Rule I.
These are the Standing Rules of the California Library Association ("The Association").

Rule II. PREAMBLE
These Standing Rules of the Association, established by the Board of Directors ("The Board"), are administrative rules that set out how the organization functions.

Rule III. ASSOCIATION MEMBERS
A. A member in good standing:
   1. Is current in payment of dues and special assessments to The Association
   2. Is current in appropriate and applicable category of membership
   3. Complies with professional standards as described in the American Library Association’s Code of Ethics

B. A member not in good standing may be expelled in accordance with the Bylaws (Article III, Section 5, Subsection B)

C. A member whose membership has been revoked:
   1. For non-payment of dues or special assessments, or who has resigned from membership, may be reinstated to membership by payment of all dues and special assessments for the current year and payment of special assessments due at time membership was terminated or back a maximum of five years
   2. For any cause other than non-payment of dues and special assessments or resignation may be reinstated to membership if The Board finds that circumstances occurring after revocation warrant reinstatement, and that reinstatement would not be prejudicial to The Association’s mission

D. Institutional membership benefits,
   1. May include, depending on contribution level,
      a. Discounts for exhibit space at the Annual Conference
      b. Free registrations for the Annual Conference and other events
      c. Free or discounted job postings for the CLA Career Center
      d. Other benefits as determined by The Board
2. Shall not include
   a. Administrative, management, fiscal, financial or other similar services to be performed by The Association for the institutional member
   b. For Library Systems, Consortia, or other similar organizations, benefits extending to member libraries and others who are not on the staff of or directly connected to the institutional member organization

Rule IV. INTEREST GROUPS

A. Interest Groups must:
   1. Further the mission of The Association
   2. Conduct their affairs in accordance with the Bylaws, Standing Rules, Policies, and Board Actions of the Association
   3. Demonstrate active involvement in at least one of the following:
      a. Sponsoring or participating in events or conference presentations
      b. Conducting regular meetings
      c. Engaging in regular communication with Interest Group members
      d. Promoting the Interest Group to those non-members of the Interest Group and those non-members of The Association
      e. Other activities deemed relevant by The Board
      f. Submit reports on Interest Group activity as requested

B. Formation and Membership
   1. An Interest Group may be formed by any two voting members of The Association on any topic of relevance to The Association
   2. The co-applicants must complete an Interest Group Application for review by the Interest Group Committee
   3. Interest Group Committee recommendations are then submitted to The Board for approval
   4. All members of the Interest Group, including leaders, committee members, award committee members and other similar roles for the Interest Group must be voting members of The Association

C. Privileges
   1. An Interest Group may receive support services from the Association as approved by The Board
   2. An Interest Group may propose Policy and Standards for The Association to The Board through the Interest Group Committee

D. Obligations
   1. Except as authorized below, an Interest Group shall not profess or imply that it speaks for or represents The Association as a whole, or the membership as a whole, other than those currently holding membership in the Interest Group.
   2. As provided by Standing Rule VII, Section A, Subsection 10, the Executive Director shall authorize requests for use of the CLA Logo and Name.
   3. The Interest Group Committee Chair, in consultation with The Association staff, may approve an Interest Group’s communications outside The
Association except for statements of Policy or Advocacy, which require approval of the CLA President and/or The Board.

4. Interest Groups may communicate, without prior approval, outside of The Association to promote Interest Group activities, events, and programs and to solicit Interest Group memberships.

5. Interest Group communication methods must be approved by the Interest Group Committee prior to use.

6. Interest Groups must only use social media or other communications methods that can limit access to Interest Group members if the activity or communication is intended for Interest Group members only. It is the responsibility of the Interest Group to ensure compliance.

7. Interest Groups must give administrative access to all forms of Interest Group communications to The Association.

8. If an Interest Group is dissolved or placed in inactive status, the Interest Group shall transfer all property and records of any nature to The Association.

E. Interest Group leaders shall conduct themselves in such a way as to not create a conflict of interest with The Association and their non-Association employment, contract, or volunteer positions.

F. The Board, upon recommendation of the Interest Group Committee, has the power to remove Interest Group leaders or suspend Interest Groups that violate The Association’s Bylaws or Standing Rules.

G. Inactive Status

1. In addition to dissolution under Standing Rule IV, Section H, the Interest Group Committee may place an Interest Group in an inactive status for:
   a. Failure to submit reports on Interest Group activity
   b. Failure to respond to communication from The Association or the Interest Group Committee
   c. Failure to have a designated leader
   d. Failure to maintain the obligations stated in these Standing Rules
   e. Request of the Interest Group leader or members

2. During the time an Interest Group is in inactive status, it shall receive no administrative support from The Association or Interest Group Committee, except to regain active status

3. If an Interest Group is placed in inactive status, the Interest Group shall transfer all property and records of any nature to The Association.

4. If an Interest Group wishes to return to active status, at least two voting members of The Association must request approval from the Interest Group Committee, explaining the steps to be taken to remain active.

H. Dissolution

1. An Interest Group may be dissolved for non-compliance with the Obligations of Interest Groups.

2. An Interest Group leader may request that an Interest Group be dissolved.
3. In either case, the Interest Group Committee shall consult with the Interest Group leader and The Association staff, then submit recommendation for dissolution to the Board for approval.
4. If an Interest Group is dissolved, the Interest Group shall transfer all property and records of any nature to The Association.

Rule V. Officers

A. The Officers of The Association are the President, President Elect, Immediate Past President, Secretary, Treasurer.
B. The current President, Past President, President Elect, Treasurer, and Secretary act as the Executive Committee and as the Personnel Committee for The Association.
C. All Officers of The Association are elected by the membership of The Association, unless an appointment to fill a vacant position must be made.
D. All Officer positions of The Association turn over at the conclusion of the applicable Annual Conference of The Association.
E. All Officers of the Board serve in a volunteer capacity. Time, travel, and expenses are not reimbursable by The Association, except as noted.
F. President
   1. The President serves as Chair of The Board, provides leadership in setting direction and conducting the business of The Association, and is the official spokesperson of The Association.
   2. Term of Office: The President serves a term of three years – first year as President Elect, second year as President, third year as Immediate Past President.
   3. Responsibilities as President:
      a. Attend all meetings of The Board
      b. Serve as a member of The Board, Executive Committee, Personnel Committee and Finance Committee.
      c. Guide the vision of The Association including its projects, meetings, and professional responsibilities; under the guidelines established by the Bylaws, with the advice and consent of The Board and input from the Executive Director.
      d. Represent The Association at events.
      e. Convene meetings of the Membership and The Board.
      f. Serve as presiding officer for the Annual Conference and all meetings of the Membership and The Board.
      g. Identify the Annual Conference theme and support Annual Conference planning.
      h. With the consent of The Board, fill by appointment any vacancy occurring in elected Officers, except for the President Elect, until the next annual election.
      i. Communicate with members of The Association in various ways
      j. Participate in budget preparation for The Association, in conjunction with the Treasurer, Executive Director, and Finance Committee.
      k. Coordinate the work of all Officers of The Board and Committees
      l. Appoint Committee Chairs and members, with input from the Leadership Development Committee and consent of The Board.
m. Act as a liaison between The Association and other professional organizations including the American Library Association.

n. Preserve and pass on to the new President a careful record of work and activities.

o. At the conclusion of the Presidential term, assume the role of Past-President, and mentor the new President.

4. Responsibilities as President Elect:
   a. Attend all meetings of The Board
   b. Serve as a member of The Board, Executive Committee, Personnel Committee and Finance Committee.
   c. Assist the President and perform such duties as may be delegated or assigned by the President or The Board.
   d. Perform the duties of the President in absence of the President.

5. Responsibilities as Immediate Past President:
   a. Attend all meetings of The Board.
   b. Serve as a member of The Board, Executive Committee, and Personnel Committee.
   c. Chair the Nominating Committee
   d. Chair the Leadership Development Committee
   e. Perform the duties of the President in absence of the President and the President Elect.
   f. Perform such duties as may be delegated or assigned by the President or The Board.

G. Treasurer
   1. The Treasurer serves as a member of The Board, Executive Committee, and Personnel Committee, Chairs the Finance Committee, and acts as the Chief Fiscal Officer of The Association.
   2. Term of Office: The Treasurer serves a term of three years.
   3. Responsibilities of the Treasurer:
      a. Attend all meetings of The Board.
      b. Act as Chief Fiscal Officer of The Association
      c. Serve as Chair of the Finance Committee
      d. Supervise preparation of the annual operating budget.
      e. Coordinate with the Executive Director regarding activities concerned with fiscal administration, investment of funds, general accounting, financial reporting.
      f. Monitor performance of The Association’s investments, and inform the Executive Committee on The Association’s investments.
      g. Review monthly financial reports compiled by the Executive Director.
      h. Present financial reports to the Executive Committee and The Board.
      i. Preserve and pass on to successor a record of work and activities, along with recommendations for action or changes. Send other material to The Association for appropriate archiving or disposal.
      j. Perform other duties as delegated or assigned by the President or The Board.
H. Secretary
   1. The Secretary serves as a member of The Board, Executive Committee, and Personnel Committee. The Secretary manages the recording and record-keeping of the work of the Board of Directors of The Association.
   2. Term of Office: The Secretary serves a term of three years.
   3. Responsibilities of the Secretary:
      a. Attend all meetings of The Board.
      b. Establish a calendar of meetings of The Board, Executive Committee, and Personnel Committee, in consultation with the President and the Executive Director. Distribute the calendar to The Board, Committees and others as appropriate.
      c. Establish and maintain a roster of members of The Board with contact information. Distribute the roster as appropriate.
      d. Prepare agendas for The Board, Executive Committee, and Personnel Committee in consultation with the President, Executive Director, Committee Chairs and others as appropriate.
      e. Record the minutes of all meetings of The Association Board, Executive Committee, and Personnel Committee.
      f. Record the minutes of all meetings of the general Membership of The Association.
      g. Indicate in the minutes each vote taken in the meeting, and each resolution approved or adopted.
      h. Prepare copies of the minutes for electronic distribution and posting as appropriate to members of The Board, Committee, or The Association before the next meeting.
      i. Ensure relevant documents are made available to individuals ahead of each meeting.
      j. Handle routine correspondence of The Association as The Board or President may direct.
      k. Receive official papers of The Association such as minutes, reports, publications, and correspondence, preparing and transmitting them to The Association archives as directed.
      l. Preserve and pass on to successor a careful record of the work and activities with recommendations for action or changes.
      m. Perform other duties delegated or assigned by the President.

Rule VI. ALA Chapter Councilor

A. The ALA Chapter Councilor serves as a member of The Board, and represents The Association on the American Library Association Council, as directed by American Library Association Bylaws Article IV, Section 2
B. Term of Office: The ALA Chapter Councilor serves a term of three years.
C. Responsibilities of the ALA Chapter Councilor:
   1. Attend all meetings of The Board.
   2. Attend all ALA Council meetings occurring at the Midwinter and Annual Conferences of the American Library Association.
   3. Travel and expenses are reimbursed for attendance at ALA Council meetings.
   4. Serve as a member of the ALA-APA Council.
5. Provide regular reports to The Board on activities and initiatives of the American Library Association.

RULE VII. Executive Director

A. The Executive Director shall be chief administrative officer of The Association and shall:

1. Be responsible for the day-to-day operation of The Association headquarters office, including the employment, supervision, and termination of all staff and contractors;
2. Implement policies and programs established by The Board;
3. Assist all officers, The Board, and Committees of The Association in the performance of their duties, and serve as a non-voting, ex officio member of every standing committee, working committee and task force of The Association;
4. Supervise the provision of support services to Interest Groups as authorized by The Board;
5. Disburse the funds of The Association;
6. Execute contracts and other legal instruments on behalf of The Association, as authorized by The Board;
7. Report regularly to The Board and annually to the membership on The Association’s activities;
8. Serve as an advisor to The Board and attend meetings of The Board; and
9. Disseminate any report as appropriate to the membership.
10. Authorize requests for use of the logo and name of The Association.

B. In the absence of an Executive Director, The Board shall determine who, including members of The Board, staff and others, shall fulfill the Executive Director’s duties. During those absences, any reference to Executive Director in these Standing Rules shall be interpreted to mean the person, persons or entities designated to fulfill those duties.

RULE VIII. STUDENT REPRESENTATIVE

A. The Student Representative is elected by the membership at large, and is a member of The Board.
B. Term of Office: The Student Representative’s term is for two years.
C. Responsibilities:
   1. Acts as a liaison to Student Members of The Association
   2. Perform duties specified in Bylaws Art. X, Sec. 1.D.
   3. Attend and participate in all meetings of The Board.
   4. Listen to the feedback and concerns of individual members of The Association, and relay to The Board or Committees as appropriate.
   5. Encourage active participation in The Association by all members.
   6. Other duties and responsibilities as assigned.
RULE IX. CONFERENCE MEETING RULES

A. The membership meeting agenda will, at a minimum, consist of the following:
   1. Election report
   2. Report from President and Treasurer
   3. Report by the Executive Director
   4. Address by incoming President
   5. Member comments

B. Membership meetings will have a mechanism to ensure identification of voting members when required.

C. The Board shall adopt a Statement of Appropriate Conduct for conferences, professional meetings, and workshops. They shall periodically review and update the Statement.

RULE X. THE BOARD

A. The Board shall be governed by Bylaws Art. X, Sec. 1

B. The Board – At Large Directors
   1. In addition to Officers, ALA Councilor and Student Representative, The Board shall have At Large Directors
   2. Term of Office:
      a. Each At Large Director serves a term of three years.
   3. Responsibilities of At Large Directors:
      a. Perform duties specified in Bylaws Art. X, Sec. 1.D.
      b. Attend and participate in all meetings of The Board.
      c. Listen to the feedback and concerns of individual members of The Association, and relay to The Board or Committees as appropriate.
      d. Encourage active participation in The Association by all members.
      e. Other duties and responsibilities as assigned.

C. Members of The Board are expected to attend all meetings of The Board. Members of The Board will notify the President if unable to attend any meeting of The Board.

D. If a member of the Board violates the Bylaws, Standing Rules, and/or policies of The Association, or does not regularly attend or participate in the work of The Board, The Board may take appropriate action, including removal from office.

E. Members of The Board are elected from the Voting Membership.

F. In addition to attendance at meetings of The Board, members of The Board shall be expected to do the following.
   1. Be an active member of The Board including but not limited to contributing to discussions, voting on motions, asking questions, and volunteering to assist in committees.
2. Participate in the Annual Conference including but not limited to working the membership booth for at least one hour, thanking sponsors, attending the Award Gala and attending the membership meetings.

3. Communicate to the membership including but not limited to being present on social media, and the membership communication channels, and promoting The Association.

G. Meetings and Meeting Conduct Rules

1. The Board shall meet at least twice each year.
2. At the discretion of The Association President, a scheduled meeting of The Board may be canceled, as long as notice is given to members of The Board.
3. Meeting Conduct Rules - Board Meetings
   The following rules are based on Roberta’s Special Rules for Meetings Template as modified.

   Rule 1: Use of Meeting Conduct Rules
   A. These Meeting Conduct Rules for meetings of The Board are to be used as the regular business meeting method of The Association.

   B. The rules are subordinate to (1) The Association’s Bylaws and Standing Rules, (2) the Articles of Incorporation, and (3) current California and Federal laws for nonprofit public benefit organizations.

   Rule 2: Meeting Roles
   A. The President will preside at the meeting. The President may appoint a member of The Board to be Timekeeper and Egalitarian for each meeting, if deemed to be necessary. The person appointed can be different for each meeting if the President so chooses.

   B. The President is responsible for conducting a focused meeting with the help of a designated Egalitarian. The President will remain fair and impartial.

   C. The Egalitarian will make the final decision on the fairness of the meeting process.

   D. Members of The Board will strive to reach a consensus agreement. After sufficient discussion, a motion without a second shall be made to decide the issue.

   E. The Timekeeper will keep the President and the other members of The Board aware of time. If the group has agreed upon a specified time limit for an individual to speak, the Timekeeper will give the speaker a one-minute warning. At the end of the time, the speaker will be asked to stop. This person cannot speak again until all the others have had an opportunity.
Rule 3: Meeting Agenda
A. The President, with suggestions from the members of The Board and Executive Director, will draft an agenda to include topics to be discussed.

B. The agenda for a meeting of The Board, at a minimum, consists of reports from the President, Treasurer, and Executive Director.

C. Chairs of Standing Committees and Working Committees shall give written and/or oral reports at the meetings of The Board as requested by the President and shall be invited to attend as needed by The Board.

D. Any written reports related to agenda items will be distributed electronically to members of The Board as far in advance as possible.

Rule 4: Quorum
A. Two-thirds of the members of The Board shall constitute a quorum. If a quorum is initially present, The Board may continue to transact business, notwithstanding the withdrawal of members, if any action taken other than adjournment is approved by at least a majority of the required quorum for such meeting, or such greater number as is required by The Association Bylaws.

Rule 5: Routine Reports and Consent Agenda
A. The meeting minutes of the previous meeting and routine reports not requiring individual consideration will be placed on the agenda at the beginning in a Consent Agenda section. This information will be provided to participants in advance of the meeting.

B. The Consent Agenda items will not be discussed individually unless any member requests that an item be removed from this section and placed on the regular agenda as a separate item for discussion.

Rule 6: Discussion of Issues
A. Any item may be discussed that is on or added to the agenda prior to or at the beginning of the meeting. A motion is not required.

B. Member(s) of The Board who present(s) an issue for consideration should present it in the form of a simple (verbal) or a structured (written) proposal. Written proposals should address the problem and its causes before the solution.

C. When possible, proposals will be available for members to read in advance of the meeting.

D. All members of The Board will be given an opportunity to speak or ask questions. No one member may speak a second time until all wanting to speak have spoken once.
E. When discussing a proposal, the President or Egalitarian will structure the discussion to proceed from opening (idea generation) to narrowing (evaluating ideas) to closing (making decisions).

F. The President or Egalitarian will ensure that the discussion is balanced between pros and cons and all points of view are encouraged.

G. Any member of The Board can suggest changes to a proposal. The proposal can be modified by a concordance of The Board. If the changes are not agreed upon, another member of The Board may present a different proposal.

Rule 7: Decision Making
A. All members of The Board will be given an opportunity to speak or ask questions on each proposal.

B. After a proposal has been presented and thoroughly discussed, the President will ask if The Board is in agreement with the proposal.

C. Votes may be by verbal affirmation, show of physical or virtual hands or other appropriate means.

Rule 8: Ending the Meeting and Minutes
A. Dates for the next meeting will be set and agenda items for the next meeting will be recorded.

B. When the agenda is complete the President will call for a motion to adjourn. The meeting can continue after the established time limit only if there is substantial agreement to extend the meeting for a specified time period.

C. The Secretary will send out minutes within 14 days.

RULE XI. COMMITTEES

A. CLA Committees
   1. CLA Committees consist of the committees specifically listed under Article XI of the Bylaws and any other committees established by the President or The Board.
   2. The President shall determine the number of committee members on each committee.
   3. All committees shall have a charge, either in the Bylaws or in the motion or action by which they are established, and temporary groups organized around a limited purpose or mission, a sunset date.

B. Types of Committees
   1. Standing Committees
      a. Continuing groups within The Association’s organizational structure implementing policies of The Board and overseeing basic functions of the association.
2. Working Committees
   a. May be continuing groups within the organizational structure of The Association, implementing policies of The Board and overseeing basic functions of The Association, or
   b. May be temporary groups organized around a limited purpose or mission. Established by the President or The Board. This type of Working Committee may also be referred to as a Task Force.
   c. Awards, Scholarships and California Library Hall of Fame Committees
      i. The President shall appoint members of the various committees granting awards and scholarships. The President shall also appoint members to the California Library Hall of Fame Committee.
      ii. If an awards or scholarship committee is made up of both members and non-members of The Association, the President shall appoint only the members of The Association to the committee. The other members shall be selected according to the rules or practices of the other group or organization.
      iii. Conflict of Interest
          1. Any member of an awards or scholarship committee shall recuse themselves from consideration, if they are nominated for that award or scholarship.
          2. Any member of an awards or scholarship committee who nominates someone for an award or scholarship shall not participate in consideration and discussion of that nominee for the award or scholarship.
          3. The California Library Hall of Fame Committee members may each propose one nominee each year for inclusion in the Hall of Fame.

C. Member Terms

1. Advocacy and Legislation Committee - 4-year term
2. Executive Committee members or Executive Committee members acting as a Personnel Committee shall serve as long as they are officers of The Association.
3. Conference Committee – 1-year term but there is no limit to the number of consecutive years serving on the committee
4. Finance Committee – see Bylaws, Article XI, Section 2.B.2. Terms.
5. All other Standing and Working Committees except temporary groups organized around a limited purpose or mission. – 3-year term
6. Temporary groups organized around a limited purpose or mission regardless if called a Working Committee or Task Force – as determined when organized but no longer than their sunset date.
7. Ideally 1/3 of new committee members are appointed each year and no member would serve more than two consecutive terms on the same committee but the needs of the committee and availability of volunteers determines the number of consecutive terms held.
8. The President may extend the term of any committee member unless in conflict with the Bylaws.

D. Chairpersons

1. The Association member selected as chair of a committee for one year is normally a current member of the committee. It is recommended that the person selected as chair of any standing committee be a committee member from the previous year. The President may extend the term of any chairperson beyond the one-year term unless in conflict with the Bylaws.

E. Removal of Committee Members

1. Upon the recommendation of a committee chair and the approval of the President, a committee member may be removed from a committee for violation of Bylaws, Standing Rules and/or policies of The Association or lack of attendance and participation.

F. Ex Officio Members

1. The President shall be an ex officio, voting member of all committees of The Association except the Nominating Committee.
2. The Treasurer (Finance Committee Chair), the President Elect and one member of The Board selected by The Board under The Association’s Bylaws Article XI, Section 2.B shall be voting members of the Finance Committee.
3. The Executive Director and the Project Coordinator shall be ex officio, non-voting members of the Ursula Meyer Endowment Committee.

G. Observers

1. All members of The Association have the right to be present as an observer at any Committee meeting except when legal matters, personnel matters, or other confidential matters are being discussed. Observers shall be excused from the meeting during those discussions.
2. The right to be present as an observer shall not extend to Awards, Scholarships and the California Library Hall of Fame Committees unless the committee chair invites the person or persons to attend for the purpose of giving a report after which they must leave.

H. Liaisons to CLA Committees

1. Liaisons, from organizations and associations having a purpose or interests similar to those of The Association and which their affiliate relationship has been approved pursuant to Bylaws Article XIV and Standing Rules XIV, are not members of the committee to which they are a liaison and are present to report for their organization
or association and report back to that group. Liaisons may be members of The Association but are not required to be in order to be a liaison.

RULE XII. Voting and Elections

A. Annually the Executive Director develops a time frame for the election process and presents it to The Board.

B. Whenever it is determined that there is a need to change the number of at-large Directors, The Board shall determine by resolution at least six months prior to any election of at-large Directors:

1. The total number of at-large Directors. In all cases, the sum of the total number of at-large Directors plus the total number of officers and elected representatives shall equal an odd number.
2. The number of at-large Directors to be elected. In no case should each year vary by more than two (2) at-large Directors.
3. The sequence, if the number elected each year is not the same.

C. The election time frame and candidates will be posted on the website prior to the election and communicated to members via electronic distribution.

D. Each candidate for office shall agree in writing to run for the office.

E. In selecting candidates, the Nominating Committee shall only select from persons who are Voting Members at the time of the nomination and election and intend to remain Voting Members throughout their term of office. This rule shall also apply to any Nomination by Petition.

F. The Nominating Committee shall present the slate to the President and Executive Director in accordance with the election process time frame.

G. Ballots shall only be made available and distributed to Voting Members. The information communicated to Voting Members with the ballot shall include the deadline for return of ballots.

H. Results of any election or other vote by mail or electronic means shall include, for each position to be filled or questioned, the following:

1. number eligible to vote;
2. number of votes cast; and
3. number of votes cast for each eligible candidate or question.
I. When a tie exists, either the chair of the Nominating Committee or the President, based on whom the Executive Director is able to contact first, will contact the candidates to determine their continued willingness to serve. If this conversation does not resolve the tie, then a member of The Board and the Executive Director will draw lots to break the tie; this will ensure two people witness the drawing.

J. Notification of election results will be sent to all candidates.

RULE XIII. FINANCE


RULE XIV AFFILIATION WITH OTHER ASSOCIATIONS

A. The Board may, upon its own initiative or receipt of a request, consider affiliating with other organizations or associations having a purpose or interests similar to those of The Association.

B. The Board may, upon its own initiative or receipt of request from Committees or Interest Groups, consider approving affiliate relationships with other organizations for those Committees or Interest Groups.

C. The Board shall upon establishing an affiliate relationship determine

1. If it is appropriate to exchange liaisons or representatives.
2. Any benefits to be received by the Affiliate.
3. Dues, if any, payable by the Affiliate.

D. Benefits may include:
1. Any meetings or programs sponsored by the group to be included in the Final Program at the Annual Conference.
2. The right to reserve meeting room space at the Annual Conference.
3. Co-sponsorship privileges at the Annual Conference, Spring Fling and at other events.
4. Participation in Exhibits at the Annual Conference.

E. Possible benefits would not include:
1. Administrative, management, fiscal, financial and other similar services to be performed by The Association for the Affiliate.
2. Benefits and discounts to be extended directly to Affiliate’s members except as explicitly approved by The Board.
F. The Board shall periodically evaluate existing affiliate relationships and determine if they continue to be beneficial and appropriate. The Board shall vote to continue or terminate the affiliate relationship after the evaluation.

RULES XV CONFLICT OF INTEREST, XVI DISSOLUTION & XVII PARLIAMENTARY AUTHORITY reserved.

RULE XVIII AMENDMENTS

A. Upon its own initiative or at the request of The Board, the Bylaws and Governance Committee shall review and study the Standing Rules and recommend amendments and changes to either The Board or Executive Committee in between regularly scheduled meetings of The Board.

B. These Standing Rules may be amended by a majority vote of The Board with advance notice or 2/3 vote, if no advance notice is given.

C. Standing Rule amendments shall go into effect immediately upon approval unless another date is specifically approved at the time of the amendment.