CinemArts: SCMS Film and Art History Scholarly Interest Group

Bylaws (as approved by vote of membership, 4/24/2013)

1) The members of CINEMARTS will be members in good standing of the Society for Cinema and Media Studies.

2) OFFICERS. Two members of the SIG will serve as Co-Chairs for terms of three years. At the beginning of their third year, an election will be held for the subsequent term and the elected Co-Chairs will serve a preliminary year as Co-Chairs Designate. While responsibilities of office fall to the Co-chairs, the designated chairs will be included in communications, consultation, planning and processes, in order to effect a smooth administrative transition.

A Graduate Student Representative will serve for a term of three years (or until degree is earned).

3) ELECTIONS. Nominations and self-nominations for Co-Chairs and Graduate Student Representative will be solicited in election years at the time of the Annual Business Meeting held during the SCMS Conference. Elections may be held then and there, provided a quorum is present, or within six weeks thereafter, electronically.

4) CINEMARTS will report elections of Co-Chairs and Graduate Student Representatives to the SCMS Board of Directors in a timely fashion.

5) The Co-Chairs will prepare regular minutes of meetings for circulation to their members, and submit an annual report on activities for the year and attendance figures for their last meeting to the Board of Directors of SCMS two weeks prior to the annual conference.

6) The Co-Chairs will submit a request every year to the program Committee of the SCMS Conference for a time and space to meet, as well as funding to support programming (in response to the annual call made by the Committee).

7) The Co-Chairs will assign sponsorship of Conference panels and workshops, according to SCMS guidelines.

8) At all meetings of CINEMARTS, thirteen members (just over half the minimum membership required for SIGs) will constitute a quorum for transaction of business. The vote of the majority of members present at a meeting at which a quorum is present constitutes the action of the Group. The same quorum will be effective for electronic votes.

9) When issues are submitted to members of the Group for vote via email, the members will have seven calendar days to respond. The subject line of the email will contain the word “VOTE” to alert the members to act.