

Mobile App Download and How To Instructions

CASE is using the same event app as last year that has some great features and is more user-friendly. Easily view the Schedule, Speakers, Exhibitors, Instant Alerts, and more! You can even create a personalized schedule to target your learning interests (and desired networking activities!).

App Download Instructions:

If you did not download the app last year or at our Winter Conference, you will need to download it. For iPhone and Android users to download the app, visit <http://www.tripbuildermedia.com/apps/case>. This link will automatically detect your phone type and take you to the right place to download the app on the Apple App Store or Google Play Store. Or, just scan this QR Code & download the app now!

Look for this icon in the app store or scan the QR code:



To Search via keywords:

Apple users (iPhone, iTouch, iPad) users – Go to the Apple App Store and search “CASE Events” or “Colorado Association of School Executives” to find and download the app.

Android users – Go to the Google Play Store and search “CASE Events” or “Colorado Association of School Executives” to find and download the app.

All other web-enabled devices (including computers) – type the following link into your browser (<http://www.tripbuildermedia.com/apps/case>) and it will take you to the HTML5 web version of the app.

Get to Know the App:

When you first enter the event, you'll be greeted by the guided tour. Click through the different slides for helpful tips & information about navigating the app. You can access this guided tour at any time by clicking the '?' on the app's home screen. This year we will not be using the digital gamification, so you can ignore that piece of the tour.

Personalizing Your Experience:

Create your personalized lists (such as your MySchedule) by clicking on the empty circle for each specific entry so a check mark appears for that entry (if an entry has a check mark on it that means it has been added to your MyEvent). To then access your personalized lists, click the MyEvent icon from the home screen of the app.

Exporting MyEvent Lists:

Once you've created your personalized lists, to export these lists to your email, click the MyEvent icon from the home screen. Once you are within the MyEvent you will see a listing of your different personalized lists. Select the "Export" button located in the top right corner of the screen. Next check off which list(s) you would like to export, enter in your email address and push send. This will send you your personal lists from within the app in an exported Excel file.

Navigating the Schedule:

The schedule is sorted by date and then time within the day. Click the All toggle to see all sessions for the selected day. While at the event, click the Now toggle to see all sessions happening at that specific date and time. Click the magnifying glass to search the schedule by keywords to find applicable sessions. Click the funnel icon to filter the schedule by specific filter categories. Click into any session to see more information and details about the session along with information about the session's presenters.

Finding Sessions & Exhibit Booths:

If a session and/or exhibitor booth has been linked to a floor plan, click the Map It button for that entry to be taken to the applicable floor plan such as the hotel floor plan or exhibit hall floor plan.

Be Social:

Interact with fellow attendees by uploading/sharing photos to the in-app Gallery. Post comments and questions on the Social Feed to connect with fellow attendees about topics of interest.

Get the Latest App Information:

When there are new updates or information in the app, a red "Sync" badge will appear on the main menu of the app in the top toolbar. Click the sync icon to sync your app to get the latest updates. **Internet or cellular data connection is required to sync the app*