 4th at UC Irvine.
The registration fee will be $10 for ACTSS
members and $15 for non-members.

ANNUAL WORKPLAN

The workplan for the ACTSS Section is
based on discussions held at the section's
annual meeting, November 17, 1996, and the
Board of Directors Meetings on November
17th in Sacramento and January 17, 1997 in
San Jose.

1. The Section will produce 2 regional
programs in 1997. These programs will be
repeated north and south, for a total of 4
programs. One of these programs will be
about the Program for Cooperative
Cataloging. Tentative dates for these
workshops are May and September 1997. In
addition, the Section will co-sponsor a
program in April with the Northern
California Technical Processes Group and in
April or May with the Southern California
Technical Processes Group.

2. The Section will produce 2-3
programs at Conference; one or two may be
co-sponsored. The Cataloging Interest
Group will organize a program at
Conference.

3. The Cataloging Interest Group will
present a regional program, repeated north
and south, on the topic of Creating
Corporate Headings, scheduled for March

4. The Section will implement the
ACTSS Award in 1997. This year will be the
first time this award is presented. An
Awards Committee, with Nancy Goliff as
Chair, has been appointed. The deadline for
nominations is June 1997.

5. The Section will produce a
membership brochure. The Section
President will be on the program of the
Northern California Technical Processes
Group to advocate membership in CLA.
6. The Newsletter Committee will produce two issues of Tech Notes. The electronic distribution, which began last year, will continue.

7. The Section membership will ratify changes in the Section bylaws by returning a ballot distributed with the February 1997 issue of Tech Notes.

8. Section events will be publicized regularly in California Libraries.

9. The Section will continue its affiliation with the ALA/ALCTS/Council of Regional Groups and send representation to ALA Midwinter and annual conference.