

## 2020 Timeline for Fellow Candidates

Once you have met eligibility requirements and applied for Fellowship, you have up to four years to complete the certification process. Candidates whose primary language is not English, may request a two-year extension to complete the process. **If you plan to take the Multiple Choice Examination and Oral Interview in 2020, you must adhere to the following deadlines.**

*The COVD 50th Annual Meeting will be held April 21<sup>st</sup>-25<sup>th</sup>, 2020 in Toronto, Canada*

Responses to Open Book Questions must be sent electronically to the COVD International Examination and Certification Board (IECB) Credentialing Director at: [cert@covd.org](mailto:cert@covd.org).

**Normal review process will take six to eight weeks. If the reviewers request more information (revisions), an additional six to eight weeks may be needed to complete the review process. Please plan submissions accordingly.**

June 10, 2019	Three or more Open Book Questions due. Open Book Question and Case Report Review Fee due.
August 12, 2019	Remaining Open Book Questions due
October 14, 2019	All Case Reports due

### *Revision Deadline Policy*

***If revisions are requested, you must reply to the reviewers' comments and questions no later than TWO weeks from the date of the IECB Chair's letter if you plan to complete the process this year.***

In order to take the Multiple Choice Examination (MCE) and Oral Interview, a candidate must have successfully completed all the Open Book Questions and Case Reports. Once completed, you will be notified in a letter of the requirements and fees for scheduling the MCE and Oral Interview.

January 20-24, 2020	Candidates taking MCE prior to Annual Meeting must take it during the assigned week at a location of your choosing. <b>Registration for the January MCE must be completed by 12/27/2019. Candidates must have ALL OBQ's and Case Reports completed with no outstanding revisions to be eligible. Test for RESIDENTS ONLY will be administered June 10-14, 2019</b>
March 2, 2020	All final Open Book Questions and Case Report revisions must be completed to qualify for taking MCE and Oral Interview at the Annual Meeting in April. All outstanding certification fees must be paid.
April 20, 2020	Multiple Choice Examination for candidates taking exam on-site or retaking exam at the Annual Meeting in Toronto, Canada
April 21-22, 2020	Oral Interviews conducted at the Annual Meeting in Toronto, Canada