

California Municipal Treasurers Association

Proposed Bylaws Amendments

October 2013

PLEASE RETURN EXECUTED BALLOT TO CMTA NO LATER THAN _____

On September 25, 2013, the CMTA Board of Directors approved a proposal to amend the current bylaws. The CMTA bylaws with proposed changes are provided.

The proposed amendments will make the following changes:

- CMTA's Executive Committee shall consist of the following officers: President, Vice President, Secretary/Treasurer and Immediate Past President.
- Except the Immediate Past President the officers listed in Section 1 shall be elected by the Government Associate Members with votes cast via an electronic ballot. The candidate for each office with the greatest number of votes received by the election deadline will be elected and formal installation of the officers may occur at the CMTA Annual Meeting. The officers' terms shall be two (2) years or until their successors have been elected and installed.
- Officers and their duties will be:

The President: shall be the Chief Executive Officer of the Association and shall have general supervision, direction, and control of the business affairs of the Association. The President shall preside at the Annual Meeting of the Association and at the Board of Director meetings. The President shall appoint the Chair of the various Standing Committees according to the Bylaws, and shall be an ex-officio member of all committees.

The Vice President: shall be responsible for the production and content of the CMTA quarterly newsletter; perform all of the duties of the President-Elect in the absence or disability of the President;-Elect, and all duties assigned by the President.

The Secretary/Treasurer shall be responsible for the recording the minutes of the Annual Meeting, the meetings of the Board of Directors of the Association, all special meetings, and providing adequate notice of all meetings as required in these Bylaws. The Secretary/Treasurer shall be responsible for all official correspondence. The Secretary/Treasurer: shall monitor the association's financial transactions to require compliance with previously established procedure for receipt, disbursement, and keeping of organization funds and all records and investment in connection therewith. The Secretary/Treasurer shall recommend an annual operating budget to the Board of

Directors of the Association for approval and presentation to the general membership for adoption at the Annual Meeting of the Association. The Secretary/Treasurer shall supervise third party contracts involving financial transactions and chair the Membership and Budget Committees.

- The Immediate Past President: The President will move automatically to Immediate Past President once a new President is installed. The Immediate Past President will maintain responsibility of updating the By-laws and the Standing Rules when changes are required.

The purpose of the changes was the result of the Board's recognition that it would be more efficient to merge the position of Vice President and President Elect instead of attempting to fill both positions.

With the addition of the association management firm, the administrative duties for a Secretary in support of the Board of Directors have been greatly diminished.

Two year terms will give opportunities for more members to be engaged with the organization at an executive level.

In accordance with Article XII the included ballot needs to be returned to the CMTA office by _____ which is at least thirty (30) days prior to the date of the ballot.

CMTA BYLAWS AMENDMENT BALLOT

October 2013

Please check the appropriate box:

_____ Yes, I approved the CMTA bylaws amendments as presented.

_____ No, I do not approve the CMTA bylaws amendments as presented.

Please sign and date the written ballots and return to CMTA Headquarters, Attn: Ballots, 1215 K Street, Suite 940, Sacramento, CA, 95814, by fax to 916-231-2141, or by email to yelena@cmta.org.

Your ballot must be received no later than _____ in order to be tabulated.

Agency: _____

Name: _____

Date: _____

Signed: _____