

CONFERENCE OF RADIATION CONTROL PROGRAM DIRECTORS

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Radon Mini-Grant Program Announcement & Application

(This information may be accessed at crcpd.org/page/Radon)

Introduction

Over the years, many state and tribal radon programs and local health departments have identified lack of staff, time, and resources as key difficulties in conducting radon activities. Others have encountered challenges regarding partnering with a local organization on small innovative projects. To address these concerns and foster partnerships that will lead to radon risk reduction, the Conference of Radiation Control Program Directors, Inc. (CRCPD) is sponsoring a mini-grant program.

The mini-grants are designed to be awarded to partner organizations for innovative projects addressing radon risk reduction. Non-tribal organizations are expected to collaborate with and get approval from their state radon program on project applications. If the selection priorities are met, partners could receive a \$1,500 to \$5,000 mini-grant award. CRCPD plans to award several mini-grants during this cycle (approximately 7-10 awards) depending on project and budget requests.

Eligible Award Recipients

Awards will be issued directly to the partner or tribal organization, not to the state or tribal radon program.

General Information

This funding is intended to support activities that are not currently being addressed by a state or tribe through a State Indoor Radon Grant (SIRG) award. (Projects may expand or advance, but should not duplicate, activities or work conducted by a state or tribal radon program.) As explained in the Selection Priorities section, priority will be given to applicants interested in conducting activities in one or more of the following areas:

- Projects that increase activity in radon prevention/mitigation, including low-income mitigation assistance, and/or Radon Resistant New Construction (RRNC) activities that are designed to provide real risk reduction in high radon areas;
- Activities that include Radon Action Month; and/or
- Outreach projects that can be sustained or replicated and whose impact will result in a significant increase in visibility, awareness, knowledge, and action.

A brief application (attached) must be signed by both the state radon program and partner applicant (unless the applicant is a tribal organization) and submitted to CRCPD no later than **August 21, 2020**.

This will require advanced discussion and planning between the state radon program and the partner to develop an activity and a proposed budget that will be useful and effective.

The application must indicate if CRCPD funds will be the sole source of support for the project. If other financial support will be used to complete the project, the application must state how the CRCPD funds will be used to fund portions of the project. Recipients will be required to submit invoices (and receipts, if applicable) for payment of funds, a final report on the entire project, and a copy of any products.

Project recipients may be selected by the CRCPD Committee on Radon to receive paid travel expenses to attend the National Radon Training Conference. If selected, the recipients will make a presentation on their project to encourage other programs to undertake innovative activities.

Mini-grant recipients are strongly encouraged to obtain press coverage for their mini-grant activities and to include such information in their final reports.

CRCPD may conduct a programmatic review of the mini-grant recipients.

The Application Process

1. The application must contain: (a) the project description; (b) an overview of what the project is expected to achieve; (c) a timeline for completing the project; (d) the method/mechanism for tracking results (number reached, number of activities conducted, number of test kits distributed and returned, number of mitigations performed, etc.); (e) a description of how the project relates to other activities such as Radon Action Month and (f) a plan for documenting and evaluating lessons learned.
2. In order to be considered for funding, the application must include a proposed budget showing expenditures in the areas covered in the "Report Requirements." The final report should show the actual funding used.
3. The joint application must be signed by the partner and the state radon program (unless the applicant is a tribal organization) and submitted to chrys.kelley@state.co.us with copy to mcremeans@crcpd.org no later than **August 21, 2020**.

Selection Priorities

Priority will be given to:

- Projects that increase activity in radon prevention/mitigation;
- Projects that increase activity in Radon Resistant New Construction (RRNC);
- Activities that are designed to provide real risk reduction (e.g., results in testing and mitigation when necessary or actual results in homes being built with RRNC) or institutionalize radon outreach awareness or education;
- High radon areas;
- Projects that increase a state or tribe's capacity to promote and achieve risk reduction;
- Projects that can be sustained or replicated and whose impact will result in a significant increase in visibility, awareness, knowledge, and action; and
- New partnerships.

Report Requirements

Upon completion of the project, award recipients must develop a summary of the program activities including the lessons learned, what was achieved, and a budget providing all expenditures. This information is due to CRCPD 90 days after project completion, or no later than **August 15, 2021**, whichever is earlier. (For example, if the project is completed by February 28, 2021, the final report is due by May 28, 2021.)

When applicable, the report should also contain documentation of press coverage received.

Reports must be submitted by e-mail to mcremeans@crcpd.org with a copy to chrys.kelley@state.co.us.

Timeline

Announcement: July 21, 2020

Applications due: **August 21, 2020**

Awards announced: by September 30, 2020

Project final report: Earlier of 90 days following completion or **August 15, 2021**