# SBLBSHP Board Meeting Minutes

**Wednesday, April 11, 2018 from 7 pm to 8:30 pm**  
*Kaiser Permanente South Bay Medical Center, North Hospital Conference Rooms 5-6*  
*Teleconference No: 888-643-7185, access code: 6924498#*

<table>
<thead>
<tr>
<th>Presenter</th>
<th>Topics</th>
<th>Action Item/Notes</th>
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<tbody>
<tr>
<td><strong>Welcome/Introductions and Announcements</strong></td>
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| President (Angela L) | - Minutes – Review and approval meeting minutes (March 2018)  
- Minutes need to be sent to CSHP office and SBLB Webmaster | Meeting called to order: 7:00 pm  
-March 2018 minutes approved  
**Action Items:**  
Angela Lee to send approved minutes to CSHP office and Tim Chou for posting on the website. |
| **New Business (Elected Officers)** | | |
| President (Angela L) | - Follow-up from the March meeting  
- Student liaisons contact group added to the SBLB gmail account  
- Survey of how other chapter presidents keep their member contacts updated  
- Attended USC APSA banquet – 3/30/10; SBLB recognized in the outgoing presidents’ speech  
- Legislative Day (Tuesday, 4/17/18) – Jennifer Kwon will attend  
- HR 592 – Federal Provider Status Bill  
- On 4/11, the House Energy and Commerce Committee is holding a hearing on opioids, and ASHP is weighing in urging that HR 592 be included  
- CSHP CEO asked for assistance in reaching out to 3 CA representative sitting on this committee | -Angela Lee surveyed other chapter presidents about updating member contacts.  
-Angela Lee and Steve Thompson attended USC APSA banquet on 3/30/2018.  
-Jennifer Kwon and Steve Thompson will be attending Legislative Day on 4/17/18.  
-CSHP office will be setting up outlook email for the chapters to be use instead of GMAIL. Pending outlook account access. |
| President-Elect (Rosalin) | | No updates to report |
| Immediate Past President (Matt) | | No updates to report |
| Secretary (Billie) | CSHP Awards Deadline Calendar  
5/1/18  
- Pharmacist of the Year Award  
- Distinguished Service Award  
- Technician Achievement Award  
- **Resident/Fellow of Distinction Award**  
- Emily Chang accepted nomination | -Emily Chang accepted nomination for Resident Distinction Award. |
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>6/1/18</td>
<td>New Practitioner Achievement Award</td>
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<tr>
<td>6/30/18</td>
<td>Affiliate Chapter Public Relations Recognition Program</td>
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<tr>
<td>7/1/18</td>
<td>Volunteer of the Year</td>
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<td>8/1/18</td>
<td>Affiliate Chapter Competition</td>
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<td>11/1/18</td>
<td>Lifetime Honorary Membership</td>
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<td>Grassroots Advocates Recognition Program</td>
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<td>Affiliate Chapter of Distinction</td>
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**Treasurer (Jennifer F)**

Treasurer’s report sent via email.
- Received 4 checks from vendors for NWI, 1 for leadership breakfast
- Options for electronic transfers for reimbursements

- Jennifer Fong received 4 checks from NWI: INCYTE, ABBVIE, NEPHRON, NOVARTIS
- 2 Vendors check for Leadership breakfast: SANOFI, TESARO.
- Jennifer Fong will look into different options of reimbursement. Considering VENMO.

**Delegates/Alternate Delegates**

- Angela L/ Matt/ Rosalin/ Daniel/ Helena

  - Cindy Odegard resigned as of February 2018
  - Helena Lau prefers to remain as an alternate delegate due to the distance of her work/home from SBLB
  - Nominate and vote for Jennifer Kwon to replace Cindy Odegard as a delegate

- #16 board members voted for Jennifer Kwon as delegate to replace Cindy Odegard.

**Action Items:**

- Angela Lee will send meeting minutes and a separate email to update Jennifer Kwon as a new delegate to CSHP office.

**New Business (Appointed Officers)**

**Communications/Newsletter**

- Joanne/Leslie/Matt

  - Leslie Tanaka will be sending out the topics for Spring Newsletter.
  - Encourage board to take pictures and send them to her. Due date for the newsletter will be on 5/2.

**Clinical Affairs**

- Lauren/Ros/CindyL/JR/ Joanne/Jennifer K

  - Leadership Breakfast – 4/20/18 @ Boathouse, Long Beach
    - Speaker: Tony Park, PharmD/JD
    - Topic: Ethics Requirements and New Laws of 2018

- Rosalin Preechakul reported on leadership breakfast event 4/20/18. Everything has been confirmed and
| **Educational/Industry Affairs (Angela/Dan/Matt)** | **Upcoming Industry Dinner**  
**4/25/18** – Avycaz (Allergan) @ Chart House, Redondo Beach  
May 2018 – Western States Project Presentations  
- 5/2 @ Caremore, Cerritos  
- 5/10 @ VALB (?)  
- 3rd session at KP South Bay (?)  
- Date correction: Avycaz (Allergan) will be on 4/25 not 4/24.  
- Western States Presentation venues are booked  
  - Caremore on 5/2  
  - VALB on 5/10  
  - KP SB will be on 5/17  
- VALB residents pulled out of the presentation therefore will need to fill 3 presentations.  
- Confirmed Residents: KP Downey (3 residents), Caremore (1 resident), LB Memorial (2 residents), KP SB (2 residents), KP Drug Information (1 resident)  
- Intern from Little Company of Mary will reach out to the residents. Dan Bauman will reach out to the residency director at Little Company of Mary.  
- CAPE accreditation papers are ready.  
- Angela Jeong will send out information on CE event at Depot on June 12th. |
| **Legal Affairs (Daniel)** | **CSHP already has a professional policy supporting that the majority of BOP should be pharmacists**  
**#2013-28: California Board of Pharmacy**  
Source: HOD 2008  
(Notes: This is former policy #2008-29 approved by the HOD in 2008; reaffirmed by the 2013 HOD as policy #2013-28.)  
- Angela Lee reported out for Daniel.  
- Regarding HOD: A composition of the California Board of Pharmacy that includes a majority of pharmacists from diverse practice settings (including health-systems) and within
The California Society of Health-System Pharmacists supports:

1. The existence of the California Board of Pharmacy and its mission to protect and promote the health and safety of Californians.
2. A composition of the California Board of Pharmacy that includes a majority of pharmacists from diverse practice settings (including health-systems) and within California.
3. The right for the California Board of Pharmacy to have the primary responsibility for electing its leadership.
4. Open communication among California Board of Pharmacy members and the public in all settings.
5. Advocating that one of the public members be a pharmacy technician.

Membership (Tim)
- Membership (Report ran 4/1/18): No new expires. #130 total members (Decreased by 12 from #142)
- Discussion on maintaining the member roster/Gmail group
  - CSHP expired member report only keeps the contact info for 3 months after the membership expires
  - How long to keep “expired” members in our gmail group?
- Tim Chou reported: total membership decreased from 142 to 130.
  -12 people became inactive, exceeded 3 months mark and got drop off from the active CSHP list.
  -Associate member status don’t need to be a pharmacist to be a member.
  -Plan to use CSHP active member list to update the chapter’s gmail active contact list.

Mentorship Program (Helena/Tiffany)
- Mentor-mentee social moved to June
- Tiffany Luong updated Mentor-Mentee social date will be on June 1st.
- Recently sent out monthly mentor-mentee email beginning of April

Public Relations (Scott/Jenny W/Jenny Z/Alicia)
- Upcoming Event
  - Long Beach Rescue Mission Health Fair – 4/22/18
  - Need any help? Preceptors needed?
- Scholarship essay contest
  - Carson High School: have a system that can message all 550+ senior students
  - West High School: school can screen based on the criteria that we provide and distribute application among selected students or it can be distributed to all senior students
- Alicia Wong updated on LB Rescue Mission HF with USC. There is enough preceptors.
  - SBLB preceptors: Scott Harada, Jenny Wan, Jenny Zheng, and Alicia Wong will be attending the event.
  - Scholarship essay contest criteria length will be 1 page double space
  - How has medicine impact society and
| **Social (Nikki/Melissa/Emily)** | Socal chapter has not yet confirmed whether 1/25/18 is good for SBLB NWI/installation night  
No update regarding the summer social | **Action Items:**  
Angela Lee needs to confirm date for NWI with other chapters. Potential date 1/25/19  
-Committee is still brainstorming what event to offer for Summer Social. Plan is to have summer social in July.  
-Possible activities: Long Beach aquarium, Catalina Island trip.  
-Angela Lee suggest a walking event  
-Tim Chou suggest that committee comes up with ideas and cost options by the next meeting for the BOD to vote on. |
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<td><strong>Webmaster (Tim)</strong></td>
<td>- Front page updated, minutes uploaded</td>
<td>-Tim Chou request to send any new activities with dates to him to be updated to the webpage.</td>
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<td><strong>CSHP Liaison (Steve)</strong></td>
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<td>-Steve Thompson reported CSHP had their board meeting last week. Loriann DeMartini hired a consultant to</td>
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evaluate the office, branding, messages, and membership. CSHP will start coming up with an action plan in the future.
- CSHP plans on Extending the nomination for BOD and President Elect.
- Call for volunteers for committees/councils/task force.
- Commitment for the position: mostly conference calls

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<tr>
<th>Technician Liaison (Yasmin)</th>
<th>Not present, no updates to report</th>
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<tr>
<td><strong>Student Liaisons</strong></td>
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<tr>
<td>Keck Graduate Institute (Sherryl Chico)</td>
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<td>USC (Kara Onouye and Ewha Hong)</td>
<td>Keck – not present</td>
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<td>WesternU (Michael Palaroan and Ani Arsenyan)</td>
<td>Kara Onouye represented USC</td>
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<td>- Annual Local Association Banquet, Friday 5/4, 6-8pm</td>
<td>- APSA banquet was a success</td>
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<td>2 HF (Senior HF, CHAPSA HF serve 80)</td>
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<td>4/28 Drug take back day</td>
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<td>4/17 Leg Day</td>
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<td>4/21 Festival of Books HF</td>
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<td></td>
<td>Ani Arsenyan represented Western U</td>
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<tr>
<td></td>
<td>- Annual local association Banquet</td>
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<td>- Speaker from Rutgers spoke about</td>
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<td>fellowship program</td>
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<td>- Asthma Presentation on 4/9</td>
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<td>- HF in Claremont</td>
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<td><strong>Action Items:</strong></td>
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<td>Angela Lee will forward email from Ani Arsenya to the board.</td>
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**End Meeting**

| Roundtable                          | - Jennifer Kwon volunteered to write article on Legislative Day section in the newsletter if she attends the event. |
Action Items:
Angela Lee will invite mentees to Western States presentation

Motion to Adjourn
Meeting adjourned at 8:03 pm

Next meeting: Wednesday, May 9th

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<tr>
<th>Meeting Attendees</th>
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<tbody>
<tr>
<td><strong>In person</strong></td>
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<tr>
<td>Angela Lee, Tim Chou, Jennifer Fong, Leslie Tanaka, Steve Thompson, Rosalin Preechakul, Dan Bauman, Jennifer Kwon, Melissa Young, Nikki Watanabe</td>
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<tr>
<td><strong>On phone</strong></td>
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<tr>
<td>Angela Jeong, Joanne Cho, Alicia Wong, Tiffany Luong, Joanne Lin, Matt Kamada</td>
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<tr>
<td><strong>Students</strong></td>
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<tr>
<td>Kara Onouye (USC), Caitlyn Young (USC), Kruti Shah (USC), Ani Arsenyan (Western U), Nicole Fahnny (USC), Pooja Kumar (USC)</td>
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