

CRCPD Working Group Fact Sheet

SRC Suggested State Regulations Council

July 2018

Council Chairperson: Angela Leek (IA) 05/17*

Email: angela.leek@idph.iowa.gov

Members		
All Chairs of the Suggested Regulations Working Groups		
Resource Individuals		
NRC	Janine Katanic	
Notes and Comments		
* Earl Fordham (WA) removed as chairperson and replaced with Angela Leek (IA).		
NOTE: If difficulty in getting resource persons, contact the following Federal Liaisons to the Board of Directors for assistance.		
CDRH	Donald Miller	(301) 796-3299
EPA	Stefanie Bacon	(202) 343-9063
NRC	Andrea Kock	(301) 415-3340

07/20/18 - ss

Charges:

1. Nominate candidates for working group membership.
2. Communicate regularly (preferably monthly but no less than quarterly) with the chairs of each working group to encourage and facilitate the completion of specific milestones.
3. Document milestones that have been developed in cooperation with the working groups and hold working group chairpersons accountable for reaching each milestone. Report the progress at each Board of Directors meeting.
4. Approve/disapprove working group meeting requests. (It is understood that the Chair would communicate frequently with the Executive Director to determine available funding.)
5. Be the liaison between the Nuclear Regulatory Commission (NRC), Food and Drug Administration (FDA) or Environmental Protection Agency (EPA) or other applicable federal agency and the CRCPD for rule promulgation following the "Parallel Process" shown in the attached chart.
6. To provide to the appropriate SSR group new proposed NRC rulemaking to ensure and track parallel SSR revisions and changes. Completion of the parallel SSR rulemaking should be completed within 90 days of the publication of the Final NRC Rule.
7. Communicate regularly (no less than quarterly) with the NRC designated contact person (or any other applicable federal agency) for the "Parallel Process" for rule promulgation.
8. Submit SSRCR draft documents (having gone through the approval process) to the Board of Directors for approval.
9. Review the charges of each working group (yearly) to determine if they are still applicable. Draft revisions as needed and submit to the Board for approval.
10. Review progress with committee chair.
11. Identify areas of overlap.
12. Show appreciation for work group accomplishments.
13. Review and update SSRCR Style Guide.

OED Technical Staff

1. Review all proposed suggested state regulations, as developed by the working groups, for potential conflicts, duplications, and impacts of any single regulation on other regulations (i.e. inter-Part cross-referencing and resolution of Part inter-relationships).
2. Communicate as needed with the chairperson of the affected Part(s) regarding identified problem
3. Track the status of all documents proceeding through the SSRCR Rule Approval Process and provide the report entitled "Status of SSRCR Part Revisions" to the SRC Chairperson and to the Board every three months. This same information is to be published in the Newsbrief every 4 months.

4. Review and update SSRCR Style Guide.

Note: When a Letter/Number combination appears in brackets after a charge, it denotes how the charge links to CRCPD's Goals and Objectives, as listed in [CRCPD's Strategic Plan](#).