



## **Summary of Course and Qualifications of Instructor(s)**

*(Retain this form for your records together with your verification of hours.)*

Colorado Chiropractic Association ■ 8751 East Hampden Avenue #B-7, Denver, CO 80231

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**Course Title:** Documentation & Recordkeeping Part 1  
**Date of Course:** Wednesday, August 16, 2017  
**CE Hours Applicable:** 2 CE  
**Location:** 8751 E. Hampden Ave., Suite B-7, Denver, CO 80231

This course is being held both in person and via live webinar at the same time. Questions will be asked periodically to verify attendance of those participating via live webinar and kept at the CCA office for record.

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### Synopsis of Course:

The first of the 2-hour seminars will cover Rule 22 and how it applies to your practice. We will discuss the importance of documenting correctly for your practice as well as for your patients. We will cover patient education as it applies to Rule 22 and how the information you gather can help with patient retention and increase referrals.

### Qualifications of the Instructor:



**Dr. Michelle Wendling D.C.** graduated summa cum laude with a Doctorate in Chiropractic from Life West Chiropractic College in 2005. She opened her practice All Seasons Chiropractic Clinic right out of school and now has a thriving referral based practice in Denver Colorado. Dr. Michelle Wendling has extensive experience working on the body. In 2001 she graduated with a bachelor's degree in Exercise Sports Science from Colorado State University. She has worked in massage therapy, physical therapy, as a personal trainer for over 15 years.

Dr. Michelle Wendling also serves as president of the State Board of Chiropractic Examiners appointed by Governor Hickenlooper to protect the public. Dr. Michelle Wendling D.C. was also awarded the Rising Star Chiropractor of the Year in 2013 and 2015 by the Colorado Chiropractic Association for her service to the chiropractic profession through coaching, education, and volunteering. Dr Michelle DC is a Practice Enhancement Expert and enjoys helping chiropractors build and expand the practice of their dreams!

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**NOTICE:** To fulfill the CE requirements of the Colorado Board of Chiropractic Examiners established via rules, you must:

1. Obtain 15 CE hours per year (November 1 - October 31) for a total of 30 every two-year license renewal period. These hours must meet the educational requirements as outlined by the board. Subjects of a clinical nature are generally approved, while subjects such as practice management, managed care, financial management, or personal motivation do NOT qualify.
2. Maintain records of seminar attendance in your files including:
  - .The title, date and hours of the course
  - .Verification of CE hours attended
  - .A synopsis of the course
  - .The qualifications of the instructor
3. The board will perform audits to insure CE compliance.

**Please contact the CCA for additional information.**