



CT INSPECTION CHECKLIST FOR STATE REGULATORS

Developed by the CRCPD's
H-32 Committee on Computed Tomography

July 2012

This is an example inspection checklist that has been developed based on generic criteria. It should be reviewed and evaluated against your specific state regulations and modified accordingly before using. There are questions that are more database type questions and some that are more enforcement in nature. Note: This must be modified to meet your specific state regulations. This checklist is intended to be used for each unit.

Facility/Registrant: _____

State ID number: _____ Date: _____

Location (room number): _____ Manufacturer: _____

Model and serial number: _____ Manufacturer date: _____

Maximum number of images per rotation capable on unit: _____

Name of CT operator during inspection: _____

Number of CT operators: _____ All CT operators credentialed: Y ___ N ___

Number of CT operators with ARRT CT certification and currently registered: _____

Is your facility accredited? Y ___ N ___

Which accrediting organization(s) *(check all that apply)*: ACR ___ IAC ___ Joint Commission ___

List the medical physicist(s): _____

Are they Qualified Medical Physicists (QMP)? Y ___ N ___

If not, what are their qualifications: _____

State registered or licensed? Y ___ N ___ License or Registration #: _____

Machine and Room Parameters:

- 1. Emergency stop button identified (kill switch)? Y ___ N ___
- 2. Availability of means for X-ray termination (temporary stop)? Y ___ N ___
- 3. Ability to maintain constant audible & visual patient contact? Y ___ N ___
- 4. Control of all CT suite entrances (visual or auto locks)? Y ___ N ___
- 5. CT room appropriately labeled with caution signage? Y ___ N ___