Message From the President—Navjit Brar

Seasons Greetings! Hope you all are enjoying the Holidays.

President Focus FY 05/06 - During my presidency year of 2005/06, I plan to focus on providing a perspective on the future of Technical Services in Digital Era. Digital Libraries (DL) emerged as a result of technological changes and newly emerged user needs during 1990’s. Since then, print-based traditional libraries have advanced in providing digital collections and services. DL have proven to be tremendous forces for needed change in teaching and learning and, particularly, for the transformation of the roles traditional libraries play on and off campus. We must embrace DL as a strategic mechanism for advancing our role in Access, Collections, and Technical Services. In a time when information permanency is increasingly questioned, how do we shape and sustain the legacy of our culture? My plan includes, in working closely with the ACTSS Board members, inquiring among library leaders to seek their perspective on the future of technical services in this digital world including tools and strategies used to organize new emerging formats. In addition, our section will continue to offer programs to meet the needs of our tech services community in collaboration with other sections and/or organizations.

New Board Members FY 05/06
President–Navjit Brar, Cal Poly San Luis Obispo
Vice President/President Elect–Xiaoli Li, University of California, Davis
Secretary–Sheila Wekselbaum, University of California, Berkeley
Assembly Representative–Becky Culberston
Cataloging Interest Group Co Chairs–Sarah Gardner, University of California, Davis

Julie Moore, California State University, Fresno.
California Library Association Annual Conference Highlights
Held at Pasadena, November 2005

ACTSS Annual Business Meeting Minutes
November 6th, 2005 – Westin Hotel, Pasadena
Xiaoli Li, Secretary (2004-2005)

The meeting was called to order by President Armanda Barone at 12:00. Armanda Barone introduced incoming Executive Board member Sheila Wekselbaum, Secretary.

Armanda Barone also thanked the 2004-2005 Board members: Navjit Brar, Vice President/President Elect; Xiaoli Li, Secretary (incoming Vice President/President Elect); Elaine Franco, ALCTS/CRG Representative; and Becky Culbertson, Assembly Representative; and Carole McEwan and Sarah Gardner, Chair and Co-Chair of the Cataloging Interest Group.

Armanda Barone reported on the Section’s activities:
- Executive Board members met in January 2005 to plan for the pre-conference and conference programs. Armanda mentioned that the Section had very successful programs this year - pre-conference program was full and the program held on Saturday (November 5) was well attended
- Armanda and Navjit participated in CLA Leadership Retreat in September 2005
- The Section has a strong financial year. There is more then $5000 in the treasury

There are about 150 Section members, similar to what we had last year.

Navjit Brar provided an overview of the CLA Leadership Retreat, held in September 2005. Two action items are assigned to the Section – increasing the membership in 2006 by 2%; encouraging every member to go to Sacramento to participate in activities on Library Legislative Day.

Cataloging Interest Group Co-Chair Sarah reported the group had planned a very successful conference this year. Friday’s basic Subject Cataloging using LCSH was a big hit with instructors Michael Colby and Sally Tseng. Saturday’s program “RDA: A First Look at the New Direction for Cataloging Rules” presented by Mary Laarsgard was well attended. She also encouraged people to check out another two excellent programs related to changes in ISSN and ISBN and open access. The Cataloging Interesting Group will sponsor more workshops outside the annual conference in the coming year.

ALCTS/CRG Representative Elaine Franco presented a report on CRG activities.
- Elaine Franco assumed her new role as Chair of the ALCTS Council of Regional Groups in June 2005 after the ALA Annual meeting. Congratulations to Elaine on her appointment!
- The CRG directory on the ALCTS web site is being kept up-to-date. The CRG e-list has been expanded to include regional affiliate chairs (and chairs-elect, when the information is available)

Elaine will work with CRG CE Committee to develop an online form for reporting workshops and programs offered at regional level by affiliates. The CRG Speaker’s Bureau Committee has updated the directory of speakers willing to make presentations to CRG affiliate groups for no additional costs beyond reimbursement of expenses

Lynne Toribara announced that the NCTPG would sponsor a field trip to Baker & Taylor’ services center in Reno next year.

The ACTSS Award was presented to Sally C. Tseng, Executive Director of the Chinese American Librarians Association and Assembly Representative of California Library Association. Sally chaired Serials Task Force in 1990s for updating and merging three separate union databases of serials held by California libraries. Recently she has been very active in providing continuing education and training for AACR2 revisions and Metadata.

Sally has published several monographs and more than 50 articles in library automation, cataloging, metadata, and management of serials, etc.
CLA Conference Highlights Continued...

ACTSS Board Meeting
November 7, 2005 - Westin Hotel, Pasadena

Xiaoli Li, Vice President/President Elect

Present: Navjit Brar, Elaine Franco, Sarah Gardner, Xiaoli Li, Julie Renee Moore

The meeting was called to order at 10:40 by President Navjit Brar.

2005 Conference:
Discussions of the 2005 conference led to the conclusion that the Sections’ programs and pre-conference institute were well-attended. Speakers and trainers did a wonderful job.

The Section booth was successful. People who staffed the booth talked to visitors and received some valuable comments/feedback.

Decision: The Section should have its booth set up for 2006 CLA conference in Sacramento.

Leadership Retreat:
1. Increasing membership by 2%

Strategies:
• Work with Academic Section to help them and help us to attract more membership from academic libraries.

Action: Navjit will contact Academic Section president to explore possibilities

• Sponsor or co-sponsor workshops (continuing training) outside of the annual conference to raise ACTSS visibility. In addition to ACTSS listserv, workshops announcements will be sent to Autocat and various listservs sponsored Library Technical Services Organizations in California, such as Northern California Technical Process Group (NCTPG), Southern California Technical Process Group (SCTPG), California Academic and Research Libraries – Technical Services Interest Group (CARL-TSIG), SLA California Chapters, Northern California Nevada Medical Group (NCNMG).

The first workshop for 2006:
LC cataloging Tools and Rules

Time: Sometime in March
Location: California State University, San Jose (Navjit will make arrangement)

• Recruit more student members into the Section. One strategy that could be used is to have one student sit on the Executive Board.

Action: Navjit will contact library students’ organizations in California.

• Explore the possibility of sponsoring “Happy Hour” at 2006 CLA annual Conference

2. Participating in activities on Library Legislative Day
Elaine Franco reminded the group any lobby activities from University of California employees are prohibited. So if a person from UC wishes to go to Library Legislative Day, he/she must go as a normal citizen who supports libraries but not as a librarian. Navjit will make sure CLA Executive Board is aware of this.

Next Board meeting:
Time: January 9th, 2006
Location: University of California, Davis

Action: Xiaoli Li will make arrangement for this meeting.

Presenter: Mary Larsgaard, University of California, Santa Barbara

This program looked at the most recent developments in the drafting of RDA (Resource Description and Access), the publication intended to replace AACR2 sometime in 2008 or 2009. The presenter was Mary Larsgaard, a member of CC:DA, ALA’s voice on cataloging matters other than subject cataloging. RDA drafts are now open and comments are solicited from the cataloging community at https://cs.ala.org/alcts/rda_form/rda_form.cfm.

Mary described the process of the drafting of RDA and gave the audience a handout describing the base documents and groups involved in the development of RDA, a timeline of events, and an initial outline of RDA. Listed on the handout are several invaluable websites for keeping up to date on the latest developments.

Much of Mary’s talk focused on the history of RDA development: why the Joint Steering Committee (JSC) realized the need for change, and the influence of the Functional Requirements for Bibliographic Records (FRBR) on RDA. Mary also shared some of the feedback and desired outcomes of RDA from cataloging managers and Heads of Technical Services. Ideally, the new code offered by RDA would be compatible with older systems, reflect digital realities and get rid of rules that were a result of the requirements of the card catalog. It is hoped that RDA can be used to develop any text surrogate, moving in line with the spirit of FRBR.

Everything Old is New Again …ISBN and ISSN

Presenters: Regina Romano Reynolds, Library of Congress U.S. ISSN Center

John Elliott, YBP Library Services

John Elliott discussed the ISBN expansion currently underway. The ISBN is moving to 13 digits in order to accommodate the growth of print and especially electronic publications. John discussed the basic structure of the ISBN and how and why the changes were made.

John presented a timeline of important dates related to the change, and discussed implications for libraries, publishers, vendors, bibliographic utilities, EDI systems and integrated library systems. He recommended that library staff get educated about the changes, talk to book and ILS vendors and plan to upgrade outdated EDI systems that cannot process the 13 digit ISBN. In his handout, he included a handy ISBN converter and other helpful websites.

Regina Romano Reynolds’ presentation outlined the history of the ISSN and the current revision dilemma. The ISSN is a critical component of Open URLs and link resolving services, as well as knowledge bases and abstracting and indexing services. Different formats of serials are assigned separate ISSN, but the proposed revision would have a single, “medium-neutral” ISSN that would be housed in the MARC 024 field, while the format specific ISSN would stay in the 022 field and relevant linking entries.

Regina presented the background of the ISSN revision, which was a result of a five-year review of the National Information Standards Organization (NISO). She listed the important stakeholders in the revision, and the need for the ISSN to cover a broad scope of continuing resources.
“Open Access” – More Than Just “Free”

Presenters: Anita Colby, UC Los Angeles
Angela Riggio, UC Los Angeles
Rebecca Culbertson, UC San Diego

This program gave an overview of the state of open access electronic resources, covering the collection development as well as cataloging issues. Anita Colby began the presentation with a definition of open access and a short history. Key points included the “color system” of open access. “Gold” and “green” publications provide open access to research articles, either on the publisher’s site or archived in a repository. “Yellow” and “orange” allow full or limited open access to materials after an embargo, and “red” or “gray” are publications with no open access provisions from the publisher. Anita pointed out the differences between publisher models, cost implications and selection criteria for open access, noting that some disciplines (physics, computer science) have had established open access models for some time.

Angela Riggio discussed metadata for open access materials, both in the traditional catalog and in Electronic Resource Management systems (ERMs). Angela discussed cost implications, single vs. separate record approach, and the importance of metadata to link resolver services. She encouraged librarians to educate themselves about licensing and copyright issues, since publishers have many variations on open access models. She named some tools available for metadata creation and demonstrated UCLA’s ERM.

Rebecca Culbertson talked about the multitude of open access packages that are available, Directory of Open Access Journals (DOAJ) being the most prominent. Others include nationally supported packages like J-STAGE and SciELO, and the differences between BioMed Central, PubMed Central and the Public Library of Science. Becky discussed methods of cataloging open access resources: using OCLC, a Z39.50 to pull records from other catalogs (in this case UCSD), and the CUFTS utility, which instantly creates MARC records for DOAJ titles.

Pre-Conference Institute: Basic Subject Cataloging Using

Presenters: Michael Colby, UC Davis
Sally Tseng, CALA Executive Director and formerly UC Irvine

Sally Tseng presented the morning sessions on the basic principles and foundations of subject cataloging, including a brief history of LCSH. It is not always easy to ascertain the subject of a resource, as the participants discovered in working with the exercises, but it is important to take the time to do it thoroughly and objectively. The next step was to translate the subject or subjects into the controlled vocabulary of LCSH, in which each subject heading represents only one topic. The overall structure and syntax of LCSH was examined including the three general categories of subject headings: topical, forms/genre and names. The application of the useful free-floating subdivisions was discussed, as well as the basic order of the subdivisions when constructing subject heading strings. Of course, the relationships - equivalent, hierarchical and associative - between subject headings are important to know and follow when deciding on the appropriate subject heading and the references indicating these relationships were examined. The essential Subject Authority Record was “deconstructed” giving the participants valuable insight into the information it contains. The Library of Congress also provides a variety of other tools for undertaking subject analysis, Subject Cataloging Manuals, Cataloging Service Bulletins, and the alphabetical index to free-floating subdivisions, for example.

The afternoon sessions were led by Michael Colby, who also helped to write this workshop and manual. Participants got right into the "how do you start?" practical advice with the SLAM approach to remembering the major steps in the subject cataloging process: Scan, Look for, Ask yourself, and Mentally compose. Practical applications of subdivisions and evaluating LC subject headings on cataloging copy came next. Participants were also lucky to be able to look at using names as subjects as contained in the LC/NACO Authority File. All in all, the afternoon sessions could be summed up as very practical "tricks of the trade". Even though the participants came from a wide range of types of libraries, everyone gained useful ideas and tools for subject analysis in any cataloging situation.
Report from ALCTS/CRG Representative, Elaine Franco:
Council of Regional Groups, June 2005-November 2005

Elaine Franco assumed office as Chair of the ALCTS Council of Regional Groups at the close of the ALA Annual Conference in June 2005.

Communication, web presence:
The CRG directory on the ALCTS web site is being kept up-to-date. ALA will be moving to a new content management system provider soon. ALCTS has a division level web redesign task force, that will provide improved ALCTS web site this year, which may result in an improved and more accessible image for CRG. The CRG e-list has been expanded to include regional affiliate chairs (and chairs-elect, when that information is available). Affiliates are encouraged to use the e-list to communicate.

Continuing education:
The CRG Executive Committee agreed that a standardized, online form for reporting workshops and programs would increase the quality and quantity of communication from affiliates. This form would facilitate the harvesting of information for reports and surveys of affiliates’ continuing education offerings. CRG would like to have affiliates include data, such as attendance figures and registration fees, that have not been consistently reported. CRG will encourage affiliates to submit reports at logical transition points, such as immediately following state or regional library conferences, rather than waiting for the ALA Mid-winter and Annual Conferences. The CRG CE Committee would also like to facilitate announcements of upcoming affiliate events. The CRG Speakers’ Bureau Committee has updated and expanded the directory of speakers willing to make presentations to CRG affiliate groups for no additional costs beyond reimbursement of expenses. (There are several California librarians listed.)

Organization, Meetings:
The CRG general meeting at ALA conferences has been restructured to focus more attention on the affiliate groups and allow for more discussion among the affiliate representatives.

Activities Timeline for 2006:

- January 15th: Annual report due
- Feb. 28th: Conference proposals dues from Section
- April: Spring issue of Section’s newsletter, TechNotes, available
- April 29th: Deadline for return of election forms
- May: Preliminary election slate published on the CLA website
- July: CLA election online voting begin
- Aug.: Election results available and CLA conference program available online
- October: Fall issue of TechNotes available
- Nov. 11-13th: CLA Annual Conference in Sacramento
2005 Award of Achievement
Access, Collections and Technical Services Section

Each year we take the opportunity to recognize an outstanding colleague and member of ACTSS who has made significant contributions in the areas of access, collections, and technical services. It is a pleasure to present the 2005 Award to Sally E. Tseng, Setsseng888@yahoo.com

SALLY C. TSENG has been the Executive Director of the Chinese American Librarians Association (CALA) since 1999 and Assembly Member of the California Library Association, 2002 to present. She was formerly Head, Serials Cataloging at the University of California, Irvine (UCI) Libraries and held the highest distinguished rank at the University of California librarians’ series. In the 1980s, Sally was elected President of the Asian/Pacific American Librarians Association (APALA) and President of the Chinese American Librarians Association (CALA). Sally was elected Councilor of the American Library Association (ALA) and of the California Library Association (CLA).

Sally was appointed by Gary Strong, California State Librarian, from the late 1980 to 1990s, to chair the California Network Steering Committee and the California Network Serials Task Force. As a result of her visionary leadership and the strong support of the California State Library and library communities, California statewide online serials bibliographic records have been included in MELVYL, a University of California online database system that includes collections from all types of libraries in California. Beginning in the mid-1990s, these records became the foundation of the California Digital Library that provides links to full text journals, databases and Web resources via the World Wide Web.

Recent significant achievements included serving as the Chair of the ALCTS 2000-2003 Metadata Preconference and Regional Institutes on AACR2 and Metadata, (two of the Institutes were held in California in San Diego and San Jose in 2002 and 2003), Chair of the ALCTS, Committee to Study Serials Cataloging, 1998-2001. Her achievements have impacted on the improvement of management and organization of Web resources and to enhance users’ abilities to obtain precise search results in the electronic age.

Sally has published several major reference tools and authored in several monographs. Selected titles include: Knowledge without Boundaries: Organizing Information for the Future; Building Cultures: Chinese American Librarians and their Organization: A Glance at the Thirty Years of CALA, 1973-2003; Electronic Cataloging: AACR2 and Metadata for Serials and Monographs; LC Rule Interpretations of the Anglo American Cataloguing Rules (AACR) 1st – 2nd editions; LC Romanization Tables and Cataloging Policies: Areas of Cooperation in Library Development in Asian and Pacific Regions; Getting Ready for AACR2: The Cataloger’s Guide, etc. In addition, Sally has published more than 50 articles and papers. She has been invited frequently to speak at international and national conferences and to conduct workshops in the United States and major cities in China, Korea, Thailand and other countries. She was editor of the Journal of Educational Media & Library Sciences, 1982-1997 and ACRL Publications in Librarianship, 1997-1999.

Sally received the Distinguished Service Award from the Chinese American Librarians Association (CALA), ALCTS President’s Award, and numerous professional development awards. Sally has served as a Consultant for the International Advisory Panel, the Chinese University Development Project, National Academy of Sciences in Washington, D.C., the World Bank, China Ministry of Education, Peking University, Guangdong Provincial Zhongshan Library, and several key libraries in China. Sally was awarded honorary member of the Library Society of China -- only two recipients for this highest honor in China as of today. She received numerous University of California (UC) and UCI Research Grants Awards, UCI Friends of the Library Authors’ Awards, Orange County Authors’ Awards, University of Oregon, Scholarships and her biographies and featured articles cited in numerous Who’s Who and other professional publications.
New Faces At ACTSS

Julie Renee Moore (julie_moore@csufresno.edu) has been appointed Vice Chair/Chair Elect of the CLA ACTSS Cataloging Interest Group. Julie Moore was hired as Catalogue Librarian in March, 2005 at the Henry Madden Library, California State University, Fresno.

Ms. Moore comes to CA from Anchorage, Alaska where she worked as Cataloger at the Alaska Resources Library and Information Services via Rutgers University Libraries in Piscataway, NJ. She has also worked as a Cataloger at Stetson University, College of Law in St. Petersburg, FL and Saint Leo College in Saint Leo, FL. Ms. Moore is an alumnus of the University of South Florida, School of Library and Information Science. She has worked in libraries for 18 years, performing a wide variety of functions, from shelving to circulation to ILL to reference to systems to cataloging, (the function she fondly refers to as “the heart of the library”), working in different types of libraries (academic, special, and public) and in a dizzying array of geographic locations from Florida to Alaska.

During her time in Alaska, Ms. Moore chaired the Alaska Library Association’s Cataloging Roundtable. Most of the energy expended on the Cataloging Roundtable was spent on continuing education programming for Conference, as well as other times of the year. Ms. Moore also developed and implemented a comprehensive cataloging internship training program for 5 full-time cataloging interns and 1 temporary cataloger.

Ms. Moore is currently a member of the ALA Council of Regional Groups Affiliate Relations Committee. She is a trainer for the “Rules & Tools for Cataloging Internet Resources,” an ALCTS Workshop that is part of the “Cataloging for the 21st Century” continuing education series. She also received NACO training at the Library of Congress.

Main cataloging interests and areas of expertise include: ANY special formats (with an emphasis on electronic resources), continuing resources, in-analytics, and authority control.

ACTSS Listserv!

Members and non-members of ACTSS are invited to join the ACTSS e-mail discussion list (http://lists.cla-net.org/listinfo.cgi/actss-cla-net.org). This list provides a forum for librarians, support staff and others interested in technical services, to explore and discuss interests and concerns affecting the operation of technical services activities in California libraries. Members can discuss issues reflecting the broad range of activities of acquisitions, cataloging and preservation.

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Other Library Technical Services Organizations in California

NCTPG (Northern California Technical Processes Group)
website: http://www.NCTPG.org

SCTPG (Southern California Technical Processes Group)
website:
http://library.csun.edu/setpg/

CARL-TSIG (California Academic and Research Libraries--Technical Services Interest Group)
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2006 Elections:

Two positions need to be filled:

• Vice President/President Elect
• Secretary

Please contact Navjit Brar or Xiaoli Li if interested in serving.

CLA Blog

To learn and participate, please go to CLA Blog at,
http://www.cla-net.org/weblog/