Message from the President
*Merry Schellinger, Humboldt State University*

Dear ACTSS colleagues,

Welcome to another exciting year in technical services! The ACTSS Board has already met and begun planning the year’s events and it promises to be another active year. We continue to strive to fulfill the Section’s ongoing goals (see the ACTSS web site). In addition, we strive to support the “CLA Three Year Plan, 2002-2005” with its three major goals to: 1) Add Value to Membership, 2) Strengthen the Effectiveness and Vitality of the Association, and 3) Create a Unified Singular Voice for the California Library Community, through the activities outlined in our annual workplan (included separately in this newsletter).

And, of course, one of our main priorities is the ACTSS long-term goal of providing quality continuing education for our members that is both affordable and accessible. The Section is in the process of organizing three programs for the California Library Association Annual Conference to be held, November 15-17, 2003, in Ontario, CA. The theme of this year’s conference is “8,000 Libraries, One Voice”. In keeping with past tradition, we hope to collaborate with other CLA sections on the following conference programs:

1) “PostMARC: MARC, the Next Generation” will explore both the philosophical and practical issues of using metadata by taking a look at “how to” catalog using available metadata standards and looking at what some forecast as the demise of MARC.

2) A program on licensing of electronic resources will have a four-member panel representing different perspectives from serials management, publishing, collection development, and legal aspects.

3) Our third program, “The Legacy of the Catalog”, will highlight the changes in the new edition of AACR2. Experts will discuss the evolution of the changes, the implications of the changes on technical services, and the broad impact of the changes on public services.

The Section has also accepted an invitation co-sponsor a program that will be presented by the Chinese American Librarians Association, California Chapter, on “Using Web Resources in
Digital Libraries Created in China and in the California State Library to Enhance Access to Library Collections and Information Services”.
The Cataloging Interest Group, chaired by Armanda Barone, has already sponsored a successful and well-attended SCCTP Workshop on Advanced Serials Cataloging January 13-14, 2003, at Berkeley. The CIG, under the new leadership of Becky Culbertson and Carole McEwan, is planning to sponsor a SCCTP Workshop on Integrating Resources later in the year, to be held at both northern and southern locations. Please stay tuned for future announcements.
The Section’s finances remain healthy, and allow us to continue to try and keep the costs for participants down while at the same time paying our speakers a fair honorarium. As of Dec. 31, 2002 our balance was $5,376.16. Our two primary sources of income are an annual allocation (per section member) from CLA and funds received from workshop registrations.
I would like to take the opportunity to publicly welcome the latest addition to the “family” of organizations supporting continuing education opportunities for technical services library staff in California. CARL (California Academic & Research Libraries Association) has a new Technical Service Interest Group (TSIG). The group will “provide opportunities for technical services librarians to participate in CARL conference program activities, such as preconferences, breakout sessions and poster sessions.” For more information, contact Evelyn Lord, Laney College Library at elord@peralta.cc.ca.us.
In our newly developed brochure for ACTSS, we encourage all members and potential members to participate in the section on one of several ways:

- Attend our annual business meeting at conference
- Serve as an officer or on one of our standing committees (Newsletter, Membership, Program)
- Share your ideas about future programs
- Nominate deserving colleagues for the ACTSS Award.

If you are interested in participating in any way, please contact a member of the ACTSS Board. Our current contact information, along with information on current and past events, can be found on our web site:

http://departments.oxy.edu/docdel/claact

As I close, I must say thanks to all of the Section’s Board members. ACTSS would not be as vital as it is without these hard-working individuals who are dedicated and committed to its goals!

CLA-ACTSS Board for 2003 (from left): Karleen Darr, Membership Chair; Aimee Algier, Secretary; Elaine Franco, ALCTS-CRG Representative; Becky Culbertson, Cataloging Interest Group; Merry Schellinger, President; Christopher Thomas, Vice President / President-elect; Libby Flynn, Assembly Representative; Lynne Toribara, Past-President; Herb Gore, Program Chair; John de La Fontaine, Newsletter
California Library Association
Access, Collections and
Technical Services Section
Annual Work Plan, 2003

The Section will further the mission of CLA and support the three major goals of the “CLA Three Year Plan, 2002-2005” in the following way:

**Goal 1: Add Value to Membership**

- Strive to retain current members by offering timely and affordable continuing education opportunities
- Recruit new members by monitoring appropriate list-servers and publications for new contributors to technical services and personally contacting and inviting new members
- Create an ACTSS membership brochure, to be distributed via mailings, at workshops, and conference programs
- Sponsor professional development workshops (one or two, both in Northern and Southern California) and programs at annual conference that will enhance the knowledge of technical services staff in California libraries and assist in their continuing education.

**Goal 2: Strengthen the Effectiveness and Vitality of the Association**

- Continue to utilize best technological practices in communicating with section members and other library organizations, including:
  - Publish an electronic newsletter
  - Maintain email list for members of section
  - Post current information on website
  - Use other appropriate list-servers to publicize events and workshops.

**Goal 3: Create a Unified, Singular Voice for the California Library Community**

- Continue our tradition of collaboration with other CLA sections and other technical services organizations within the state of California to provide quality programming and continuing education opportunities for all library staff.

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**ACTSS President's Annual Report for 2002**

*Lynne Toribara*

*2001/2002 ACTSS President*

This has been an exciting and active year! The ACTSS maintained its tradition of focusing on providing quality, affordable continuing education opportunities, with an emphasis on technical services topics. These activities also advanced CLA's goal to add value to its membership by developing a relevant, high quality continuing education program. This year, we joined our focus with another CLA goal to create a unified singular voice for the California library community by developing strategies for
ongoing collaboration. Keeping this in mind, we were able to offer a variety of programs and workshops, most of which were collaborative efforts.

**CLA Annual Conference.**

The ACTSS co-sponsored two programs at the 2002 CLA Conference in Sacramento.

In collaboration with the Collection Development Roundtable, we presented a session on single search technology. Its title went through several iterations, the final one being "Keep it Simple: Single Search Technology." The heads of two vendors (MuseGlobal and WebFeat) paired up with representatives from two of their library partners (Westchester Library System and San Francisco Public Library) to discuss their different approaches to creating a simple user interface for accessing a variety of electronic resources. The session was presented on Saturday, November 16, 3:45-5:00 p.m.

Our second program was a collaboration with the Reference and IT Sections, "The Power of Metadata: Not Just For Techies," which featured the super duo of Roy Tennant and Anne Lipow. They gave a clear, accessible explanation of metadata and discussed its uses in building new collections and services. This program occurred on Sunday, November 17, 3:00-4:15 p.m.

Both sessions were extremely well-received and well-attended.

The ACTSS General Meeting took place on Sunday, November 17, 4:30-5:30 p.m., and the meeting of the new Board occurred on Monday, November 18, 9:00-10:00 a.m.

### 2002 Programs and Workshops

Thanks to the hard work of our Program Committee and Cataloging Interest Group chairs, Aimee Algier, and Armanda Barone, and our Southern California colleague, Herb Gore, the ACTSS was able to offer several excellent programs and workshops covering topics in serials, cataloging, and acquisitions.

On April 5, we co-sponsored "Metadata and More" with the Northern California Technical Processes Group (NCTPG). This fascinating and well-attended program featured the impressive roster of Clifford Lynch, Executive Director of the Coalition for Networked Information (CNI), Karen Schneider, Coordinator of the Librarians' Index to the Internet, and Guenter Waibel, Digital Media Developer, Berkeley Art Museum & Pacific Film Archive.

"The World of Acquisitions," presented by Christa Easton and Sharon Propas of Stanford University provided an excellent overview of the acquisitions processes involved in the purchase of monographs, non-books, serials and electronic resources. This workshop was offered in both Northern and Southern California on May 3rd and May 10th respectively.

In June we co-sponsored a workshop on Electronic Serials with OCLC. It was presented on June 7th in Northern California, and on June 27th in Southern California. Pat French of UC Davis and Becky Culbertson of UC San Diego were our Serials Cataloging Cooperative Training Program (SCCTP) certified trainers for this event.

Due to circumstances beyond our control, the SCCTP Advanced Serials
workshop proposed for September was postponed until January 2003.

We also hope to be able to present an SCCTP workshop on Integrating Resources sometime in 2003.

**Communication**

The ACTSS continued to utilize the best practices in technology in communicating with its members and other library organizations, thus furthering the CLA goal to strengthen the effectiveness and vitality of the association.

Webmaster/Newsletter editor, John de la Fontaine did an excellent job of disseminating up-to-date information on the Section activities.

Two issues of the section newsletter TechNotes were distributed in PDF and text format to the membership. Except for 10 people who had no e-mail, members received their copies electronically.

The website has been updated regularly to include upcoming programs, current officer rosters, and Section documents.

The ACTSS has also utilized a network of listservers and the CLA newsletter to communicate its activities to library colleagues. Our Assembly representative, Libby Flynn, and our Conference Planning Committee representative, Terri Works communicated our concerns and comments to their respective groups.

**ALCTS/CRG Affiliation**

Our representative to ALCTS/CRG, Elaine Franco, reports that the ACTSS compares very favorably with other regional groups in its ability to attract and retain members by providing conference programs and continuing education opportunities on topics of interest to technical services librarians.

As one of the objectives proposed by ALCTS, the CRG will be attempting to utilize its Affiliate Groups as co-sponsors, hosts, and local arrangements coordinators for regional institutes. To this end, the ACTSS is helping to publicize the upcoming ALCTS AACR2 2002 Revision and Metadata Regional Institute that will be held in San Jose, April 4-5, 2003.

Efforts to update the ACTSS information on the ALCTS website are continuing.

**Incoming Board and Representatives**

We have now formed the 2002/2003 ACTSS Board. I have graduated to Past President status and have turned over the virtual gavel to our new president, Merry Schellinger (Humboldt State University). Christopher Thomas (Pepperdine University) is our incoming Vice President/President Elect. Aimee Algier (Santa Clara University -- formerly Program Committee Chair) is our newly elected Secretary.

Becky Culbertson (UC San Diego) is the chair of the Cataloging Interest Group, Carol McEwan (UC Berkeley) is the vice chair. Herb Gore (Pepperdine University) is the new Program chair. Karleen Darr (UC Davis) and Libby Flynn (Marin County Free Library will continue in their commitments as Membership and Assembly representatives. Elaine Franco (UC Davis) has graciously agreed to continue as ALCTS/CRG representative. Carla Wykoff (National University Library and San Diego Public Library) will
represent our interests on the CLA Conference Planning Committee.

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2002 CLA-ACTSS Award Presented to Roy Ortopan
Maryll Telegdy, Past-President
Sacramento, November 17, 2002

Roy Ortopan has been an active member of CLA since 1970 and has made many notable contributions to the organization over the years. He was instrumental in the reorganization of the Technical Services Chapter where he was Program Committee president in 1992. It was partly his dedicated work that the Access Collections and Technical Services Section took form, when he cooperated with Celia Bakke also a notable member of our technical services community.

Roy also served faithfully as CLA-ACTSS representative to the Northern California Technical Processing Group, NCTPG, up until the year 2000. I personally have worked with Roy since 1993 on and off both in ACTSS and NCTPG. He has shared his experience with Reve Rocke and myself for our presentations of the history of the different technical services organizations both at NCTPG and ACTSS programs. Aimee Algiers your future Secretary also has worked with Roy off and on in CLA, beginning in 1992 when he served as President. We both can attest to the fact that he always has great ideas and has very good organizational skills. He is dedicated, is competent in, and knowledgeable about all areas in technical services, especially in cataloging.

Roy’s outstanding contributions are not limited to CLA. Due to his expert knowledge of cataloging, he served as the representative for the Association of College and Research Libraries for the publication of the “Anglo-American Cataloging Rules, Second edition”. He had great input into the formulation of the rules, especially in the areas of research materials, rare books, and special collections. His name appears in the credits of AACR2.

Roy served as Head of Cataloging at several institutions: Midland Public Library, Pontiac City Library, Northwestern University Library, University of Wisconsin-Madison Memorial Library, and UC Berkeley. These positions prove his knowledge and expertise and his ability to manage people. It is especially prestigious to be Head of Cataloging at such an institution as UC Berkeley.

One of Roy’s many accomplishments includes the development of a strategy for evaluating collection growth in major research libraries. It is widely used in research institutions and is known informally as “The Ortopan Report”; it is known formally as the “National Shelflist Count”. He also developed a system for evaluation subject categories,
e.g. Russian and Slavic materials, Africana, Southeast Asia, and Canadiana. He is presently the cataloger of a very special Special library, the library of ACT, the American Conservatory Theatre of San Francisco. Roy has had a major impact on the world of Cataloging and Collection Development, both in his career and in his participation in various library organizations. It is most deserving to award him with the CLA-ACTSS award for 2002.

Minutes of the ACTSS Membership Meeting
November 17, 2002
Sheraton Hotel, Sacramento
4:30-5:30 p.m.
Jamie Gold. ACTSS Secretary

Lynne Toribara, President, introduced incoming and outgoing Executive Board members and Committee chairs:
- Incoming President: Merry Schellinger
- Incoming Vice-President/President-elect: Christopher Thomas
- Past President: Maryll Telegdy
- Secretary (outgoing): Jamie Gold
- Secretary (incoming): Aimee Algier
- Program Committee chair (outgoing): Aimee Algier
- Program Committee chair (incoming): Herb Gore
- Cataloging Interest Group chair (outgoing): Armanda Barone
- Cataloging Interest Group chair (incoming): Becky Culbertson
- Newsletter Committee chair (continuing): John de La Fontaine (absent)
- Membership Committee chair (continuing): Karleen Darr (absent)
- Assembly Representative (continuing): Libby Flynn
- ACLTS/CRG Representative (continuing): Elaine Franco

President Toribara reviewed the Section’s accomplishments over the past year. In keeping with ACTSS’ tradition of providing high-quality continuing education programs, and in view of CLA’s goal of increased collaboration among sections, ACTSS co-sponsored a number of workshops this year. Both Conference programs this year were co-sponsored with other CLA sections:
- “Keep it Simple: Single Search Technology” (November 16, 2002) was co-sponsored with the Collection Development Roundtable.
- “The Power of Metadata” (November 17, 2002) was co-sponsored with the Information Technology and Reference Services Sections.
- ACTSS Cataloging Interest Group and OCLC co-sponsored the “Cataloging Electronic Serials” workshop in June 2002.

Reports:
Aimee Algier, Program Committee chair, reported that ACTSS sponsored “The World of Acquisitions” workshop in Northern (Alameda County Library)
and Southern (Thousand Oaks Public Library) California on May 10 and May 3. Presenters Christa Easton and Sharon Propas of Stanford University covered monographic, non-book, serials and electronic resource acquisitions. Incoming Program Committee chair Herb Gore assisted with arrangements in Southern California. Armanda Barone, Cataloging Interest Group chair, reported on the “Cataloging Electronic Serials” workshop held in Northern (UC Berkeley) and Southern (National University, San Diego) California on June 17 and June 20. Presenters Pat French (UC Davis) and Becky Culbertson (UC San Diego) focused on the issues related to cataloging Web-based journals and other types of electronic serials. This workshop was co-sponsored with OCLC. Elaine Franco, ALCTS/CRG Representative, distributed a written report. Highlights include that ACTSS activities “compare favorably with other regional groups” and that a “CRG objective that developed out of the ALCTS strategic planning process is to provide a mechanism for the ALCTS Office to use Affiliate Groups as co-sponsors, hosts, and local arrangements coordinators for regional institutes.” With this in mind, Elaine volunteered to forward the announcement of the ALCTS AACR2 2002 Revision and Metadata Regional Institutes (to be held in San Jose, April 4-5, 2003) to CALIX. The ongoing problem of keeping the CRG directory up-to-date continues and Elaine will continue her efforts to get the link to the ACTSS website working. Libby Flynn, CLA Assembly Representative, reported that CLA’s budget was $6,000 short but that it was recovered through conference fees. Assembly passed the CLA Privacy Policy and will include a “members only” section on the website. Past-President Cindy Mediavilla completed a communications survey of the membership. A “think-piece” by Ken Dowlin regarding library education, paraprofessionals and career paths was forwarded to the Continuing Education Committee. Karleen Darr, Membership Committee chair, was unable to attend due to a scheduled shift at the Membership Booth. President Lynne Toribara read Karleen’s report. Over the past year the committee called lapsed members, made welcome calls to new members, completed a survey, sent post cards to library directors advocating institutional membership and visited library schools. Institutional membership has increased while individual membership has decreased. Karleen is willing to continue for another year as chair and called for volunteers to take over the chair next year. John de La Fontaine, Newsletter Committee chair, was unable to attend due to a scheduling conflict. Two issues of TechNotes were issued in PDF format this year. Only 10 had to snail-mailed. Three or four old issues were added to the archives. John is willing to continue for another year as chair and has called for volunteers to take over the chair next year. President Lynne Toribara reported that the Section has $5376.16 in the treasury. She also reported that CLA has determined that no section can have more that $6,000 in its treasury. After some discussion, the consensus was that ACTSS should continue to pursue its main mission of providing quality continuing education programs and that accumulated funds should be used to pay
honorariums to presenters for workshops. ACTSS membership is estimated to be between 130-150 members. The estimate is due to conflicting numbers obtained from the CLA Office via phone versus printed lists. Past-President Maryll Telegdy presented the award to Roy Ortopan. Congratulations, Roy! The meeting was adjourned at 5:30 p.m.

Report from the ALCTS/CRG Representative
Elaine Franco

The Council of Regional Groups (CRG) provides a forum at American Library Association conferences for the representatives of the affiliated state and regional technical services organizations to report on their activities, to compare notes and get new ideas, and to receive reports on ALCTS activities. Continuing education was a recurrent theme during the CRG meeting at the ALA Midwinter Meeting in January. Affiliates have presented programs and workshops on map cataloging, integrating resources, cataloging web resources, approval plans, recent developments in the Dewey Decimal Classification, and the use of Z39.50 to pull bibliographic records from various sources. On the national level, ALCTS is giving priority to continuing education. The ALCTS Education Committee is focused on continuing education apart from ALA conferences. They want to develop regional workshops in collaboration with regional groups (see http://www.ala.org/alcts/edplanning.html).

The ALCTS Continuing Education Task Force has been charged with preparing a model curriculum for continuing education in cataloging e-resources and metadata. ALCTS is interested in collaborating with the Program for Cooperative Cataloging (PCC) in developing additional cataloging training following the SCCTP (Serials Cataloging Cooperative Training Program) model. For more information, see White Paper on PCC Role in Continuing Education for Catalogers. <http://www.loc.gov/catdir/pcc/whitepapertrng.html>

The next ALCTS ballot will include a proposed bylaws change that would allow ALCTS to have interest groups, as well as the existing discussion groups and committees. Interest groups would be required to petition for renewal (perhaps every 3 to 5 years). Officers would be elected by the interest groups (like discussion groups, unlike committees). Interest groups could present programs (unlike discussion groups) but would not be required to do so.

ALCTS has a new web site <http://www.ala.org/alcts/>. There is now a successful link from the CRG directory to the CLA ACTSS web site. (Click on “About ALCTS,” then “CRG,” then “CRG directory” to reach the listing for CLA ACTSS.)
Minutes of the Board of Directors Meeting
Monday November 18th
9:00-10:00
Submitted by Aimee Algier, Secretary

Present: John de La Fontaine, Merry Schellinger, Lynne Toribara, Becky Culbertson, Elaine Franco, Armanda Barone, Aimee Algier, Herb Gore, Karleen Darr, Christopher Thomas, Libby Flynn
Absent: Karla Wyckoff

Timelines based on last year’s schedule were announced:
Conference Program’s schedules—
March
• Winter Board Meeting—January
• Nominating Committee’s slate of candidates due—end of April

Positions needed for next year are Vice President and Secretary. A newsletter editor is also needed. An announcement will be sent out via the listserv for nominations. Lynne Toribara and Elaine Franco will serve on the nominating committee. Lynne will also chair the Awards Committee for this year.
Karleen Darr will continue her 3 year commitment as Membership Chair.
The Board meeting will tentatively occur at Santa Clara University on Friday, January 10th. Members from Southern California will be met at the airport and train station.
The ALCTS Institute will occur on April 4th and 5th. Early Bird registration ends March 13th. Final registration is due March 28th. It will be held at the Wyndham Hotel in San Jose. Both NCTPG and SCTPG will be contacted about this event. The announcement will also be forwarded to various listservs.

The CLA Leadership Meeting was discussed. The goals and objectives of CLA were read. A report of this meeting can be found in the October issue of Technotes. It was also announced that the CLA website will be totally redesigned.
The Board discussed the cap of $6,000 dollars that CLA allows us to keep in the account. Any amount over that goes to CLA. More careful monitoring of the account has to take place, as well as being aware of how much we charge for our programs and how much we pay our speakers.
CLA has been considering asking sections to do fundraising. ACTSS is a model section for this to occur. However, other sections do not provide the outside programming that ACTSS does.
The last item on our agenda was a brainstorming session for next year’s programming. There will be an Integrating Resources SCCTP workshop which is currently being Beta tested at UCLA. The Advanced Serials Cataloging workshop will be held in Berkeley on January 13th and 14th. Suggestions for programs for the Program Committee included cooperating with the Collection Development Round Table. Ideas included how Technical Services could help build collections. A session on Licensing Agreements given by a Lawyer, a Head of Collection Development, a Serials Acquisitions Head, and a publisher was suggested. Christa Easton of Stanford and Stefanie Wittenbach of UC Riverside were mentioned as possible speakers. A program discussing the broader implications of Chapter 9 and Chapter 12 was suggested, as well as a program given by Becky Culbertson and a
Minutes of the CLA-ACTSS Board of Directors Meeting
January 10, 2003
Aimee Algier, Secretary ACTSS

Present: Karleen Darr, Elaine Franco, Merry Schellinger, Becky Culbertson, John de La Fontaine, Christopher Thomas, Libby Flynn, Herb Gore, Lynne Toribara and Aimee Algier

Timelines for 2002/2003 were set:

- Jan 15  Section annual report due
- Feb 28  Conference proposals due from Section
- Mar 31  Verification of positions to be elected due from Section President
- Apr 30  Deadline for submission of names for election
- Nov 15-17  Ontario Conference “8,000 Libraries, One Voice”

Budget Report:
The Section has $5,376.16 in the kitty as of December 31, 2002 with a net income of minus $2,000. We intentionally spent more than we earned, trying to keep our balance below $6,000. We still need to pay for one of our speaker’s lodging. Merry will check with CLA to see if speaker has been reimbursed. In the future, the Section should try to keep costs for participants down while paying speakers a fair honorarium.

Membership Report:
There are 130 members in the Section. We are losing members, down from 140 last year. The Membership Committee is trying to recruit and then retain more library students in the organization. The committee will be strategizing on conference incentives. A new dues structure will be formulated and will be forwarded to the membership for discussion and balloting.

Newsletter Report:
150 newsletters were sent out in October. Of those 150, only 3 emails were returned. CLA needs to send addresses of those members who did not successfully receive the newsletter. Vol. 26, no. 1 will be out in February. The deadline for submissions in February 15th. John will add the Awards Committee and Nominating Committee to the roster. Merry will submit a report and the January minutes will be included. Any format is fine.

Cataloging Interest Group Report:
We are hoping to schedule a north and south SCCTP workshop on Integrating Resources this year. The Vice-Chair for the group is Carole McEwan from UC Berkeley. A workshop on Advanced Serials Cataloging will be held at Berkeley on January 13th and 14th.

CLA Conference Planning Committee:
The Committee is discussing the possibility of creating two tracks for the Conference: Academic and Public. The ACTSS Board unanimously agreed that this is not a good idea for Technical Services. Merry will express our concern about this to our Conference Planning Committee representative, Carla Wyckoff. Instead, we would like to see
more collaboration between Sections. Merry will ask Carla to relate back to the Committee that we need a session set aside for all Section Heads and it should be mandatory to attend. Jobs have been changing due to the advent of electronic resources. In addition, the Section discussed the need for CLA to pay more attention to scheduling. Some members have been scheduled to moderate two meetings at the same time.

Assembly Representative:
Two new members were elected to the 2003 Executive Committee which will meet in February. There was discussion of whether or not to eliminate them as round tables or to try and revitalize them. The Patriot Act was also discussed. The Intellectual Freedom Committee submitted a proposed resolution which was very critical of the Patriot Act. It was not approved due to the fact that it was too political and inflammatory and considered to be divisive. Instead, we need a resolution like ALA’s that affirms our values. Libby will express the Section’s concern to the Committee about the political nature of this resolution.

Nominating Committee Report:
Possible candidates for Vice President and Secretary were discussed.

Awards Committee Report:
A paragraph will be sent out in the next newsletter about nominations for the ACTSS award. A separate email will also be sent out. Retirees and volunteers are now eligible for the award.

ALCTS/CRG Representative:
CRG will meet at ALA Midwinter. Elaine helped publicize the workshop “AACR2 2002 and Metadata.” She sent out announcements on various listservs. The link to ALCTS CRG website continues to be problematic. ALCTS is moving to a new website and hopefully, this will solve the problem. Elaine will check to see if she can get the minutes of the ALCTSS CRG summer meeting and will get them to Merry.

ACTSS Brochure:
Merry and Karleen will develop a brochure with information about the Section. It will include recent speakers and topics, how to join, various workshops we have had, etc. The brochure will be printed in black and white to reduce costs. Our continuing education workshops will be showcased.

2003 Programming:
The Section decided to organize 3 programs for the annual conference and 2 workshops during the year, put on by the Cataloging Interest Group. The ACTSS Section will explore a program on how to catalog using metadata and the demise of MARC using Metadata with the IT Section. Dick Maller, Michael Gorman, Roy Tennant, Erik Jul, Stuart Weibel, Clifford Lynch, Brian Shottlaender, Karen Coyle and Ann Sandberg-Fox were all mentioned as possible speakers. The program will be called: PostMARC: MARC, the Next Generation. A program on licensing will also be organized with possibly the Collection Development Round Table. There will
be a 4 member panel: Head of Serials (Christa Easton and Stephanie Wittenbach are possible speakers), Publisher/Vendor (Kittie Henderson is a possible speaker), Collection Development (Rick Burke is a possible speaker), and a legal expert (Trisha Davis, Joe Cochrane, Sybil Boutlier are possible speakers). The discussion on the value of an electronic resource shall be considered in relation to licensing.

A program highlighting the changes in AACR2 and its evolution will be organized. Technical experts will talk about the broader implications of AACR2 2002 and public services librarians will respond to it. The program will be entitled: The Legacy of the catalog. Valerie Bross and Sara Shatford Layne are possible speakers. The program will be coordinated with Reference.

Other programs discussed were a local government documents cataloging workshop to be held in the North and the South and an SCCTP MARC holdings pre-conference.

ACTSS Website and Newsletter
John would like someone else to take over the website next year. He will mention this in the newsletter. He will include a Committee contact form in the newsletter. He needs a list of past programs and will link to past events.

Other:
Merry will look at the conference program survey results and revise annual work plan for the coming year. She will then distribute it to members.

Elaine and Merry will collaborate on the Section Bylaws and decide whether the changes are cosmetic or substantial. If they are substantial changes, then the membership has to vote on them. Elaine will email the Executive Board suggested changes to the Bylaws. John will make the changes in the electronic version. The bylaws will then be submitted to CLA. Job descriptions will also be sent to the Board members.

CARL now has a technical services component called Technical Services Interest Group (TSIG). It will not do regional programs. Merry will write to CARL and let them know about ACTSS.