



**Capital Region Human Resource Association  
2013-2014 Organization of the Year for Diversity Award**

**Purpose:**

To recognize an organization that has gone above and beyond to promote diversity and inclusion efforts in their workplace.

This award is designed to recognize an organization in the Capital Region that has made significant progress in their workplace to promote diversity/inclusion. By recognizing this diversity champion in the community, CRHRA and the CRHRA Diversity Committee will be able to bring awareness to these efforts and educate our members on best practices that have truly made a difference.

**Criteria for Nomination:**

- An organization that has a primary base of operations in the Capital Region
- An organization who demonstrated an outstanding effort to promote diversity and inclusion efforts in their workplace within the current CRHRA program year
- Preference will be given to an organization that has not been previously recognized by CRHRA, in the past two (2) years, for their work in diversity

**Nomination Process:**

- Nomination forms can be self-submitted or submitted on behalf of a deserving organization by **April 23<sup>rd</sup>, 2014** to [projects@crhra.org](mailto:projects@crhra.org)
- The Diversity Committee will review nomination forms and present top selections to the CRHRA appointed awards committee

**Nominations Should Include:**

- A completed CRHRA Organization of the Year for Diversity Award nomination form
- A one-page statement from/about the nominee describing their efforts
- Two pieces of evidence that support the nomination

**Award Announcement:**

One representative from the winning organization will be recognized at CRHRA's Annual Volunteer Recognition Event held in June. This event honors volunteers and community members who have made significant contributions to the chapter and its membership.

**Nomination Form Attached**



**Capital Region Human Resource Association  
2013-2014 Organization of the Year for Diversity Award  
Nomination Form**

**Nomination Procedure and Deadline:**

Submit this completed nomination form and provide the required attachments to the Awards Committee Chairperson ([projects@crhra.org](mailto:projects@crhra.org)) by **April 23<sup>rd</sup>, 2014**. Nominations can be self-submitted or submitted on behalf of a deserving organization.

<b>Nominee Information</b>	
Name:	
Employer:	
E-mail address:	
Telephone number:	

<b>Nominator Information (if not self)</b>	
Name:	
Employer:	
E-mail address:	
Telephone number:	

<b>Describe what you determine to be the outstanding contribution(s) of the nominee toward the promotion of diversity and inclusion in the workplace:</b>
Please attach 500 words or less

<b>Provide three contacts who can corroborate this individual's efforts:</b>			
Name:		Phone:	
Name:		Phone:	
Name:		Phone:	

<b>Provide two pieces of evidence to support this nomination (written documentation, video footage, etc.)</b>	
Attachment 1:	
Attachment 2:	

**Note:** Any documentation submitted will be retained by the CRHRA Diversity Committee and may be used for promotional purposes by the organization.

<b>I hereby give the CRHRA Diversity Committee and the CRHRA permission to use the submitted materials for promotional purposes.</b>			
Nominee Signature:		Date:	
Nominator Signature:		Date:	