



# Sponsor Contract

**Return by June 8, 2023**

**Colorado Association of School Executives  
54th Annual CASE Convention  
July 26 - 28, 2023 | Breckenridge, Colorado**

**SHOW MANAGEMENT:** The words Show Management as used herein shall mean the Colorado Association of School Executives' Executive Committee; and the words Sponsor Coordinator as used herein shall mean an employee or designee of the Colorado Association of School Executives who oversees event sponsors. In the enforcement and interpretation of the following rules and regulations, the decision of the Executive Committee is final.

**SPONSOR ELIGIBILITY:** The Show Management reserves the right to determine the eligibility of any company or product for inclusion in the Convention and reserves the right to reject or prohibit any sponsor, or his/her representatives, with or without giving cause.

**REFUNDS:** Once the sponsor contract is signed and accepted, no refunds will be given.

**NON-LIABILITY:** The sponsor agrees to make no claim for any reason whatsoever against the Colorado Association of School Executives for loss, theft, damage or destruction of goods; nor for any injury to him/herself or employees; nor for any damage of any nature or character; nor for failure to hold the Convention as scheduled; nor for any action of any nature of the Colorado Association of School Executives or its members, officers, committees, agents or employees.

**APPROVAL OF SPONSOR AD:** Any sponsor ads in CASE Convention materials must be approved by the Sponsor Coordinator and CASE. CASE reserves the right to determine the eligibility of any ad for inclusion in Convention materials and reserves the right to reject or prohibit any ad, with or without giving cause. Due to 3rd party print deadlines, the Show Management reserves the right to deny ads if submitted to the Sponsor Coordinator after the designated June 8, 2023 deadline.

**SPONSOR RECEPTIONS/HOSPITALITY SUITES:** Sponsors may not host receptions, public or private, during Convention activities scheduled in the official Convention program. All receptions/hospitalities must be pre-approved by CASE.

**REQUESTS FOR NAMES OF CONVENTION REGISTRANTS:** CASE is a non-profit association with individual members. By member agreement, we do not give out our complete member list. If you wish to mail information to CASE members attending the Convention, upon request, we will send you a list of Convention attendees approximately 2 weeks before the Convention. The list will include names, job titles, organization names, email addresses and postal mailing addresses. By signing this contract, you agree to only use this mailing list for a one-time postal mailing, and that you will not send more than one postal mailing. You also agree that you will only send one email communication prior to the event, and only one after, and that you will not copy, retain or distribute this list for any other use. You will be responsible for any printing and postal mailing expenses. Note that any misuse of email addresses will result in this benefit becoming unavailable to you in future events.

**CANCELATION OF SHOW:** Should the Convention be cancelled, postponed or abandoned due to fire, strikes, weather or other uncontrollable circumstances before the opening date, this contract will not be binding and sponsors will receive refunds.

**INTERPRETATION AND AMENDMENT** The Sponsor Coordinator has full power to interpret or amend these rules. The Sponsor Coordinator promises full cooperation for a successful Convention and will be pleased to work with the sponsors toward that end.

These regulations become a part of the contract between the sponsor and the Colorado Association of School Executives. All points not covered are subject to the decision of the Show Management.





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Company Name

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Signature of Company Representative

Date

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Brittany Greunke  
CASE Manager of Strategic Partnerships  
and Vendor Relations  
Colorado Association of School Executives

Date

**Please sign and email as an attachment to [bgreunke@co-case.org](mailto:bgreunke@co-case.org) no later than June 8, 2023.**