

Dear School District Representative:

CASE is offering a special registration incentive. If you guarantee to bring at least 40 administrators or 50% of your total district administrative team to the **2019 CASE Winter Leadership Conference**, all those registering for the conference may register at the CASE member rate, allowing significant savings of \$230 per attendee!

Full Conference	Early Bird Registration October 25 – November 15, 2018	Regular Registration November 16, 2018 – January 18, 2019
Non-member Rate	\$580	\$630
Member Rate	\$350	\$400
Savings	\$230	\$230

Administrative positions include superintendents, principals, assistant principals and central support services managers in the following departments: finance and budget, transportation, curriculum development, facilities services, technology infrastructure, technology education, employee relations, etc.

Please complete, sign and return this form to Leisa at lsacry@co-case.org. Leisa will send you an Excel spreadsheet to include your team's information in order to register them. Unfortunately, we cannot guarantee space for your group beyond Monday, November 26, 2018. Forms received after this date will be considered as long as space remains. Applicable registration rates will apply. District guarantees and registrations are processed on a first-come, first-served basis.

Registration Guarantee Commitment Form

As the representative for the _____ School District, I guarantee that at least 40 administrators or 50% of our total district administrative team will register for the **CASE Winter Leadership Conference**. I understand that as an incentive for this commitment, each of our district administrators who register will receive the current CASE member registration rate regardless of their CASE membership status. **Please note:** This guarantee does not include any pre-conference workshops on Wednesday, February 6, 2019.

Authorized District Representative
(Please print name)

Authorized District Representative
(Signature)

Email Address

Telephone Number

Date

Please return this form via email to: lsacry@co-case.org. Return by 11/26/2018 to guarantee space. Return by 11/15/2018 to receive the early bird registration rates.

Questions? Call Leisa Sacry at 303.762.8762