

## **2026 CASE Superintendents Conference and CSFP Conference - Payment and Cancellation Policy**

**PAYMENT POLICY:** By registering for this event(s), you understand that **payment is due no later than Friday, September 4, 2026.**

**CANCELLATION POLICY:** In the event you must cancel your conference registration(s), the following fees and conditions apply.

1. If you cancel your registration:
  - before the close of business on **Wednesday, July 22, 2026** – a \$30 cancellation fee will apply.
  - between **Thursday, July 23, 2026, and Wednesday, August 26, 2026** – a \$60 cancellation fee will apply.
  - after **August 26, 2026** – due to guarantees that are committed to the hotel and vendors in advance, CASE is unable to grant refund requests, except in the event of a COVID diagnosis or a medical/family emergency pertaining to the attendee or the attendee's immediate family. Under these conditions, a late cancellation fee of \$75 will apply.
2. Notice of cancellation and requests for refund must be submitted via email to: [jhodgson@co-case.org](mailto:jhodgson@co-case.org).
3. Registration may be transferred from one person to another upon approval from the CASE office, and prior to 4:30 pm on **Friday, September 4, 2026**. Registration may not be split between participants at any time.
4. Refunds requested after **Friday, September 18, 2026**, will not be considered.

**REGISTRATION CHANGES:** To change your registration, please contact CASE Registration Manager Jeri Hodgson at [jhodgson@co-case.org](mailto:jhodgson@co-case.org).