

## HOW TO FIND YOUR CPHR MANITOBA MEMBER ID

### 1. Login to the CPHR Manitoba website as a member.



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## Member Login

Welcome to CPHR Manitoba's online community! Because of the built-in security features, you must first register and be approved before accessing many site sections. If you are not a member of the site yet, please register - we'd love for you to be part of our vibrant community of dynamic HR professionals.

**IMPORTANT:** CPHR Manitoba's website is *not compatible* with Internet Explorer 6. Please use a current version of Internet Explorer, Firefox, Safari, or Google Chrome.

Remember Me

SIGN IN



Forgot your password?

[Click here to reset your password.](#)

Haven't registered yet?

[Click here to Register](#)

### 2. From the "Manage Profile" menu, under "Information & Settings", select "Edit Bio."



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## Manage Profile

 [Profile Home](#)

### Information & Settings



#### Edit Bio

Update your information and choose privacy settings for individual fields.



#### Preferences

View and manage preferences and notification settings for your account.

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**3. Select "Edit My Member Profile." Your Member ID can be found on the first line under "Account Information." You will need this number to create your PD On-demand profile and purchase sessions at a discount.**

### Edit My Member Profile

Below is your profile information. Please ensure that is up to date and accurate as this information assists CPHR Manitoba is serving you. Only CPHR Manitoba members using the online member roster and CPHR Manitoba site administrators can view your profile.

**Please Note:** All information entered below will be visible to CPHR Manitoba site administrators. If you wish for information to be excluded from your public profile (as seen by CPHR Manitoba members), uncheck the box(es) next to the field(s) you wish to be hidden. If you uncheck the box next to "E-mail Address" it will not be displayed, but CPHR Manitoba members can still contact you via email through the website's email system.

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*\* Required Fields*

#### ACCOUNT INFORMATION

Member ID 50000113

