PSAV

Westin Westminster
10600 Westminster Blvd
Westminster, CO 80020
Tel: 303-410-5018

AUDIO VISUAL EXHIBITOR REQUEST FORM
10600 Westminster Blvd., Westminster, CO 80020

Conference Name:	Conference Dates:
Exhibitor Company Name:	Telephone Number:
On-Site Contact:	Fax Number:
Address:	E-mail Address:
City/State/Zip Code:	

BILLING

Please Circle a Billing Option:	CREDIT CARD	HOTEL ROOM CHARGE

POWER

	Quantity	Rate	Total
120 Volt Standard Power Drop *(power drop to booth and power strip)*		$232/event*	

25% service charge and 8.35% tax will apply.

HSIA (High Speed Internet Access)

	Quantity	Rate	Total
Standard Wired Internet Connection (no dedicated bandwidth)		$180/day*	
Premium Wired Internet Connection (3Mbps dedicated bandwidth)		$360/day*	
Basic Wireless Internet Access (up to 5 users/devices)		$75/event*	

25% service charge and 8.35% tax will apply.

AUDIO VISUAL EQUIPMENT

	Quantity	Rate	Total
55" Monitor on rolling stand (includes video cable and power strip)		$655.00/day*	
24'' Monitor on table stand (includes video cable and power strip)		$220.00/day*	
Laptop Computer *(pricing subject to specifications and software)*		$225.00/day*	

25% service charge and 8.35% tax will apply.

BANNER HANGING LABOR (Certain Restrictions Apply)

Will you be bringing a banner?	Size & Weight	Quantity	Rate	Total
YES ☐ NO ☐			$105+tax	

ORDERING INSTRUCTIONS

Orders not received 5 working days prior to start date are subject to a $30.00 additional service charge.

EMAIL to PSAV: Jason England (jengland@psav.com)

Customer Signature   **Date**

X
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