

NORM-IX Symposium

9th International Symposium on Naturally Occurring Radioactive Material

September 23-27, 2019, <https://www.crcpd.org/normix>

INSTRUCTIONS FOR THE ORAL PRESENTATION

1. Allotted time

Plenary Speaker:	30 minutes (25 min for presentation, 5 min for Question & Answer)
Invited Speaker:	25 minutes (20 min for presentation, 5 min for Q&A)
Oral Presentation:	15 minutes (12 min for presentation, 3 min for Q&A)
Poster Presentation:	3 minutes (only for presentation)

2. Submit the presentation file

All presenters must upload their presentations to the NORM IX website (<https://www.crcpd.org/normix>) by **30 June 2019**. A drop box portal will be provided for which to upload the presentations.

All presenters are required to directly submit their final presentation files to the service desk outside the meeting room 4 hours before their sessions begin.

At the service desk, you can review and check your file whether it works correctly or not on the computer, and our staffs will assist you.

3. Presentation Equipment

- All speakers are requested to use a Beam Projector for their presentations.
- Computers (IBM only, no Mac) with Windows will be provided.
- Please prepare your presentation file with **Microsoft office 2007 edition or 2010 edition**.

4. Others

- If you use **your own laptop** or **Macintosh computer**, please notice the secretariat by e-mail in advance.
- If you have any **movie clips** or **sound** in your file, please notice the secretariat by e-mail in advance.

- All the presentation files will be collected and uploaded to the official website

(<https://www.crcpd.org/normix> & [https://www-ns.iaea.org/tech-areas/communication-](https://www-ns.iaea.org/tech-areas/communication-networks/orpnet/default.asp)

[networks/orpnet/default.asp](https://www-ns.iaea.org/tech-areas/communication-networks/orpnet/default.asp)). If you want to keep the files, please download them **before 21 September 2019**.