SPECIAL SUPPLEMENT ONLINE ISSUE
2012 ANNUAL REPORT

Report of the 37th Annual Session of the CSHP House of Delegates

Report of the President

Report of the Treasurer

Report of the Executive Vice President

2012 Council, Committees, Task Forces, Chair Reports

www.cshp.org

partners in medication management
CJHP: Now Featuring Your Research!

Submit your article to CJHP and share your research.
Not ready to submit your article yet? Register to review for a colleague.
To register as a reviewer or submit an article for consideration, please visit cshpjournal.msubmit.net.
Report of the Thirty-seventh Annual Session of the CSHP House of Delegates 5

Report of the President 30

Report of the Treasurer 33

Executive Vice President & CEO’S Report 36

2012 Councils, Committees and Task Forces, Chair Reports 40
CSHP MISSION

To Promote Wellness, Patient Safety and Optimal Use of Medications

CSHP VISION

The Leader in Wellness, Patient Safety and the Optimal Use of Medications

Peer Review

The California Journal of Health-System Pharmacy is now a Peer Reviewed Publication.

The CSHP Editorial Advisory Board is pleased to announce that the California Journal of Health-System Pharmacy has completed the transition to Peer Review.

Peer Reviewed, or Refereed publications utilize an editorial process to ensure that the articles published are as scholarly as possible. From this point forward, when an article is submitted to CJHP, the editors will send it out to other (peer) pharmacists and clinicians in the same field to obtain their opinion as to the appropriateness of the manuscript for publication, the relevance of the field of study, and the quality of the research.

Instructions for Authors

The California Journal of Health-System Pharmacy welcomes article submissions in any field pertinent to the practice of Health-System Pharmacy. All manuscripts submitted are subject to peer review. To submit a manuscript for publication, please visit http://cshpjournal.msubmit.net. Authors without access to the internet may send a printed copy of their manuscript along with a CD, DVD or USB drive to: CJHP, attn: Managing Editor, 1314 H Street, Suite 200, Sacramento, CA 95814.

For more information on article submission, Peer Review, or CJHP, please contact Rebecca Brover, Director of Development at Rebecca@cshp.org or 916.447.1033.

California Society of Health-System Pharmacists

Officers

Steven Gray  steve.w.gray@kp.org
President
Julie Lenhart  jlenhart@pacbell.net
President–Elect
Christine Antczak  christineantczak@yahoo.com
Chair, Board of Directors
Vicky Ferraresi  vferaresi@pathwayshealth.org
Chair, House of Delegates
Kenn Horowitz  kennhwitz@gmail.com
Treasurer

Directors

Kathy Daly  rxtechkdaly@yahoo.com
Paulin Heng  paulin.heng@gmail.com
Brian Kawahara  bkawahara@hotmail.com
Martin Iyoya  martin.iyoya@johnmuirhealth.com
Betty Jue  bwjue@yahoo.com
Teri Miller  teri.miller@sbcglobal.net
Stacey Raff  stacey.raf@kp.org
Victoria Serrano Adams  adams.victoria@scrippshealth.org
Steven Thompson  steve.thompson@tmmc.com
Anne Tran-Pugh  anne.n.tran-pugh@kp.org

Student Section Executive Committee

Lydia Noh (Southern California)
Rika Burk (Northern California)

Ex-Officio

Dawn Benton  dawn@cshp.org
Executive Vice President/CEO

CJHP (ISSN 1097-6337) is published bimonthly by the California Society of Health-System Pharmacists, 1314 H Street, Suite 200, Sacramento, CA 95814, under the guidance of the Editorial Advisory Board. The CJHP is distributed as a regular membership service, paid through allocation of membership dues. Subscription rate for non-members is $75 per year; single copies are $15. Periodicals postage paid at Sacramento, CA. Postmaster: Send address change to California Society of Health-System Pharmacists, 1314 H Street, Suite 200, Sacramento, CA 95814 (email: cshp@cshp.org).

The views expressed by authors of contributions in the California Journal of Health-System Pharmacy do not necessarily reflect the policy of CSHP or the institution with which the author is affiliated, unless this is clearly specified. Policy statements and official positions of CSHP are clearly labeled as such. The editor and publisher assume no responsibility for material contained in articles and advertisements published, nor does publication necessarily constitute endorsement by them. Letters to the editor are encouraged. Publisher reserves the right to edit, reject or publish whole or part of manuscripts submitted. No portion of this magazine may be reproduced, in whole or in part, without written consent of CSHP. © 2013 by the California Society of Health-System Pharmacists. Payments to CSHP are not deductible as charitable contributions for federal income tax purposes; however, they may be deductible under other provisions of the Internal Revenue Code.

For display and employment advertising, please contact Kim Kaplan, CSHP Director of Advertising at kim@cshp.org or (916) 447-1033.
Report of the Thirty-seventh Annual Session of the CSHP House of Delegates

* Please note: Changes to language as originally proposed by the Board of Directors occurred during the Sunday session of the CSHP House of Delegates. These changes are reflected in text that is both bold face and underlined.

The thirty-seventh Annual Session of the House of Delegates of the California Society of Health-System Pharmacists was held at the Paris Hotel in conjunction with Seminar 2012, the Society’s annual meeting.

Roll Call
The Secretary determined that a quorum was present. Included are CSHP officers, directors, past presidents, and delegates representing CSHP-affiliated regional chapters, student delegates from each of the California schools of pharmacy, CSHP Technician Division, and the California Pharmacists Association. Dr. Ferraresi advised the proceedings were being recorded.

First Meeting – Thursday, October 18, 2012
Chairperson Victoria Ferraresi convened the first meeting at 3:30 p.m. on Thursday, October 18.

Dr. Ferraresi introduced CSHP Executive Vice President/CEO and Secretary of the House of Delegates Dawn Benton, President Christine Antczak, Immediate Past President and Chair of the Board of Directors Maria Serpa, President-elect Steve Gray, Treasurer Kenn Horowitz, and the parliamentarian for the 2012 House of Delegates, Kathleen Besinque.

Role and Function of the House of Delegates
Dr. Ferraresi described the purposes and functions of the House and emphasized its responsibility for establishing policy. The number of delegates eligible to vote this year was 167. She announced that an Open Forum would take place on Friday, October 19 from 4:00 to 5:30 p.m. and a Town Hall meeting would be held on Saturday, October 20, from 1:45 to 3:00. Open Forum would provide CSHP members and other interested individuals an opportunity to express an opinion on any of the policy proposals before the House of Delegates or to simply raise issues for discussion by those present. Town Hall provided an opportunity for members to conduct an informal exchange of issues of concern to the profession. President Antczak moderated the Town Hall session.

Approval of Minutes
Dr. Ferraresi called for a motion to approve the minutes of the thirty-sixth Annual Session of the CSHP House of Delegates as published in a special January/February 2012 issue of the California Journal of Health-System Pharmacy and previously distributed to all delegates. The minutes were approved by voice vote.

Report of the President and CSHP Board of Directors
President Christine Antczak presented highlights of a report on behalf of herself and the board of directors. A copy of that report is published as part of these proceedings. Delegates voted to accept the report.
Report of the Treasurer
Treasurer Kenneth Horowitz presented highlights of his report, a copy of which is published as part of these proceedings. Delegates voted to accept the report.

Report of the Executive Vice President/CEO
Dawn Benton presented a report of the Executive Vice President and CEO, a copy of which is published as part of these proceedings. This report was presented for the information of delegates and did not require action by the House.

Reports of Committees, Councils, and Task Forces
A representative from the following Committees, Councils, and/or Task Forces provided a report on their year’s charges:

- Committee on Goals: Chaired by Julianna Burton
- Council on Professional Affairs: Chaired by Nancy Yam
- Continuing Pharmacy: Chaired by Amy O. Le
- Education Committee
- Editorial Advisory Board: Chaired by Mirta Millares
- Membership Committee: Chaired by Barbara Uenaka
- Medication Therapy: Chaired by Steven Chen
- Management Task Force
- New Practitioner: Chaired by Paulin Heng
- Executive Committee
- Pharmacist of the Year/Distinguished Service Award Committee: Co-chaired by Don Kishi and Paul Lesage
- Practitioner Recognition
- Program Committee: Chaired by Jennifer Cupo
- Public Relations Committee: Chaired by Sherry Brown
- 2012 Seminar Management Team: Co-chaired by Kenneth Perrin and William Yee
- Student Section: Co-chaired by Michelle Lew and Michael Tran
- Executive Committee
- Tech Check Tech Task Force: Co-chaired by Paul Norris and Jay Rho
- Technician Division: Chaired by Donna Fitzgerald
- Executive Committee

Recommendations of Delegates
Dr. Ferraresi invited recommendations from delegates for the Board of Directors’ consideration. She reminded delegates that recommendations presented at this point on the agenda were not open for discussion, merely introduction. See the second meeting of the HOD for the full text of the eight recommendations that were submitted.

Approval of the 2012-2013 Committee on Nominations
Dr. Ferraresi then presented the House of Delegates with a list of members she proposed for approval as members of the 2012-2013 Committee on Nominations. She advised that her recommended appointments had been reviewed and approved by the Board of Directors as required by CSHP Bylaws, and that she was now presenting them to the House of Delegates for approval.

Nominee Chapter
Pauline Chan (Chair) Sacramento Valley
Rosemarie Brown San Fernando Valley
Lois Claridge North Coast
Don Kishi Golden Gate
Bob Miller San Diego
Mirta Millares Southern California
Judith Nakao South Bay/Long Beach
Linda Notario Quatra
Barbara Uenaka Diablo

The House of Delegates approved the 2012-2013 Committee on Nominations as proposed.

Preliminary Report on Resolutions and Proposals
Chair of the CSHP Board of Directors Nancy Korman introduced 8 proposals for consideration by the House.

Proposal A 2012 Professional Policy Review
Proposal B To Adopt CSHP Professional Policy on “Increased Security Features on Controlled Substances Prescription Form”
Proposal C To Adopt CSHP Policy on Nuclear Pharmacy
Proposal D To Amend CSHP Bylaws Article XVIII
Proposal E To Amend CSHP Bylaws Article Xvii
Proposal F To Amend CSHP Bylaws Article VI Section 4 and Article VIII Section 10
Proposal G To Amend CSHP Bylaws Throughout
Proposal H To Amend CSHP Bylaws Sections Pertaining to Pharmacy Technicians
Establishment of Deadline for New Business
Dr. Ferraresi announced that the deadline for receipt of new business items, as specified in Article XI of the Regulations for the CSHP House of Delegates, was 5:00 p.m. on Saturday, October 20, 2012. She noted that new items of business must be presented in writing to any member of the CSHP staff or Board of Directors prior to the 5:00 p.m. deadline.

Events Reminder
Dr. Ferraresi reminded delegates about the third annual PPC-PAC Reception scheduled for Friday, October 19 at 11:30 a.m., and Open Forum meeting scheduled for Friday, October 19 from 4:00 p.m. to 5:30 p.m., and Town Hall meeting scheduled for Saturday, October 20 from 1:45 p.m. to 3:00 p.m., where items of new business could be discussed. In addition she reminded delegates that the board strongly recommends that at least one delegate from each chapter attend the Open Forum and that attendance would be taken.

The Volunteer Reception celebrates excellence and honors all CSHP volunteers, in particular our Distinguished Service Award recipient Lisa Gunther Lum. This reception will be held beginning at 6:00 p.m. on Friday, October 19. Admission is by invitation only. All members of the House of Delegates are invited.

The President’s Reception Honoring the Pharmacist of the Year, Pete Ambrose will be held Saturday evening from 6:00 – 7:30 p.m. and at the same time the silent auction which will benefit the CSHP Foundation. Finally, to reserve a caucus room for your delegation please contact a member of the CSHP staff.

Adjournment of the First Meeting
The first meeting adjourned at 6:00 p.m.

Second Meeting – Sunday, October 21, 2012
The second and final meeting of CSHP’s 2012 House of Delegates session was convened on Sunday, October 21, at 1:00 p.m. Following the enrollment of delegates, Secretary Benton reported that a quorum was present.

Remaining Reports of Committees, Councils, and Task Forces
A representative from the following Committees, Councils, and/or Task Forces provided a report on their year’s charges:

Report of the Committee on Nominations
Chairperson of the CSHP Committee on Nominations Kali Sommer briefly explained the nomination process, then introduced and acknowledged the members of the 2011-2012 Committee on Nominations:

<table>
<thead>
<tr>
<th>Name</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Gunther Lum (Chair)</td>
<td>South Bay/Long Beach</td>
</tr>
<tr>
<td>Rosemarie Brown</td>
<td>San Fernando Valley</td>
</tr>
<tr>
<td>Pauline Chan</td>
<td>Sacramento Valley</td>
</tr>
<tr>
<td>Evelyn Elliott</td>
<td>Golden Empire</td>
</tr>
<tr>
<td>Ken Fukushima</td>
<td>Inland</td>
</tr>
<tr>
<td>Bob Miller</td>
<td>San Diego</td>
</tr>
<tr>
<td>Sam Shimomura</td>
<td>Orange County</td>
</tr>
<tr>
<td>David Silacci</td>
<td>North Coast</td>
</tr>
<tr>
<td>Barbara Uenaka</td>
<td>Diablo</td>
</tr>
</tbody>
</table>

Dr. Gunther Lum then thanked Dr. Ferraresi for serving as the board liaison to the committee and then presented the Committee’s report. The following nominees for CSHP offices were presented and approved:

For President-elect
Julie Lenhart (Diablo)
Doreen Schneider (Golden Empire)

For Board of Directors
Martin Iyoya (Diablo)
Betty Jue (Quatra)
Grant Lackey (Sacramento Valley)
Tania Chopra (Diablo)
Anne Tran-Pugh (Southern California)
Keith Yoshizuka (Diablo)
Mark Nguyen (Orange County)

For Chair of House of Delegates
Victoria Ferraresi (Quatra)
James Scott (San Fernando Valley)

For Delegates to the ASHP House of Delegates
Medi Amiri (Orange County)
Juliana Burton (Sacramento Valley)
James Colbert (San Diego)
Brian Kawahara (Inland)
Marcie Lepkowsky (San Diego)
Kethen So (Golden Gate)
Hai Tran (Southern California)
Julie Lenhart (Diablo)
Christine Antczak (San Diego)
Vicky Ferraresi (Quatra)
William Gong (Southern California)
Nancy Korman (Golden Gate)
Angela Rosenblatt (Inland)
Kimberly Tallian (San Diego)
Steve Gray (Inland)
Doreen Schneider (Golden Empire)
Dr. Gunther Lum invited each of the nominees to stand and be recognized as she called their names and thanked them for their willingness to serve. Dr. Ferraresi thanked Dr. Gunther Lum for serving as Chair of the Committee on Nominations.

**Action on Proposals***
For the complete text of all proposals A-H, visit the CSHP website then choose “Groups,” select “HOD Resources,” then select “2012 HOD Proposals”.

**Proposal A:**
**Proposal:** To reaffirm, modify and reaffirm, or delete CSHP professional policies which are five (5) years or older.

**Submitted By:** Board of Directors

**Date:** March 1, 2012

**Description of Current Situation:**
1. CSHP Professional Policies have been catalogued since 1980.
2. One of the duties of Board of Directors is to review any professional policy that is 5 years old or older. For this review, each professional policy that is five years old was reviewed for applicability and current relevance and recommendations to reaffirm, modify and reaffirm, or delete were outlined.
3. While analyzing professional policies, ASHP’s professional policy catalogue was checked for any policies that relate to the topic.

**Description of Desired Situation:**
1. A mechanism exists to periodically review CSHP policies for their continued relevance and applicability (CSHP Board of Directors action is generally guided by existing policy.)
2. CSHP’s professional policies accurately reflect current practice and professional standards.
3. The annual review process of professional policy is continued as an opportunity for CSHP to reflect the most current and contemporary positions on pharmacy practice and organizational guidelines for our members.

**Proposed Actions:**
1. The following CSHP professional policies be **reaffirmed** as CSHP professional policy.
2. The following CSHP professional policies to be **modified & reaffirm** as CSHP professional policy.
3. The following CSHP professional policies be **deleted** as CSHP professional policy.

**CSHP Board Actions:**
At the April 20 & 21, 2012 Board of Directors meeting the STP to To reaffirm, modify and reaffirm, or delete CSHP professional policies which are five (5) years or older was approved.

**Policy #: P- 2007-02**
**Assigned to:** Teri Miller
**Recommended Action:**
- Reaffirm, □ Delete, □ Modify & Reaffirm

**Current Policy Wording**
**Policy #2007-02**
**Sports Pharmacy ( #2007-02)**

**Source:** HOD 10/21/07

The California Society of Health-System Pharmacists:

1. Encourages safe and healthy participation in competitive sport and exercising.

2. Supports the pharmacist’s role in promoting safe and proper use of medications and nutritional supplements and recognizes the unique medication needs of athletes.

3. Encourages the general public to seek health professional advice related to medications and nutritional supplements promoted for sports performance or used to maintain health.

4. Supports the efforts of organizations to educate and enforce drug testing to discourage the use of banned and/or harmful performance-enhancing substances.

5. Develops collaborative efforts with health and sport organizations in order to educate athletes and others regarding the safe and most effective legitimate use of medications.

6. Supports public and professional education campaigns in discouraging the use of banned and/or harmful performance-enhancing substances.

7. Encourages members to offer consultation to athletes about the potential harm of using banned performance-enhancing substances.

8. Encourage schools of pharmacy to develop education programs for students and pharmacists that address the safe use of medication recognizing the unique needs of athletes.

**If Modify & Reaffirm, Recommended Wording**
**Rationale for Recommendation**
Typo can be corrected without going to HOD. Policy still appropriate
Policy #: P- 2007-03
Assigned to: Michelle Lew
Recommended Action: □ Reaffirm, □ Delete, □ Modify & Reaffirm

Current Policy Wording
Policy #2007-03
Machine Readable Coding and Related Technology (#2007-03)

Source: HOD 10/21/07

CSHP supports the use of machine-readable coding and related technology that improves the accuracy of the medication use process, which involves the following elements:

1. The identity of all medications dispensed should be verified through machine-readable coding technology.
2. All medications should be electronically verified before they are administered to patients in health systems.
3. Health systems should adopt machine-readable coding and point-of-care medication administration technology.
4. These systems should be planned, implemented, and managed with pharmacist involvement and should be in all areas of the health system where drugs are used.
5. Urge the California State Board of Pharmacy and Department of Health Services, along with MediCal, to pressure the FDA to mandate that the pharmaceutical manufacturers, place standardized machine readable coding which includes the NDC (NDC is already a mandate by FDA), lot number, expiration date on all manufactured unit dose, unit of use, and injectable drug packaging.

Rationale for Recommendation
Policy adjusted to simplify language and allows the policy to remain pertinent as technology evolves. As such, points 1-4 were removed to minimize detail, but to still support FDA mandates.

Policy #: P- 2007-04
Assigned to: Michelle Lew
Recommended Action: □ Reaffirm, □ Delete, □ Modify & Reaffirm

Current Policy Wording
Policy #2007-04
Computerized Prescriber Order Entry (CPOE) (#2007-04)

Source: HOD 10/21/07

Computerized Prescriber Order Entry (CPOE)
CSHP advocates for and supports the use of computerized entry of medication orders or prescriptions when:

1. It is planned, implemented, and managed with pharmacists’ involvement.
2. Such orders are part of a single, shared database that is integrated with the pharmacy information systems and other key information system components such as the patient’s medication administration record.
3. Such computerized order entry improves the safety, efficiency, and accuracy of the medication-use process.
4. Such computerized order entry includes clinical decision support systems.
5. It includes provisions for the pharmacist to review and verify the order’s appropriateness before medication administration, except in those instances when review would cause a medically unacceptable delay.

If Modify & Reaffirm, Recommended Wording
#2007-03
Machine Readable Coding and Related Technology (#2007-03)

Source: HOD 10/21/07

CSHP supports the use of machine-readable coding and related technology that improves the accuracy of the medication use process, which involves the following elements: CSHP also supports a FDA mandate that pharmaceutical manufacturers place standardized machine readable coding which includes the NDC, lot number, and expiration date on all manufactured unit dose, unit of use, and injectable drug packaging.

1. The identity of all medications dispensed should be verified through machine-readable coding technology.
2. All medications should be electronically verified before they are administered to patients in health systems.
Policy #: P- 2007-05
Assigned to: Michael Tran
Recommended Action: □ Reaffirm, □ Delete, ✗ Modify & Reaffirm

Current Policy Wording

#2007-05
Physician Dispensing (#2007-05)

Source: HOD 10/19/97
(Note: This is former policy #8501 approved by the BOD 8/1/85; reaffirmed by the HOD in 1992 as policy #9222; reaffirmed by the HOD in 1997 as policy #9704; reaffirmed by the HOD in 2002 as #2002-03; reaffirmed by the HOD in Oct 2007 as #2007-05).

To support the passage and enforcement of legislative and regulatory controls establishing the requirements for physician dispensing.

If Modify & Reaffirm, Recommended Wording

#2007-05
Non-Pharmacist and Prescriber Dispensing (#2007-05)

Source: HOD 10/19/97
(Note: This is former policy #8501 approved by the BOD 8/1/85; reaffirmed by the HOD in 1992 as policy #9222; reaffirmed by the HOD in 1997 as policy #9704; reaffirmed by the HOD in 2002 as #2002-03; reaffirmed by the HOD in Oct 2007 as #2007-05).

To support the passage and enforcement of legislative and regulatory controls establishing the requirements for non-pharmacist and prescriber dispensing.

Rationale for Recommendation
Covers individual who are non-prescribers that dispense and aligns with ASHP policy.

Policy #: P- 2007-06
Assigned to: Teri Miller
Recommended Action: □ Reaffirm, □ Delete, ✗ Modify & Reaffirm

Current Policy Wording

#2007-06
Recovering Pharmacists (#2007-06)

Source: HOD 10/19/97
(Note: This is former policy #8304 approved by the HOD in 1984; modified and reaffirmed by the HOD in 1992 as policy #9219; modified and reaffirmed in 1997 as policy #9711; modified and reaffirmed by the HOD in 2002 as 2002-06; reaffirmed by the HOD 10/21/07 as #2007-06).

To encourage CSHP members to support and participate in the State of California’s Pharmacist Recovery Program which identifies and rehabilitates pharmacists with impairment due to the misuse and abuse of dangerous drugs and substances.

If Modify & Reaffirm, Recommended Wording

#2007-06
Recovering Pharmacists Professionals (#2007-06)

Source: HOD 10/19/97
(Note: This is former policy #8304 approved by the HOD in 1984; modified and reaffirmed by the HOD in 1992 as policy #9219; modified and reaffirmed in 1997 as policy #9711; modified and reaffirmed by the HOD in 2002 as 2002-06; reaffirmed by the HOD 10/21/07 as #2007-06).

To CSHP encourages CSHP members to support and participate in the State of California’s Pharmacist Recovery Program, which identifies and rehabilitates pharmacists and pharmacy interns with impairment due to the misuse and abuse of dangerous drugs and substances or due to mental illness.

CSHP encourages the California State Board of Pharmacy to also include pharmacy technicians in the State of California’s Pharmacist Recovery Program.

Rationale for Recommendation
The recommended changes update the policy to:

1. Reflect the fact that the Pharmacist Recovery Program is for pharmacy interns, as well as pharmacists, and covers recovery related to mental illness, as well as substance abuse.
2. Encourage the Board of Pharmacy to include pharmacy technicians in the pharmacist recovery program.

Policy #: P- 2007-07
Assigned to: Michelle Lew
Recommended Action: □ Reaffirm, □ Delete, ✗ Modify & Reaffirm

Current Policy Wording

#2007-07
Pharmacists Involvement in Pharmacy Student Education (#2007-07)

Source: HOD 10/19/97
(Note: this is former policy #8409 from the HOD 1984; modified and reaffirmed by the HOD in 1992 as policy #9219; modified and reaffirmed in 1997 as policy #9713; modified and reaffirmed by the HOD in 2002 as 2002-06; reaffirmed by the HOD 10/21/07 as #2007-06).

To reflect the fact that the Pharmacist Recovery Program is for pharmacy interns, as well as pharmacists, and covers recovery related to mental illness, as well as substance abuse.

CSHP encourages the California State Board of Pharmacy to also include pharmacy technicians in the pharmacist recovery program.
and reaffirmed by the HOD in 2002 as #2002-08; reaffirmed by HOD 10/21/07 as #2007-07).

To adopt the following statement on pharmacy practitioner involvement in student education:

“Whereas, the maintenance of high standards and innovation in the practice of pharmacy is dependent on the quality of its practitioners;

Therefore, pharmacists are encouraged to participate in the training and education of pharmacy students through involvement with independent internship programs and/or with School of Pharmacy sponsored practice-based experience programs. The achievement of predetermined competencies will be the primary objective of all such programs.”

If Modify & Reaffirm, Recommended Wording

Pharmacists Involvement in Pharmacy Student Pharmacist Education (#2007-07)

Source: HOD 10/19/97

(Note: this is former policy #8409 from the HOD 1984; reaffirmed by the HOD in 1992 as policy #9221; modified and reaffirmed by the HOD in 1997 as policy #9713; modified and reaffirmed by the HOD in 2002 as #2002-08; reaffirmed by HOD 10/21/07 as #2007-07).

To adopt the following statement on pharmacy practitioner involvement in student education:

“Whereas, CSHP supports the maintenance of high standards and innovation in the practice of pharmacy, is dependent on the quality of its practitioners;

Therefore, pharmacists are encouraged to participate in the training and education of pharmacy students pharmacists through involvement with independent internship programs and/or with School of Pharmacy sponsored practice-based experience programs. The achievement of predetermined competencies will be the primary objective of all such programs.”

Rationale for Recommendation

The following changes aligns policy 2007-07 with the current format of professional policies.

Policy #: P-2007-08

Assigned to: Paulin Heng

Recommended Action: ☐ Reaffirm, ☒ Delete, ☐ Modify & Reaffirm

Current Policy Wording

#2007-08

Productivity Measurement Systems (#2007-08)

Source: HOD 10/18/92

(Note: This is former policy #8302 approved by the BOD 7/15/83; reaffirmed by the HOD in 1992 as policy #9217; modified and reaffirmed by the HOD in 1997 as policy #9714; modified and reaffirmed by the HOD in 2002 as 2002-09; modified and reaffirmed by the HOD 10/21/07 as #2007-08).

Productivity monitoring in health-system pharmacies is difficult due to the broad number of services provided by a given pharmacy department. The included services that are not easily captured in productivity measurements, such as patient care activities, or are not provided by all institutions. Therefore, not: CSHP opposes the development of a standardized format and definitions for creating a productivity measurement system for health-system pharmacies in California.

If Modify & Reaffirm, Recommended Wording

Rationale for Recommendation

CSHP has policy that adopts ASHP policy where there are no conflicting issues. As ASHP’s policy is more robust than CSHP’s policy on productivity measurement systems, the group moved to delete this policy. CSHP’s Policy 2007-08 policy is already covered by ASHP Policy 0901:

WORKLOAD MONITORING AND REPORTING

Source: House of Delegates Resolution

To strongly discourage the use of pharmacy workload and productivity measurement systems (“pharmacy benchmarking systems”) that are based solely upon dispensing functions (e.g., doses dispensed or billed) or a variant of patient days, because such measures do not accurately assess pharmacy workload, staffing effectiveness, clinical practice contributions to patient care, or impacts on costs of care, and therefore these measurement systems are not valid and should not be used; further,

To advocate the development and implementation of pharmacy benchmarking systems that accurately assess the impact of pharmacy services on patient outcomes and total costs of care; further,

To define pharmacy workload as all activities related to providing pharmacy patient care services; further,

To continue communications with health-system administrators, consulting firms, and professional associations regarding the value of pharmacists’ services and the importance of using valid, comprehensive, and evidence-based measures of pharmacy workload and productivity; further,

To encourage practitioners and vendors to develop and use a standard protocol for collecting and reporting pharmacy...
workload data and patient outcomes; further,
To advocate to health-system administrators, consulting firms, and vendors of performance-measurement services firms the development and implementation of pharmacy benchmarking systems that accurately assess the impact of pharmacy services on patient outcomes and total costs of care.

Policy #: P-2007-09
Assigned to: Michael Tran
Recommended Action: ☐ Reaffirm, ☐ Delete, ☑ Modify & Reaffirm

Current Policy Wording
# 2007-09
Technician Regulations (#2007-09)
Source: HOD 10/29/95
(Note: This is former policy #8901 approved by the BOD 1-26-89; reaffirmed by the HOD in 1995 as #9501; modified and reaffirmed by the HOD in 2000 as #2000-01; modified and reaffirmed by the HOD in 2005 as 2005-04; modified and reaffirmed by the HOD 10/21/07 as #2007-09).

1. CSHP supports efforts by the pharmacy profession through regulatory and/or legislative changes that broaden the scope of practice for pharmacy technicians.

2. CSHP advocates that the profession of pharmacy move toward the following model with respect to pharmacy technicians as an approach to protecting public health and safety:
   a) Development and adoption of uniform state laws and regulations regarding pharmacy technicians;
   b) Mandatory completion of an accredited standardized program of education and training as a prerequisite to pharmacy technician certification; and
   c) Mandatory certification by a single nationally validated, psychometrically sound examination approved by the state board of pharmacy as a prerequisite to the state board of pharmacy granting the technician permission to engage in the full scope of responsibilities authorized by the state.

3. To continue to advocate licensure of pharmacy technicians by the state board of pharmacy.

4. To advocate as an interim measure (until the optimal model is fully implemented) that individuals be required either (1) to have completed a nationally accredited standardized program of education and training or (2) to have at least one year of equivalent experience as pharmacy technicians before they are eligible to become licensed.

Rationale for Recommendation
ASHP is the only accrediting body for pharmacy technician training programs and as such was inserted into the policy.

If Modify & Reaffirm, Recommended Wording
# 2007-09
Technician Regulations (#2007-09)
Source: HOD 10/29/95
(Note: This is former policy #8901 approved by the BOD 1-26-89; reaffirmed by the HOD in 1995 as #9501; modified and reaffirmed by the HOD in 2000 as #2000-01; modified and reaffirmed by the HOD in 2005 as 2005-04; modified and reaffirmed by the HOD 10/21/07 as #2007-09).

1. CSHP supports efforts by the pharmacy profession through regulatory and/or legislative changes that broaden the scope of practice for pharmacy technicians.

2. CSHP advocates that the profession of pharmacy move toward the following model with respect to pharmacy technicians as an approach to protecting public health and safety:
   a) Development and adoption of uniform state laws and regulations regarding pharmacy technicians;
   b) Mandatory completion of an ASHP accredited standardized program of education and training program as a prerequisite to pharmacy technician certification; and
   c) Mandatory certification by a single nationally validated, psychometrically sound examination approved by the state board of pharmacy as a prerequisite to the state board of pharmacy granting the technician permission to engage in the full scope of responsibilities authorized by the state.

3. To continue to advocate licensure of pharmacy technicians by the state board of pharmacy.

4. To advocate as an interim measure (until the optimal model is fully implemented) that individuals be required either (1) to have completed an nationally ASHP accredited pharmacy technician training standardized program of education and training program or (2) to have at least one year of equivalent experience as pharmacy technicians before they are eligible to become licensed.

Policy #: P-2007-10
Assigned to: Steve Gray
Recommended Action: ☐ Reaffirm, ☐ Delete, ☑ Modify & Reaffirm
**Current Policy Wording**

*Pharmacist Licensure (#2007-10)*

**Source:** HOD 10/29/95

(Note: This is former policy #8903 approved by the HOD 1989; modified and reaffirmed by the HOD in 1995 as #9504; again modified and reaffirmed by the HOD in 2000 as #2000-03; modified and reaffirmed by the HOD in 2001 as #2001-01; modified by the BOD at 04/26-27/02 BOD mtg as #2002-01; reaffirmed by the HOD in 2007 as #2007-10).

The California State Board of Pharmacy should remain the sole agency with authority to grant pharmacist licensure in California;

All applicants for pharmacist licensure in California should meet the same minimum competency standards;

The California State Board of Pharmacy should maintain its competency standards for licensure;

The North American Pharmacist Licensure ExaminationÔ (NAPLEXÔ), combined with a California-specific Multi-state Pharmacy Jurisprudence ExaminationÔ (MPJEÔ), is appropriate to test for basic competencies essential for entry-level pharmacist practice if the examinations include testing for the following:

a) Proficiency in patient consultation skills; and

b) Application of clinical knowledge in a variety of patient care settings.

**Rationale for Recommendation**

1. CSHP should be open to additional categories of pharmacist licensure if it will serve patients and the public better and further the attainment of PPMI goals.

2. Updating to the statutory name for the California pharmacy jurisprudence examination.

3. The historical lack of Board of Pharmacy testing of at least pharmacy compounding principles and standards has resulted in death and injuries to California patients.

**Policy #: P- 2007-12**

**Assigned to:** Steve Gray

**Recommended Action:**

☐ Reaffirm, ☐ Delete, ☑ Modify & Reaffirm

---

**Current Policy Wording**

*Repackaging of Pharmaceuticals for Distribution and Sale (#2007-12)*

**Source:** HOD 10/18/92

(Note: This is former policy #8609 approved by the HOD in 1986; it was reaffirmed by the HOD in 1992 as policy #9227 and again in 1997 as policy #9709; reaffirmed by the HOD in 2002 as 2002-05; modified and reaffirmed by the HOD in 2007 as #2007-12).

To oppose the practice of pharmacies performing bulk repackaging of pharmaceuticals for distribution and sale outside the facility in which that pharmacy is located or licensed to operate without having the proper repackaging license, which mandates conformance with Good Manufacturing Practice (GMP).

**If Modify & Reaffirm, Recommended Wording**

*Repackaging of Pharmaceuticals for Distribution and Sale (#2007-12)*

**Source:** HOD 10/18/92

(Note: This is former policy #8609 approved by the HOD in 1986; it was reaffirmed by the HOD in 1992 as policy #9227 and again in 1997 as policy #9709; reaffirmed by the HOD in 2002 as 2002-05; modified and reaffirmed by the HOD in 2007 as #2007-12).

To oppose the practice of pharmacies performing bulk repackaging of pharmaceuticals for distribution and sale outside the facility in which that pharmacy is located or licensed to operate without having the proper repackaging license, which mandates conformance with Good Manufacturing Practice (GMP).
Safe Handling of Cytotoxic and Hazardous Drugs (#2007-13)

Source: HOD 10/19/97

(Note: this is former policy #8408 approved by the HOD 1984; modified and reaffirmed by the HOD in 1992 as policy #9220; modified and reaffirmed in 1997 as policy #9712; reaffirmed by the HOD in 2002 as 2002-07; modified and reaffirmed by the HOD in 2007 as #2007-13).

To recommend that each hospital, health-system or other patient care facility where cytotoxic or hazardous drugs are handled, stored or administered establish a set of guidelines on the safe handling of chemotherapeutic cytotoxic and hazardous drugs based upon the ASHP "Technical Assistance Bulletin on Handling Cytotoxic and Hazardous Drugs" (AJHP 1990; 47:1033) the best practices of State, federal and ASHP guidelines.

Rationale for Recommendation
CSHP’s Bill, AB 377, is inconsistent with this current policy. The modified policy would not require a FDA repackaging license nor compliance with federal “current Good Manufacturing Practices (cGMP).

Amendment
Policy #: P- 2007-10
Assigned to: Steve Gray
Recommended Action: Reaffirm, Delete, Modify & Reaffirm

Current Policy Wording
# 2007-10
Pharmacist Licensure (#2007-10)

Source: HOD 10/29/95

(Note: This is former policy #8903 approved by the HOD 1989; modified and reaffirmed by the HOD in 1995 as #9504; again modified and reaffirmed by the HOD in 2000 as #2000-03; modified and reaffirmed by the HOD in 2001 as #; modified by the BOD at 04/26-27/02 BOD mtg as #2002-01; reaffirmed by the HOD in 2007 as #2007-10).

The California State Board of Pharmacy should remain the sole agency with authority to grant pharmacist licensure in California;

All applicants for pharmacist licensure in California should meet the same minimum competency standards;

The California State Board of Pharmacy should maintain its competency standards for licensure;

The North American Pharmacist Licensure Examination™ (NAPLEX™), combined with a California-specific Multi-state Pharmacy Jurisprudence Examination™ (MPJE™), is appropriate to test for basic competencies essential for entry-level pharmacist practice if the examinations include testing for the following:

a) Proficiency in patient consultation skills; and
b) Application of clinical knowledge in a variety of patient care settings.

If Modify & Reaffirm, Recommended Wording
# 2007-10
Pharmacist Licensure (#2007-10)

Source: HOD 10/29/95

(Note: This is former policy #8903 approved by the HOD 1989; modified and reaffirmed by the HOD in 1995 as #9504; again modified and reaffirmed by the HOD in 2000 as #2000-03; modified and reaffirmed by the HOD in 2001 as #; modified by the BOD at 04/26-27/02 BOD mtg as #2002-01; reaffirmed by the HOD in 2007 as #2007-10).

The California State Board of Pharmacy should remain the sole agency with authority to grant pharmacist licensure in California;

All applicants for pharmacist licensure in California should meet the same minimum competency standards irrespective of category of licensure.

The California State Board of Pharmacy should maintain its competency standards for licensure;

The North American Pharmacist Licensure Examination™ (NAPLEX™), combined with a California Practice Standard and Jurisprudence Examination (CPJE), is appropriate to test for basic competencies essential for entry-level pharmacist practice if the examinations include, but are not limited to, testing for pharmacy principles and standards in the following:

a) Proficiency in patient consultation skills; and
b) Application of clinical knowledge in a variety of patient care settings;
c) Sterile and non-sterile compounding;
d) Drug distribution; and
e) Medication safety.

Rationale for Recommendation

CSHP should be open to additional categories of pharmacist licensure if it will serve patients and the public better and further the attainment of PPMI goals.

Updating to the statutory name for the California pharmacy jurisprudence examination.

The historical lack of Board of Pharmacy testing of at least pharmacy compounding principles and standards has resulted in death and injuries to California patients.

Amendment
Policy #: P- 2007-13
Assigned to: Steve Gray
Recommended Action:
☐ Reaffirm, ☐ Delete, ☑ Modify & Reaffirm

Current Policy Wording
#2007-13
Safe Handling of Cytotoxic and Hazardous Drugs (#2007-13)

Source: HOD 10/19/97

(Note: this is former policy #8408 approved by the HOD 1984; modified and reaffirmed by the HOD in 1992 as policy #9220; modified and reaffirmed in 1997 as policy #9712; reaffirmed by the HOD in 2002 as 2002-07; modified and reaffirmed by the HOD in 2007 as #2007-13).

To recommend that each hospital, health-system or other patient care facility where cytotoxic or hazardous drugs are handled, stored or administered establish a set of guidelines on the safe handling of chemotherapeutic cytotoxic and hazardous drugs based upon the ASHP “Technical Assistance Bulletin on Handling Cytotoxic and Hazardous Drugs” (AJHP 1990; 47:1033).

If Modify & Reaffirm, Recommended Wording
#2007-13
Safe Handling of Cytotoxic and Hazardous Drugs (#2007-13)

Source: HOD 10/19/97

(Note: this is former policy #8408 approved by the HOD 1984; modified and reaffirmed by the HOD in 1992 as policy #9220; modified and reaffirmed in 1997 as policy #9712; reaffirmed by the HOD in 2002 as 2002-07; modified and reaffirmed by the HOD in 2007 as #2007-13).

CSHP recommends that each hospital, health-system or other patient care setting utilize a set of guidelines on the safe handling of chemotherapeutic cytotoxic and hazardous drugs based upon the ASHP “Technical Assistance Bulletin on Handling Cytotoxic and Hazardous Drugs” (AJHP 1990; 47:1033), best practices and standards as established by State and federal regulations.

Rationale for Recommendation

This current CSHP policy is too specific in referencing only the ASHP document, which is 12 years old. The reality is that there are requirements in both State (California) and federal law as well as standards of professional pharmacy organizations that should be the basis of the guidelines.
Proposal B:

Proposal: To Adopt CSHP Professional Policy on “Increased Security Features on Controlled Substances Prescription Form”

Submitted By: Board of Directors

Date: May 17, 2012

Situation:
1. CSHP supports systems which help ensure the legal use and minimize the potential for diversion of controlled substance prescription security forms.
2. No system or process for contacting law enforcement agencies in the event of theft of printing products used in the production of controlled substances prescriptions.
3. No real-time electronic verification system to ensure the validity of controlled substances. No similar policy relating to this matter exists in current CSHP professional policy.
4. Refer to Health and Safety Code, Section 11162.1, which defines requirements for controlled substance prescription forms.

Target:
1. Develop a CSHP Professional Policy that supports measures which improve security of controlled substances prescription forms.

Proposal:
1. To Adopt CSHP Professional Policy on “Increased Security Features on Controlled Substances Prescription Form” as follows:
3. CSHP also supports accountability regulations that require controlled substance prescription form printers to inform law enforcement if their products are stolen or their company’s identity is stolen.
4. CSHP encourages the development of real-time electronic verification methods.”

Resources Required For Proposed Action(s)

Financial: N/A
EVP time: N/A
Staff time: N/A

CSHP Board Action:
At the July 13 & 14, 2012 Board of Directors meeting the STP To Adopt CSHP Professional Policy on “Increased Security Features on Controlled Substances Prescription Form” was approved.

Proposal C:

Proposal: To Adopt CSHP Professional Policy on “Nuclear Pharmacy”

Submitted By: Board of Directors

Date: May 17, 2012

Situation:
1. Nuclear pharmacy is a specialty field of pharmacy practice, which involves compounding and dispensing radioactive materials for diagnosing and to treat specific diseases.
2. The field seeks to improve and foster safe and effective preparation and use of radioactive drugs for diagnosis and therapy.
3. Nuclear pharmacists are specially trained on the various radiopharmaceuticals that they use since extensive precautions must be taken when handling radiopharmaceutical materials to minimize the exposure of radiation to themselves and others.
4. As nuclear medicine procedures are becoming more widely used, the need for more safe and effective practice by trained pharmacists is becoming more evident.
5. In addition to compounding and dispensing, nuclear pharmacists can consult with other health care providers on products and assist in interpreting studies.
6. There is increasing focus in nuclear pharmacy with the development of PGY2 residencies and board certifications.
7. No similar policy relating to this matter exists in current CSHP professional policy.

Target:
1. Develop a policy that supports the growing field of nuclear pharmacy.

Proposal:
1. To adopt CSHP Professional Policy on “Nuclear Pharmacy” as follows:
   The California Society of Health-System Pharmacists supports that the responsibility for the preparation and distribution of radiopharmaceuticals for human and veterinary use shall be delegated only to specially trained pharmacists, as defined by the Board of Pharmacy, in the area of nuclear pharmacy.

Resources Required For Proposed Action(s)

Financial: N/A
EVP time: N/A
Staff time: N/A
**CSHP Board Action:**
At the July 13 & 14, 2012 Board of Directors Meeting the STP To Adopt CSHP Professional Policy on “Nuclear Pharmacy” was approved.

**Proposal D:**

**Proposal:** To Amend CSHP Bylaws Article XVIII  
**Submitted By:** Board of Directors  
**Date:** August 31, 2012  
**Situation:**
1. All changes to the CSHP Bylaws must be approved by the House of Delegates.  
2. Certain sections of the Bylaws must then proceed to the full membership for approval.  
3. Under California law, the two groups who typically have authority to amend bylaws are the organization's board of directors and the membership as a whole. CSHP is unique in that it insets a house of delegates into the process.  

**Target:**
1. To simplify the bylaw amendment process so that it more closely aligns with California Corporations Code requirements.  
2. To enable the Board of Directors to comply with the California Corporations codes in order to make changes to the Bylaws which are customarily under their jurisdiction.  
3. In addition to requiring full membership approval of amendments to Articles I, II, III, IV, XVI or XVIII, Sections 1 or 2 of Article VIII, or Sections 1 or 3 of Article XIX, charging the membership with approving a range of board members, length of directors’ terms, selecting directors by designation, changing quorum requirements for membership meetings, proxy rights or cumulative voting rights, and terminating any class of memberships.  
4. To charge the board with approving the exact number of directors within a range approved by the membership as a whole.  

**Proposal:**
1. Amend CSHP Bylaws Article XVIII as follows:  
   **Section 1. Proposal for Amendment**  
   Except as otherwise provided by law or by the Articles of Incorporation, new Bylaws may be adopted or these Bylaws may be amended or repealed by the affirmative vote of a majority of the Board of Directors (or by the written consent thereof) or by the approval of the members as defined in Corporations Code Section 5034. A proposal to alter or amend these Bylaws shall may also be submitted in writing by two (2) or more active members at one (1) meeting of the House of Delegates and voted upon at a subsequent meeting of the House of Delegates. A in which a majority of votes cast is required for approval.  

**Section 2. Approval By Membership**
The provisions of Section 1 of this Article XVIII notwithstanding, no vote to amend any provision of Articles I, II, III, IV, XVI or XVIII, Sections 1 or 2 of Article VIII, or Sections 1 or 3 of Article XIX shall become effective unless approved by a majority of the voting members of the Society by mail ballot in the same manner as election of officers and Directors as provided in these Bylaws. Additionally, the approval by a majority of the voting members of the Society shall also be required for amendments (a) changing a fixed number of Directors (but not a number fixed within a range which can be changed by the Board of Directors), or the maximum or minimum number, or changing from a fixed to a variable number, (b) increasing the length of Directors’ terms, (c) selecting Directors by designation, (d) changing the quorum requirement for membership meetings, proxy rights or cumulative voting rights, and (e) terminating all of any class of memberships.  

**CSHP Board Action:**
At the September 4, 2012 Board Meeting the STP To Amend CSHP Bylaws Article XVIII was approved.

**Proposal E:**

**Proposal:** To Amend CSHP Bylaws Article XVII  
**Submitted By:** Board of Directors  
**Date:** August 31, 2012  
**Situation:**
1. The House of Delegates and Board of Directors’ discussions can be unnecessarily bogged down in procedure.  
2. “Rules of parliamentary procedure stemming from The Robert’s Rules of Order are neither appropriate nor applicable to the corporate or nonprofit business meeting.”  
3. “The objective of The Modern Rules of Order is to provide a modern and simplified procedure that promotes efficiency, decorum and fairness within a format that can be easily mastered and later referred to with ease.”  

**Target:**
1. To adopt The Modern Rules of Order by which to conduct all CSHP business meetings. (1)
2. CSHP operates in a fiscally responsible manner.
3. CSHP operates in an efficient manner than values substance and does not waste time and resources on unnecessary procedures.
4. To be implemented immediately after the 2012 House of Delegates.

**Proposal:**
Amend CSHP Bylaws Article XVII as follows:

**Article XVII**
Parliamentary Procedure

Robert’s The Modern Rules of Order, latest edition, shall prevail at all meetings of the Society except where contrary to these Bylaws, the Regulations for the House of Delegates, or any standing rule.

**CSHP Board Action:**
At the September 4, 2012 Board of Directors meeting the STP To Amend CSHP Bylaws Article XVII was approved.

Reference:

**Proposal G:**
**Proposal:** STP to Amend the Bylaws Throughout

**Submitted By:** Board of Directors

**Date:** August 31, 2012

**Situation:**
1. A comprehensive review of the bylaws by legal counsel had not been conducted in over 20 years. In an effort to update and simplify the bylaws legal counsel, who specializes in non-profit law, was consulted.
2. To attain a unanimous vote is unrealistic and unnecessary with a large House of Delegates.
3. A director of the board cannot be removed without cause. To avoid potential future litigious situations, it is important for an organization to have the ability to remove a board member without citing cause.
4. Special meetings of the Board and Committee on Finance meetings are not included in the Bylaws as meetings of the Board.
5. Removal of an officer is not addressed in the bylaws.
6. The means of meeting and the functions of that meeting to potentially remove a board member are out-of-date.
7. Two and only two candidates are presented to the House of Delegates for election to the Chair of the House of Delegates position.
8. The Executive Vice President and CEO (EVP/CEO) is a non-voting ex-officio member of the board of directors and all committees, councils and task forces.
9. The EVP/CEO assumes the same level of liability for decisions of the board of directors as other voting members.
10. The exact number of board members is defined in the bylaws rather than a range. Therefore, every time a position is added or deleted, a vote of the membership is required. It is customary to have an acceptable “range” in bylaws.
11. Approval of indemnity clause paragraph two places unreasonable personal liability upon individual board members. Often cases where indemnity is required contain privacy issues which would not be appropriate to reveal to the membership as a whole.
12. Directors on the CSHP Board have fiduciary responsibility, members do not.
13. Should CSHP dissolve, there is no provision on how to handle the distribution of property should the CSHP Research and Education Foundation also cease to exist.
14. The bylaws state that the responsibility of appointing committee, council, and task force chairs lies with the president. Practice is and has been for an undetermined number of years that the president-elect has this responsibility.

**Target:**
1. To replace “unanimous” with “two-thirds (2/3)” as it pertains to noticing certain agenda items of the House of Delegates.
2. To add the possibility for the CSHP Board of Directors to remove a board member “with or without cause” by a majority vote instead of two-thirds (2/3) vote.
3. Allow for more than two candidates for the Chair of the House of Delegates election.
4. To make the EVP/CEO a voting ex-officio member of the Board of Directors and all committees, councils and task forces.
5. To protect board members from unreasonable liability.
6. To allow funds and property to be distributed to a similar organization in the event CSHP dissolves and the CSHP Research and Education Foundation no longer exists.
7. To align the Bylaws with current practice as it relates to who has the responsibility of appointing committee, council, and task force chairs.

**Proposal:**
1. Change all references of “CSHP” to “Society” where applicable.
2. Change all references of “technician” to “Technician” where applicable.
3. Allow the EVP/CEO to make any additional non substantive, clean-up changes to the Bylaws at the conclusion of the House of Delegates where deemed necessary by CSHP legal counsel.
4. Update CSHP Bylaws as follows:

**Article V – Section 6. Notice of Society Meetings**

(a) General Notice Contents. Whenever the House of Delegates is required or permitted to take any action at a meeting, written notice of the meeting shall be sent or otherwise given in accordance with Subsection (c) of this Section 6 to each delegate entitled to vote. The notice shall specify the place, date and hour of the meeting and:

(i) In case of a special meeting, the general nature of the business to be transacted, and no other business may in that case be transacted; or,

(ii) In the case of the annual session, those matters that the Board of Directors, at the time of giving the notice, intends to present for action by the delegates, but any proper matter may be presented at the meetings.

(b) Notice of Certain Agenda Items of the House of Delegates. Unless notice of the following agenda items is validly provided or waived in writing, any such item can only be approved upon **unanimous two-thirds (2/3) vote** by the delegates:

(i) Removing a Director without cause;

(ii) Filling vacancies on the Board of Directors by the members;

(iii) Amending the Bylaws;

(iv) Approving a contract for a transaction in which a Director has a material financial interest;

(v) Electing to wind up and dissolve the corporation; or,

(vi) Approving a plan of distribution of assets, other than cash, not in accordance with liquidation rights of any class or classes as specified in the Articles of Incorporation or these Bylaws, when the corporation is in the process of winding up.

(c) Manner of Giving Notice. Notice of any meeting of members shall be given in accordance with the provisions of California Corporations Code Section 7511.

**Article VI – Section 1. Powers**

(a) General Corporate Powers. Subject to the provisions of the California Nonprofit Mutual Benefit Corporation Law and any limitations in the Articles of Incorporation or these Bylaws relating to action required to be approved by the members, the business and affairs of the corporation shall be managed, and all corporate powers shall be exercised by, or under the direction of, the Board of Directors.

(b) Specific Powers. Without prejudice to the general powers and subject to the same limitations, the Board of Directors shall have the power to:

(i) Appoint and remove all non-Director officers, agents and employees of the corporation, and to prescribe such powers and duties for all officers, agents and employees as are not inconsistent with law, with the Articles of Incorporation or these Bylaws.

(ii) Conduct, manage and control the affairs and business of the corporation and to make such rules and regulations therefore not inconsistent with law, with the Articles of Incorporation or these Bylaws as they may deem best.

(iii) Designate any place for the holding of any Society meeting or meetings; change the principal office of the corporation for the transaction of its business from one location to another.

(iv) Borrow money and incur indebtedness for the purposes of the corporation and to cause to be executed and delivered therefore in the corporation’s name promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations or other evidences of debt and securities.

(v) Manage in such manner as they may deem best all funds and property, real and personal, received and acquired by the corporation; and to distribute, loan
or dispense the same and/or the income and profits there from.

(vi) Declare an office vacant on the Board of Directors. Such a vacancy may be declared at the discretion of the Board of Directors due to death, disability, resignation, removal for with or without cause, or absenteeism as defined by this section:

A. This applies to any member of the Board of Directors who is absent from two (2) Board meetings, including special meetings, during the period of one (1) year.

B. The strategic planning session of the Board of Directors is defined as a Board meeting.

C. A Committee on Finance meeting is defined as a Board meeting for those Directors on that Committee.

D. The declaration of a vacancy and removal of a Director must be confirmed by a 2/3 majority vote of all Directors, excluding the vote of the affected director.

E. Directors may only vote in person at a face-to-face meeting; no proxies, mail, telephone, or other indirect means of voting or by use of conference telephone so long as all Directors participating in the meeting can hear one another; no proxies shall be permitted.

F. The vote shall be taken by secret ballot, or in the case of participation by conference telephone, ballot by mail or electronic mail.

G. The Executive Vice President of Operations or the equivalent non-voting or his/her designee who is not a member of the Board of Directors shall tally the votes.

H. A follow-up letter shall be sent to the removed Director within 30 days of the vote of the Board of Directors notifying the affected director of the Board’s decision.

I. Vacancies shall be filled according to Article VI, Section 11, items “a-I” of these Bylaws.

J. Removal of a Director who is also an officer shall serve to also remove the Director as an officer.

(vii) Fill vacancies on the Board of Directors until the Society shall elect a replacement as provided in Article VI, Section 11 of these Bylaws.

(viii) Represent the Society as the official voice in California for its members; supervise all publications of the Society; make decisions regarding the acts of Councils, Committees and officers. Between annual sessions of the House of Delegates, develop and act on professional policy matters, and on administrative, fiscal and other matters; accept on behalf of the Society, grants, contributions, gifts, bequests or devices to further the purpose of the Society; do and perform all acts and functions not inconsistent with these Bylaws or with any action taken by the House of Delegates. The Board of Directors shall submit for approval, to the next annual session of the House of Delegates, new policy proposals and a report on actions taken on major policy matters during the prior year.

(ix) Directors shall serve as members of the Board of Directors of the Society. A Director shall be appointed by the President as a liaison to Councils, Committees, and/or Task Forces as described in Article IX, Section 3 (d) of these Bylaws. A Director shall also be appointed by the President as a liaison to each Regional Chapter. The Technician Director, if any, shall also be appointed to serve as a liaison to the Executive Committee of the Technician Division.

Section 2. Number and Qualifications of Directors

The authorized number of Directors of the corporation shall be not less than eleven (11) nor more than seventeen (17) until changed by amendment of these Bylaws. The exact number shall be seventeen (17) until changed by a resolution of the Board within those limits. The Board of Directors shall consist of the President, the Immediate Past President, the President-Elect, the Treasurer, the Chairperson of the House of Delegates, the Executive Vice President (Secretary) one (1) co-chairperson of Student Section Executive Committee and ten (10) elected Directors. Directors must be Active Members of the Society. No Director elected by the general membership shall be eligible to serve more than two (2) consecutive terms in the same elected office, except as provided for the Chairperson of the House of Delegates in Article VI, Section 3 (d). No Director shall be entitled to hold more than one elected position on the Board of Directors at any one time.

Section 3. Election, Designation and Term of Office

(a) Elected Directors. There shall be a total of ten (10) elected Directors (including the Technician Director, if any, and New Practitioner Director) who shall serve
staggered three (3) year terms or until their respective successors are elected and take office with the exception of the New Practitioner Director who shall serve their two year term until their respective successors are elected and take office. Three (3) Directors shall be elected for installation at the annual meeting every calendar year with the Technician Director being elected as one (1) of the three (3) Directors commencing with the 2011 annual meeting and every third calendar year thereafter. One (1) New Practitioner Director will be elected commencing with the 2011 annual meeting and every second calendar year thereafter. Nominations and voting for elected Directors shall be conducted consistent with Sections 4 and 5 of this Article VI of these Bylaws.

(b) Technician Director. The Technician Director shall be elected from the general membership of the Technician Division.

c) New Practitioner Director: The New Practitioner Director shall be elected from the active members of the Society and be a New Practitioner for the duration of their two (2) year term.

d) Co-chairpersons of Student Section Executive Committee. There shall be a total of two (2) co-chairpersons who shall be appointed by the President from the Student Section Executive Committee and serve a term of one (1) year. Only one (1) co-chairperson can vote during board meetings.

e) Officer Directors. There shall be a total of four (4) Officer Directors who shall serve three-year terms or until their respective successors are elected and take office. These Officer Directors consist of the President, Immediate Past President, President-Elect, and Treasurer. A President-Elect shall be elected in each calendar year and whose term of office shall begin immediately upon certification of the results of the election. The President-Elect shall serve as a Director while s/he occupies the offices of President-Elect, President, and Immediate Past President. The President-Elect shall be installed as President at the next annual session of the House of Delegates immediately following his/her election. The President shall become Immediate Past President immediately upon installation of the new President. A Treasurer shall be elected every third year for installation at the next annual session of the House of Delegates. Nominations and voting for Officer Directors shall be conducted consistent with Sections 4 and 5 of this Article VI of these Bylaws.

(f) Chairperson of the House of Delegates. The Chairperson of the House of Delegates shall serve a two (2)-year term and shall be elected at alternate sessions of the House of Delegates.

In the year in which the election is to be held, the following activities shall take place:

(i) The Committee on Nominations shall present at the first meeting of the House of Delegates two candidates for the Chairperson of the House of Delegates.

(ii) The election of the Chairperson of the House of Delegates shall be conducted by written secret ballot at the Nominations and two tellers appointed by the Chairperson of the House second meeting of the House.

(iii) The ballots for the Chairperson of the House of Delegates shall be counted by the Chairperson of the Committee on Nominations and two tellers appointed by the Chairperson of the House of Delegates from among seated delegates. The Chairperson shall be elected by written ballot of a majority vote of the delegates present and voting. A tie shall be decided by lot. The Secretary shall notify both candidates of the results of the election prior to the announcement at the second meeting of the House.

(iv) The Chairperson of the House of Delegates shall be installed immediately upon election at the second meeting of the House. The term of the Chairperson of the House of Delegates shall commence upon his/her installation. No individual shall be elected to more than two consecutive two-year terms, but shall serve as a member of the Board of Directors during any and all terms, the provisions of Article VI, Section 2, notwithstanding.

g) Designated Director. The Executive Vice President (Secretary) of the Society shall be selected by the Board of Directors and shall serve as an ex-officio voting member of the Board of Directors, and shall serve in such capacity for the length of his/her term as Executive Vice President in accordance with these Bylaws and employment guidelines established by the Board of Directors.

Article VII – Sections 1 & 2:
Section 2. Duties

(a) President. The President shall be the principal elected official of the Society and shall be so recognized at
all Society affairs, programs, and activities; with approval of the Board of Directors, the President shall appoint all chairpersons of Councils, Committees and Task Forces. Also, the President shall appoint additional committees as needed; shall fill all vacancies by appointment, except as otherwise provided; shall be a member of the Board of Directors and shall serve as its Vice Chairperson; may serve as a delegate to the American Society of Health-System Pharmacists House of Delegates, as provided in Section 10(c) of Article VIII of these Bylaws; and shall submit an annual report.

(b) President-Elect. The President-Elect shall be a member of the Board of Directors. The President-elect shall appoint all chairpersons of Councils, Committees and Task Forces. Also, the President-elect shall appoint additional committees as approved by the Board; shall fill all vacancies by appointment, except as otherwise provided; may serve as a delegate to the American Society of Health-System Pharmacists House of Delegates, as provided in Section 10(c) of Article VIII of these Bylaws; and may perform the duties of the office of the President if the President is temporarily unable to do so.

Article VI – Section 12: Committees

The Board of Directors will designate the following committees, and such other committees as the Board may, from time-to-time, deem advisable, to report directly to the Board.

(a) Committee on Finance. The Committee on Finance shall consist of five (5) six (6) voting members: President, President-Elect, the Immediate Past President, the Chairperson of the House of Delegates, and the Treasurer, and the Executive Vice President. The Chairperson of the Board of Directors (Immediate Past President) shall serve as chairperson. The Executive Vice President shall be a non-voting member of the Committee and shall serve as its Secretary. The Committee on Finance shall establish an operating bank account in the name of the California Society of Health-System Pharmacists, maintaining a general ledger that shall individually record the financial details of the Society’s activities. The Committee on Finance shall prepare a budget for the succeeding year and submit it to the Board of Directors for approval.

Article VII – Section 2

(e) Executive Vice President. The Executive Vice President shall serve as Secretary to the Board of Directors and shall be the Chief Executive Officer of the Society. The Executive Vice President shall implement policies and programs and provide administrative support for the activities of the Society; shall be a non-voting member of the Board of Directors; shall serve as Secretary of the House of Delegates; and, unless otherwise provided, shall be an ex-officio, non-voting member of all Society councils and committees, and shall be entitled to move adoption of proposals in all forums. The Executive Vice President shall provide the Board of Directors with regular reports on all Society staff activities.

Article X – Section 2. Approval of Indemnity

On written request to the Board of Directors by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board of Directors shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met, and if so, the Board shall authorize indemnification.

If the Board of Directors cannot authorize indemnification because the number of Directors who are parties to the proceedings with respect to which indemnification is sought, prevents the formation of a quorum of Directors who are not parties to that proceeding, the Board of Directors shall promptly call a meeting of members. At that meeting, the members shall determine under Section 7237(c) whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the members present at the meeting in person shall authorize indemnification.

Article XIX – Section 1:

In the event of the liquidation or dissolution of the corporation, whether voluntary or involuntary, no member shall be entitled to any distribution or division of its remaining property or its proceeds, and the balance of all money or other property received by the corporation from any source, after the payment of all debts and obligations of the corporation, shall be paid to or distributed to the CSHP Research and Education Foundation. No part of the income of the corporation shall inure to the benefit of any member, trustee, Director or officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation affecting one or more of its purposes); and no member, trustee or officer of the corporation or any private individual shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the corporation, or other nonprofit fund, foundation or
corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under section 501(c)(3) of the Internal Revenue Code.

CSHP Board Action:
At the September 4, 2012 Board of Directors meeting the STP to Amend the Bylaws Throughout was approved.

Proposal H:
Proposal: To Amend the Bylaws Sections Pertaining to Pharmacy Technicians
Submitted By: Board of Directors
Date: August 31, 2012

Situation:
1. CSHP bylaws currently include pharmacy technicians as a membership category.
2. CSHP has launched a new association, the California Pharmacy Technician Association (CPTA) which was formed to better serve the professional needs of pharmacy technicians.
3. It is redundant and uses unnecessary resources to maintain a dual structure for pharmacy technicians both in CSHP and CPTA.
4. Additional language clean-up is necessary regarding changing “CSHP” to “the Society” and “technician” to “Technician” where appropriate.
5. CSHP has a technician member on its Board as a member of the Society.

Target:
1. To update the CSHP bylaws to reflect the direction and intentions of CSHP regarding pharmacy technicians.
2. To fully support the venture of launching a new association, CPTA.
3. To cease to accept new pharmacy technician members into CSHP as of October 31, 2012.
4. To terminate the executive committee structure effective October 31, 2012.
5. To continue to have pharmacy technicians as members for the remainder of their current memberships.
6. To cease to have a pharmacy technician board member once there are no remaining CSHP pharmacy technician members.
7. To create a new relationship with CPTA within the CSHP House of Delegates.
8. To sunset the Technician Division once there are no remaining CSHP pharmacy technician members.

Proposal:
1. Amend the CSHP Bylaws as follows:

Article IV – Section 1. Classification and Voting Members

(a) Classification. Membership shall consist of the following classifications:

(i) Active Members. Active members shall be pharmacists licensed by any state, district, or territory of the United States or individuals graduated from an accredited pharmacy school and eligible for state licensure.

(ii) Honorary Members. Honorary members may be elected from among individuals who are or have been especially interested in, or who have made outstanding contributions to, pharmacy practice in organized health care settings. Honorary members shall not pay dues but may hold office and vote if otherwise eligible for active membership.

(iii) Technician Members. Technician members shall be technicians licensed and or employed or retired by any state territory, or district of the U.S. who support the purpose of CSHP or employed by any government entity.

(iv) Associate Members. Associate members in the Society shall consist of supporting members and student members. Associate members shall receive publications and general communications of the Society, may attend meetings, may be granted the privilege of the floor, but shall not be entitled to hold an elected office, except as otherwise provided in these Bylaws.

(A) Supporting members may be individuals other than licensed pharmacists who support the purposes of CSHP or the Society.

(B) Student members may be individuals enrolled in professional degree programs in an accredited college of pharmacy or in a technician training program, and who support the purposes of CSHP.

(iv) Technician Members. Technician members are technicians licensed and or employed or retired by any state territory, or district of the U.S. who support the purpose of the Society or employed by any government entity. The Society may admit persons.
as Technician members through October 31, 2012. Thereafter, such persons shall remain Technician members until the expiration of their membership or earlier termination. Once the memberships of all Technician members have expired or been otherwise terminated, this classification of membership shall cease and any references in these Bylaws to such members shall no longer be applicable.

(b) Voting Members. Unless otherwise provided in these Bylaws, the term “voting member” as used in these Bylaws refers solely to Active and Honorary Members, provided the Honorary Member is otherwise eligible for active membership. So long as there are Technician Members, such members may vote in chapter elections. Other persons associated with the corporation may be referred to as members even though they are not voting members and no such reference shall confer active membership on anyone within the meaning of Section 5056 of the California Corporations Code. No person entitled to vote on any matter or in any capacity shall be entitled to more than one vote on each matter submitted to a vote by virtue of serving in any multiple capacity (i.e., no cumulative voting).

(c) Membership Definition. Members shall be identified as “new” or “renewing”

(i) New Member – a member who has joined the Society for the first time and has never previously been a member in any category in the Society.

(ii) Renewing Member – a member who has been a member of the Society at any time in the past. Renewing members may have a membership lapse of an unlimited time period. Upon reactivating a membership at any time, the member is defined as a “renewing” member. This includes members who may change categories, such as from pharmacy student member to new practitioner member or from new practitioner member to active member.

Article IX – Section 1

(ix) Directors shall serve as members of the Board of Directors of the Society. A Director shall be appointed by the President as a liaison to Councils, Committees, and/or Task Forces as described in Article IX, Section 3 (d) of these Bylaws. A Director shall also be appointed by the President as a liaison to each Regional Chapter. The Technician Director, if any, shall also be appointed to serve as a liaison to the Executive Committee of the Technician Division.

Article IX – Section 3

(a) Elected Directors. There shall be a total of ten (10+) elected Directors (including the Technician Director, if any, and New Practitioner Director) who shall serve staggered three (3) year terms or until their respective successors are elected and take office with the exception of the New Practitioner Director who shall serve their two year term until their respective successors are elected and take office. Three (3) Directors shall be elected for installation at the annual meeting every calendar year with the Technician Director being elected as one (1) of the three (3) Directors commencing with the 2011 annual meeting and every third calendar year thereafter. One (1) New Practitioner Director will be elected commencing with the 2011 annual meeting and every second calendar year thereafter. Nominations and voting for elected Directors shall be conducted consistent with Sections 4 and 5 of this Article VI of these Bylaws.

(b) Technician Director. As long as there exists a Technician Division, the Technician Director shall be elected from the general membership of the Technician Division.

Article IV – Section 12

(b) Committee on Goals. The Committee on Goals shall be an advisory body to the Board of Directors. It shall analyze studies, recommend broad goals for the profession of pharmacy and for the Society, and shall outline plans for achieving such goals. The Committee on Goals shall consist of a chairperson and the following members:

(i) 1st Year Board of Directors member

(ii) Non-Board, National

(iii) Non-Board, State

(iv) Non-Board, Local

(v) President-Elect

(vi) Technician Division member, if any

(vii) Executive Vice President (Staff)

(viii) 3rd Year Board of Directors member (Board Liaison)

Article VIII – Section 2: Allocation

The Board of Directors shall allocate delegates among the affiliated chapters according to their total active membership.
For the purpose of computing the allocation, the total number of active members as of December 1 in the calendar year immediately preceding the calendar year in which the House of Delegates is convened shall be utilized.

Each Regional Chapter shall be entitled to two (2) delegates for up to the first fifty (50) dues paid Active Members of the Society and one (1) additional delegate for each additional twenty-five (25) dues paid Active Members.

Each Student Chapter shall be entitled to two (2) delegates for up to the first one hundred (100) dues paid student members of the Society and one (1) additional delegate for each additional one hundred (100) dues paid student members or major fraction thereof.

Student members from each California school of pharmacy not represented in the House of Delegates by a student chapter shall be entitled to two (2) delegates per school, provided that at least 10 members of the student body are student members of CSHP. Such student delegates will be responsible for holding at least one meeting of CSHP student members from their school prior to the first meeting of the House of Delegates to discuss the issues before the House.

The As long as there are Technician members, the Technician Division shall be entitled to two (2) delegates for up to the first one hundred (100) hundred dues paid technician members of the Society and one (1) additional delegate for each additional one hundred (100) dues paid technician members or major fraction thereof. The maximum number of delegates the Technician Division shall have is set at six (6).

The California Pharmacists Association shall be entitled to two (2) delegates.

The California Pharmacy Technician Association shall be entitled to two (2) delegates.

Any new chapter that the Board of Directors has approved for affiliation subsequent to the apportionment of the House of Delegates, but prior to the first meeting of the next annual session, shall be entitled to seat two (2) delegates at all meetings of the House prior to the next annual apportionment. The seating of these delegates shall not reduce the current apportionment of delegates to any other chapter.

Article XIV: Technician Division
Section 1. Membership
The membership of the Technician Division (hereafter referred to as “the Division”) shall consist of all technician members of the California Society of Health-System Pharmacists. Upon the expiration or termination of all Technician memberships, the provisions of this Article XIV shall cease to be effective.

Section 2. Responsibilities
The responsibilities of the Division shall be to:
(a) Plan and implement continuing education programs for technicians.
(b) Expand and maintain membership recruitment services for technicians.
(c) Provide guidance, and make proposals to the Board of Directors on policy issues involving technicians.
(d) Develop guidelines and practice standards for pharmacy technicians.
(e) Promote and foster the standards and objectives of the Society.
(f) Participate in activities for the advancement of the profession of pharmacy.
(g) Report, consolidate and delineate problems, issues and programs of general importance to the profession of pharmacy and pharmacy technicians through its representation of the House of Delegates.

Section 3. Restrictions
(a) The Division shall not make political contributions of any kind to federal, state or local candidates or campaigns.
(b) The Division may have the privilege of using the insignia of the Society in accordance with guidelines established by the Board of Directors.
(c) Acts of the Division shall in no way commit or bind the Society.

Section 4. Operational Structure
Effective October 31, 2012, the Division shall no longer have officers or an executive committee.
(a) Officers:
(i) The Officers of the Division shall be members of the Division.
(ii) The elected Officers of the Division shall be a Chairperson, a Chairperson-Elect, an Immediate Past Chairperson, and a Secretary. The Chairperson-Elect shall be elected annually and shall ascend successively to the offices of...
Chairperson and Immediate Past Chairperson, serving one (1) year in each of these positions. The Secretary shall be elected every two (2) years.

(iii) Duties of the Officers:

(A) Chairperson: The Chairperson shall be the principal elected official of the Division. With approval of the Executive Committee, the Chairperson shall appoint committees as needed, shall be a member of the Division’s Executive Committee and shall serve as its Chairperson; shall serve as one of the technician delegates; and shall report at least annually on the Division activities to the Board of Directors.

(B) Chairperson-Elect: The Chairperson-Elect shall be a member of the Division Executive Committee and shall perform the duties of the office of Chairperson whenever the Chairperson is unable to do so.

(C) Immediate Past Chairperson: The Immediate Past Chairperson shall be a member of the Division Executive Committee and shall serve as Chairperson of the Executive Committee in the absence of both the Chairperson and the Chairperson-Elect.

(D) Secretary: The Secretary shall be a member of the Division Executive Committee; and shall serve as Secretary of the Executive Committee.

(b) Executive Committee. There shall be an Executive Committee of the Division consisting of the officers; one technician member at-large; one active pharmacist member-at-large as appointed by the President; and the Technician Director, who shall serve as liaison to the Board of Directors.

The pharmacist member at-large and Technician Director shall be voting members of the Committee.

(e) Elections. A Committee on Nominations, appointed by the Chairperson, shall select two (2) candidates for Chairperson-Elect and two (2) candidates for each Delegate position other than the Chairperson each year. The Committee shall select two (2) candidates for Secretary every two (2) years and two (2) candidates for the at-large technician member of the Executive Committee on alternating two years. The at-large technician member would be elected for a one year term in 1990 and then for two year terms beginning in 1991.

The Chairperson-Elect and Delegates shall be elected by the Division members. The ballots shall be mailed to all Division members in conjunction with established election procedures for other Society Officers and Directors.

The results of the election shall be certified by the Secretary of the Society.

Persons nominated as delegates but not elected will serve as alternate delegates.

(d) Vacancies. If the office of an elected member of the Division Executive Committee becomes vacant, the Executive Committee shall fill such vacancy until such time as a duly elected replacement is installed. During its next annual nomination cycle, the Committee on Nominations of the Division shall present candidates for election to serve the remaining portion of the unexpired term.

(e) Meetings. The Division Executive Committee shall meet at least four (4) times per year.

CSHP Board Action:

At the September 4, 2012 Board of Directors meeting the STP To Amend the Bylaws Sections Pertaining to Pharmacy Technicians was approved.

Recommendations

Dr. Ferraresi offered delegates a second opportunity to make recommendations for the Board of Directors’ consideration. A total of (7) eight recommendations were presented. For the complete text of the 2012 Delegate Recommendations logon to the CSHP website (www.cshp.org) choose “Groups” then choose “HOD Resources”, and select “2012 Recommendations”.

1. Evaluate the Impact of Pharmacy Practice and Patient Safety with AB-377. Recommended by Kethen So, GGSHP.

2. Develop CSHP Professional Policy. Recommended by William Yee, CVSHP.

3. Establish a sterile/non-sterile compounding requirement in all pharmacy schools. Rika Burk, Pacific Student Chapter.

4. Create a mechanism to follow-up on the MTM Committee since their work is continually revolving
5. **ASHP Professional Policies Adopted by CSHP.**
   Recommended by Bob Ignoffo, GGSHP.

6. **Create Publication Awards.** Recommended Bob Ignoffo, GGSHP.

7. **Reassess the Board of Directors Diverseness.**
   Recommended by Scott Takahashi, SGVSHP.

The board will review these recommendations at the January 2013 Board of Directors meeting to determine the process for review and actions to be taken.

**Installation of President**
Outgoing Chair of the Board Maria Serpa installed Dr. Steve Gray as CSHP's new president.

**Recognition of Outgoing President**
Newly-installed President Gray called immediate Past President Antczak to the podium. Dr. Gray thanked Dr. Antczak for her leadership and presented her with an inscribed plaque to commemorate her year as president of CSHP.

**Recognition of Outgoing Board Members**
President Gray then called outgoing board members Dan Dong, Sian Carr-Lopez, and Doreen Schneider as well as the 2012 SSEC representatives, Michelle Lew and Michael Tran to the podium. He thanked them for their dedication to and diligent work for the Society and presented them with a commemorative plaque.

**Recognition of Outgoing Chair of the Board of Directors**
President Gray called Chair of the Board Serpa back to the podium and thanked her for her leadership. She presented Dr. Serpa with an inscribed plaque to commemorate her final year as a presidential officer of CSHP.

**Recognition of Continuing Board Members**
President Gray then recognized the following individuals who would also continue to serve as members of the board of directors: Kathy Daly, Paulin Heng, Kenneth Horowitz, Brian Kawahara, Teri Miller, Stacey Raff, Steve Thompson and Victoria Serrano Adams.

**Recognition of the CSHP Research and Education Foundation**
President Gray then recognized the members of the foundation board that include: President Virginia White, Treasurer Kathleen Besinque, Secretary Dawn Benton, and Directors John Carbone, Robert Ignoffo, Nancy Korman, Jay Rho, Lorie Rice, and Joel Weber.

**Recognition of CSHP Parliamentarian**
Chairperson of the House of Delegates Ferraresi then came to the podium to recognize Kathleen Besinque and thanked her for serving as parliamentarian during the proceedings of the 2012 House of Delegates.

**Adjournment**
After a series of announcements, Chair Ferraresi reminded delegates that Seminar 2013 – “Driving the Future of Healthcare” would be held at the Disneyland Hotel and Resort, October 31-November 3, with Jay Rho and Scott Takahashi serving as co-chairs of the 2013 Seminar Management Team. Chair Ferraresi informed delegates that the first meeting of the 2013 House of Delegates will be held on Thursday, October 31. Chair Ferraresi then pronounced the thirty-seventh annual session of the CSHP House of Delegates adjourned at 3:00 p.m. ☐
Delegate Roster as of October 22, 2012 (inclusive of substitutes)

**Officers and Directors (17)**
- Stacey Raff *
- Brian Kawahara *
- Steven Gray *
- Kenn Horowitz *
- Christine Antczak *
- Maria Serpa *
- Kathy Daly *
- Doreen Schneider *
- Dan Dong *
- Steven Thompson *
- Sian Carr Lopez *
- Victoria Serrano Adams
- Michael Tran *
- Paulin Heng (NPEC) *
- Johanna Liu (NPEC) *
- Teri Miller *
- Michelle Lew *

**Past Presidents (16)**
- Norman Ashcraft *
- Alan Endo *
- Terry Hashimoto *
- Robert Ignoffo *
- Donald Kishi *
- Nancy Korman *
- Steve Litsey *
- Ken Perrin *
- Allen Swartz *
- Pete Solyom *
- Frank Saya *
- Sam Shimomura *
- Scott Takahashi *
- Virginia White *
- William Yee *
- Glenn Yokoyama *

**California Pharmacists Association (2)**
- Pat Person *

**California Pharmacy Technician Association (4)**
- John Adelsperger *
- Donna Fitzgerald *
- Richard Nunez *
- Racheal Ortiz *
- Jeff Olson
- Doug Hillblom *

**California Northstate College of Pharmacy Student Chapter (2)**
- Charlie Dinh *
- Tami Troung *
- Thuy Bui *

**Central Valley (5)**
- Jennifer Cashman *
- Laura Morodomi *
- Christy Stuhmer *
- Irene Scott *
- Kathleen Delikowski
- Kelli Haase *

**Diablo (10)**
- Alfonso Becerra *
- Frank Choy *
- Derek Dwinell *
- Judy C. Lee *
- Julie Lenhart *
- Jeffrey Nehira *
- Barbara Uenaka *
- Tammie Masamori *

**Parliamentarian (1)**
- Kathleen Besinque *
- Edlen Wong *

**Golden Empire (2)**
- James Caras *
- Tania Chopra *
- Elaine Law *
- Amy Le *
- Audrey Lee *
- Minh Nguyen *
- Nancy Nguyen *
- Cynthia Huang
- Kethen So *
- Michelle Deng *

**Inland (5)**
- Paige Lin
- Dale Timothy *
- Jeffrey Rosenblatt *
- Angela Rosenblatt *

**Loma Linda Student Chapter (3)**
- Valentine Dekermendjian *
- Matthew Gutierrez *
- Ivan Bareng *

**North Coast (2)**
- Lois Claridge *
- Amber Topol *

**Orange County (7)**
- Patrick Chan *
- Mark Nguyen *
- Stacy Yang *
- Goldie Malek *
- Douglas Monroe *
- Carey Cotterell *

**Pacific Student Chapter (6)**
- Ricka Burk *
- Daniel Da Costa *
- Kiera Domer *
- Calvin Kung *
- Sharene Manneh *
- Michael Chuang *
- Michael Tran *

**Quatra County (6)**
- Sean Carlton *
- Colleen DeLizza *
- Michael Gonzales *
- Connie Ha *
- Betty Lee *
- Jeannie Sohn *

**Sacramento Valley (6)**
- Grant Lackey *
- Jennifer West-Lackey *
- Julianna Burton *
- Jim Palmieri *
- Pauline Chan *
- Gary Chan *

**San Diego (7)**
- Cands Morello *
- Linda Awdishu *
- Linda Dean *
- Ashley Feist *
- Marcie Lepkowski *
- Prudy Lepkowska *
- Helen Park *
- Kelli Stadalman *
- Robert Miller *
- Kenneth Reifman *
San Fernando Valley (3)
Erin Mahoney-Steinberger ^*
Rosemarie Brown ^*
Leticia Hernandez ^*

San Gabriel Valley (6)
Leslie Berina ^*
Chi Cheng ^*
Donna Cheng ^*
Ken Wong ^*
Janice Akashi *

Sierra (2)
Scott Shimamoto *
Peter Weber *
Martin Dueck ^

South Bay/Long Beach (5)
Doris Kao ^*
Lisa Gunther Lum ^*
Judith Nakao ^*
Michael Nakao ^*
William Reeve *

Southern California (10)
Gary Besinque ^*
Jennifer Cupo-Abbott ^*
Emily Han ^*
Gene Lew ^*
Susie Park ^
Patty Wong ^*
Anne Tran-Pugh ^*
Paula Phongsamran ^*
Maria Kootsikas ^*
Paul Montalbano *

Touro University Student Chapter (4)
Amy Griffith ^*
Amber Mann *
Greta Upton *
Kevin Carrasco ^
James Kim *

UCSD Student Chapter (3)
Andrea Bechtold ^*
Alan Chin ^*
Francis Wang ^*

UCSF Student Chapter (3)
Stephanie Hsia ^*
Judy Wu ^*
David Yu ^*

USC Student Chapter (5)
Nina Bolour *
Erica Chiang *
Lydia Noh *
Maral Semerjian *
Christina Yang Xie *
Anna Bezman

Western University Student Chapter (3)
Danny Tang *
Jonathan Pennacchio ^*
Purvi Vira *

* denotes the primary author for each chapter.
It has been my honor and pleasure to serve as your CSHP President for 2012. This is a very special year for CSHP as we celebrate the 50th anniversary of our organization. To help celebrate this milestone, CSHP formed a special Golden Anniversary Task Force this year to gather historical data and pictures for the past 50 years. The Golden Anniversary Task Force has put together some great touches to Seminar as we take a stroll down memory lane and remember the beginnings of CSHP and the accomplishments along the way. We hope you enjoyed watching the screens at Opening Session where we honored some of CSHP’s founders, movers, and shakers and had a chance to stop by the exhibit hall to play the CSHP trivia game and have a piece of birthday cake. Many affiliate chapters also celebrated CSHP’s anniversary in June 2012 with special events.

We should be proud of CSHP’s growth and success over the past 50 years. Here are just a few of our accomplishments:

- CSHP is one of the largest state health-system pharmacy professional organizations with over 4,500 members (and still growing!) - a huge accomplishment in this difficult financial climate.

- CSHP is proud to hold Seminar, the largest state meeting for health-system pharmacy professionals in the country.

- CSHP continues to be financially stable and this year was no exception.

- CSHP owns its Headquarters in beautiful downtown Sacramento and manages tenants.

- CSHP is fortunate to have many dedicated volunteers who commit their time and energy on Committees, Councils and Task Forces.

- CSHP now has a New Practitioner Executive Committee (NPEC) and Student Section Executive Committee (SSEC) to foster leadership, involvement, and communication amongst these member groups as well as ensure that their voice is heard on the Board of Directors.

- We founded the CSHP Research and Education Foundation, which is continuing to grow under the leadership of President Nancy Korman. The Foundation awards the annual Joseph H. Beckerman Memorial Scholarship Fund to one student pharmacist.

- CSHP now manages the Western States Residency Conference and just renewed the contract for another three years.

- CSHP’s Government Affairs team continues to advocate on your behalf for issues affecting health-system pharmacy. CSHP has passed successful legislation in California, including AB 377 through our grassroots efforts and affected regulation implementing Tech-Check-Tech.

- CSHP founded the Pharmacy Professionals of California Political Action Committee (PPC-PAC), which is growing strong.

- CSHP continues to collaborate with key healthcare and regulatory organizations on issues affecting health-system pharmacy:
• California Board of Pharmacy – collaboration to improve the Sterile Compounding Documentation regulations, E-pedigree inference, and drug and device recalls.

• California Department of Public Health – CSHP submitted a letter with proposed changes to Title 22 and continues to provide MERP resources and communicate All Facility Letters (AFL) on the website.

• California Hospitals Association – CHA and CSHP, along with multiple other health care providers and regulatory agencies within California, formed the Medication Safety Committee which developed guidelines for high risk medications, such as anticoagulants and fentanyl transdermal patches.

• California Pharmacists Association – this year CSHP and CPhA held a successful joint California Legislative Day and are continuing to collaborate on legislative issues.

• American Society of Health-System Pharmacists – CSHP continues to work with ASHP on implementing some of the goals of the Pharmacy Practice Model Initiative in California hospitals.

• California Medical Association – CSHP leadership met with their senior leadership this past year to discuss health care reform and the impact pharmacists can have in medication management and to determine issues for future collaboration.

While we celebrate our past, we continue to look to the future of our organization and all the wonderful things that lie ahead. Here are a few of the highlights:

• CSHP has formed three new committees and task forces to help hospitals and health-system pharmacists achieve higher levels of practice: Healthcare Reform, the Pharmacy Practice Model Initiative, and Prescriptive Authority.

• CSHP has formed the new California Pharmacy Technician Association (CPTA) to promote and advance pharmacy technician as a profession in all areas of pharmacy services, which is launching its inauguration at Seminar 2012 with a special introductory membership rate. The members will benefit from technician-focused continuing pharmacy education (CPE), monthly E-newsletters, legislative advocacy that focuses on them and their profession, fellow credentialing, and opportunities to network with technicians from around the state. CPTA members will still enjoy their membership in a local CSHP chapter.

• We continue to educate the lay public, legislators, and others with events such as the health care booths at California Legislative Day and Drug Take Back Days at the CSHP Headquarters Office. This year during California Pharmacy Week, regional chapters are sponsoring ads in local movie theaters showcasing a promotional video depicting pharmacists in many practice settings to educate the public about the many roles of pharmacists.

• Under the guidance of EVP Dawn Benton, the Board of Directors continues to evaluate the products and services that CSHP offers. This year the Board decided to discontinue the Bookstore since it was not being used by members so we could focus on more important services.

• CSHP developed a new website.
Believe it or not, the CSHP staff and Board of Directors read every single survey result and comment…and listened! The website is fresh, easier to navigate, and is loaded with lots of information and resources for CSHP members and the public. Each affiliate chapter will have the opportunity to
have CSHP manage their website via a link as well.

Of course, these accomplishments would not have been possible without the guidance and leadership of our EVP/CEO Dawn Benton, the dedicated CSHP staff, and the committed volunteers who tirelessly serve our organization.

One of my goals this year was to visit each affiliate chapter to meet our members and assess their needs. I am proud to say I’ve attended 15 regional chapter dinners and events (and a few more in the works!) and have had the honor of installing many future CSHP leaders. I’m amazed at how energetic and passionate our members are about CSHP and our profession. Each chapter has their own unique strengths and challenges but the one thing they ALL had was a feeling of friendship and camaraderie. Networking with our peers and enjoying each other’s company is one of the most important benefits of CSHP membership. I thank each and every one of your for your warm hospitality and the honor of your invitation.

This year marks a first as CSHP and the Nevada Society of Health-System Pharmacists (NVSHP) partner together to bring you Seminar 2012. As our profession continues to evolve, it is more important than ever for health-system pharmacy professionals across the state and nation to come together to further our profession’s goals. Seminar offers a unique venue for members of California and Nevada Societies to mingle and get to know each other. This is an exciting time for our profession and many opportunities lie ahead. By partnering together, we have certainly hit the Jackpot!

I thank you for the opportunity to serve as your CSHP President this past year. It was a fun, fast ride and I have loved every minute of it. It was truly one of the best experiences of my professional career. I appreciate all the support I was shown and the friends I made along the way. I would like to thank our EVP/CEO Dawn Benton for her leadership and guidance, many Past-Presidents for their mentorship and advice, the CSHP staff for their hard work and dedication, and the Board of Directors who works so tirelessly and diligently on our behalf. I leave you in the very capable hands of your next CSHP President, Steve Gray, as we continue to advance our profession to be the Leader in Wellness, Patient Safety and the Optimal Use of Medications.
Overview
This marks the end of my second year as Treasurer of our esteemed Society and herein is my CSHP Treasurer’s report. Financial highlights for the 2011-2012 fiscal year are:

1. CSHP controls net assets valued at $3,147,661
2. CSHP budget ended the year better than anticipated with a net profit of $9,206.
3. CSHP revenues are up 8.2% and expenses are up 7.54% compared to last year
4. CSHP investments realized a gain of $5,201, $352 from money market, mutual funds and bond investments, and $4,849 from dividends.
5. CSHP contingency reserve funds total $677,956, equivalent to 35.1%
6. CSHP financial statements received a clean review by our independent auditor.

In Summary, CSHP remains a vibrant and financially solvent organization. We are in a good financial position to be able to pay our debts and obligations in 2013 and beyond.

Net Assets
CSHP net assets are $3,147,661 compared to $3,231,810 in 2011 and $3,186,580 in 2010.

<table>
<thead>
<tr>
<th>Assets</th>
<th>2012</th>
<th>2011</th>
<th>Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$93,257</td>
<td>$53,860</td>
<td>$39,397</td>
<td>73.1%</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>$133,238</td>
<td>$122,141</td>
<td>$11,097</td>
<td>9.1%</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>$41,500</td>
<td>$176,201</td>
<td>($134,701)</td>
<td>(76.4%)</td>
</tr>
<tr>
<td>Inventory</td>
<td>$9,052</td>
<td>$10,480</td>
<td>($1,428)</td>
<td>(13.6%)</td>
</tr>
<tr>
<td>Investments</td>
<td>$187,535</td>
<td>$182,334</td>
<td>$5,201</td>
<td>2.9%</td>
</tr>
<tr>
<td>Property and Equipment (Net)</td>
<td>$2,606,981</td>
<td>$2,686,794</td>
<td>($79,813)</td>
<td>(3.0%)</td>
</tr>
<tr>
<td>Other Assets</td>
<td>$76,098</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technician Certification Exam</td>
<td>$ 12,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits-other</td>
<td>$ 37,455</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capitalized loan fees</td>
<td>$ 26,643</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$3,147,661</strong></td>
<td><strong>$3,231,810</strong></td>
<td><strong>($84,149)</strong></td>
<td><strong>(2.6%)</strong></td>
</tr>
</tbody>
</table>
Budget Comparison
CSHP prepared a break even budget for Fiscal Year Ending (FYE) 2012.

Total Revenue is $1,933,945 or 10.2% over budget. Expenses are 1,935,616 or 8.7% over budget. Taking into account adjustments for non-budgeted items (positive and negative), the year ended with a net profit of $9,206.

<table>
<thead>
<tr>
<th>Revenue – Actual vs. Budget for Notable Accounts</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Dues</td>
<td>$547,530</td>
<td>$516,800</td>
<td>$30,730</td>
<td>5.9%</td>
</tr>
<tr>
<td>Advertising</td>
<td>$44,224</td>
<td>$67,000</td>
<td>($22,776)</td>
<td>(34.0%)</td>
</tr>
<tr>
<td>Seminar</td>
<td>$995,539</td>
<td>$871,100</td>
<td>$124,439</td>
<td>14.3%</td>
</tr>
<tr>
<td>Western States Conference</td>
<td>$74,500</td>
<td>$65,000</td>
<td>$9,500</td>
<td>14.6%</td>
</tr>
<tr>
<td>CSHP Foundation</td>
<td>$6,425</td>
<td>$0</td>
<td>$6,425</td>
<td>-</td>
</tr>
<tr>
<td>Rental Income</td>
<td>$103,228</td>
<td>$122,000</td>
<td>($18,772)</td>
<td>(15.4%)</td>
</tr>
<tr>
<td>Other Income</td>
<td>$162,499</td>
<td>$112,900</td>
<td>$49,599</td>
<td>43.9%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$1,933,945</strong></td>
<td><strong>$1,754,800</strong></td>
<td><strong>$179,145</strong></td>
<td><strong>10.2%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses – Actual vs. Budget for Notable Accounts</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSHP Building</td>
<td>$227,031</td>
<td>$206,300</td>
<td>$20,731</td>
<td>10.00%</td>
</tr>
<tr>
<td>Chapter Rebate</td>
<td>$60,008</td>
<td>$67,000</td>
<td>($7,992)</td>
<td>(11.9%)</td>
</tr>
<tr>
<td>Contract Services</td>
<td>$76,758</td>
<td>$97,700</td>
<td>($20,942)</td>
<td>(21.43%)</td>
</tr>
<tr>
<td>Food and Beverages</td>
<td>$199,765</td>
<td>$160,000</td>
<td>$39,765</td>
<td>24.7%</td>
</tr>
<tr>
<td>Lodging</td>
<td>$39,164</td>
<td>$48,000</td>
<td>($8,836)</td>
<td>(18.4%)</td>
</tr>
<tr>
<td>Personnel-Salary and Wages</td>
<td>$683,994</td>
<td>$775,200</td>
<td>($91,206)</td>
<td>(11.8%)</td>
</tr>
<tr>
<td>Professional Services</td>
<td>$90,625</td>
<td>$45,000</td>
<td>$45,625</td>
<td>101.4%</td>
</tr>
<tr>
<td>Rent, Rentals/L.leases</td>
<td>$81,440</td>
<td>$82,700</td>
<td>($1,260)</td>
<td>(1.52%)</td>
</tr>
<tr>
<td>Bank service charges/fees</td>
<td>$65,598</td>
<td>$45,000</td>
<td>$20,598</td>
<td>45.77%</td>
</tr>
<tr>
<td>Travel</td>
<td>$73,339</td>
<td>$65,000</td>
<td>$8,339</td>
<td>12.83%</td>
</tr>
<tr>
<td>All other expenses</td>
<td>$337,894</td>
<td>$267,200</td>
<td>$70,694</td>
<td>26.46%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$1,935,616</strong></td>
<td><strong>$1,780,500</strong></td>
<td><strong>$175,116</strong></td>
<td><strong>8.7%</strong></td>
</tr>
<tr>
<td>Net Ordinary Income</td>
<td>($1,671)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjustments to Profit/Loss</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dividends and Unrealized Gains</td>
<td>$5,201</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Board Designated funds</td>
<td>$5,676</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net Profit</strong></td>
<td><strong>$9,206</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Expenses by Key Function
Per CSHP Administrative Policy, the society’s expenses are broken down by key function and a percentage of each is calculated. In 2012, our key expenses are membership services (22%), educational programs (32%), legislative activities (3%), board/committee activities (11%), building related activities (15%), and administration (17%). Expenses for each key functional category include the cost of the function plus the cost of CSHP staff to administer or manage the activity or service.

Cost of Services per Member
As required per CSHP Administrative Policy, the cost of providing services per member in FYE 2012 was $423.36. The cost per member in FYE 2011 was $417.53, FYE 2010 was $421.95. The cost per member in FYE 2009 was $374.27 and $452.58 in FYE 2008.

Reserve Funds
Reserve funds for FYE 2012 (also known as Total Net Assets or Equity), after Board designated reserve spending of $5,676 are $677,956. This compares to 2011 reserves of $674,105 after Board designated reserve spending of $16,415 in FYE 2011. Our contingency fund is equivalent to about 35.1% of our current annual expenses.

Independent Auditor’s Report
CSHP’s financial were reviewed by our contracted independent accountants Gallina LLP CPAs. In their opinion, our financial statements represent fairly, in all material respects, the financial position of the Society for fiscal year ending June 30, 2012.

CSHP management is responsible for the preparation and fair presentation of the financial statements and for designing, implementing and maintaining internal controls in conformity with accounting principles generally accepted in the
United States of America. Based on their review, Gallina LLP is not aware of any material modifications that should be made to the financial statements.

A complete copy of the report may be obtained by contacting the CSHP office at 1314 H Street, Suite 200, Sacramento, California 95814. A copy of the report may be viewed during Seminar at the Help Desk.

**Conclusion**

FYE 2012 proved, once again, to be a very challenging year as the economy continued to struggle.

CSHP increased revenue as a result of increased membership and a very successful Seminar 2011, this in spite of a vacancy in the building, as a result of the economic downturn.

Expenses also increased, mostly due to Seminar and Membership services. The result was a slight increase in the bottom line over budget. We view this as very positive outcome.

In FYE 2013, your Board of Directors and Staff are identifying additional sources of non-dues revenue, are diligently working on achieving 100% occupancy of the building and are anticipating a very successful Seminar 2012 here in Las Vegas. With your support, we will continue to expand programs and services for the membership.

As CSHP celebrates our Golden Anniversary year, I am proud to serve CSHP and you, our members, as treasurer and look forward to another successful year.

**Revenue – Comparison to Last Year**

Total revenues and other support are 1,933,945 in 2012 compared to $1,787,250 in 2011 up $146,695 or 8.20%. This is due to an increase in membership dues, education and seminar program income. Revenue is up even though rental and advertising income is down.

<table>
<thead>
<tr>
<th>Revenues/Income</th>
<th>2012</th>
<th>2011</th>
<th>Change</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership dues (after rebates)</td>
<td>$487,522</td>
<td>$451,632</td>
<td>$35,890</td>
<td>7.95%</td>
</tr>
<tr>
<td>Advertising and publication sales</td>
<td>$46,344</td>
<td>$67,646</td>
<td>($21,302)</td>
<td>(31.49%)</td>
</tr>
<tr>
<td>Education programs</td>
<td>$983,439</td>
<td>$957,071</td>
<td>$26,368</td>
<td>2.76%</td>
</tr>
<tr>
<td>Investments and other income</td>
<td>$192,736</td>
<td>$174,742</td>
<td>$17,994</td>
<td>10.30%</td>
</tr>
<tr>
<td>Rental income</td>
<td>$103,228</td>
<td>$134,874</td>
<td>($31,646)</td>
<td>(23.46%)</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>$1,933,945</strong></td>
<td><strong>$1,787,250</strong></td>
<td><strong>$146,695</strong></td>
<td><strong>8.20%</strong></td>
</tr>
</tbody>
</table>

**Expenses – Comparison to Last Year**

Total expenses are $1,935,616 compared to $1,799,984 in 2011 or an increase of 7.54%

This is due to an increase in administrative expenses and increase in expenses to conduct seminar.

<table>
<thead>
<tr>
<th>Expenses/Costs</th>
<th>2012</th>
<th>2011</th>
<th>Change</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership service</td>
<td>$417,978</td>
<td>$298,340</td>
<td>$119,638</td>
<td>40.10%</td>
</tr>
<tr>
<td>Legislative activities</td>
<td>$64,171</td>
<td>$94,491</td>
<td>($30,320)</td>
<td>(32.09%)</td>
</tr>
<tr>
<td>Education programs</td>
<td>$615,246</td>
<td>$624,166</td>
<td>($8,920)</td>
<td>(1.43%)</td>
</tr>
<tr>
<td>Board/Committee/Council</td>
<td>$207,964</td>
<td>$195,185</td>
<td>$12,779</td>
<td>6.55%</td>
</tr>
<tr>
<td>Administration</td>
<td>$333,441</td>
<td>$325,194</td>
<td>$8,247</td>
<td>2.54%</td>
</tr>
<tr>
<td>Rental expenses</td>
<td>$296,817</td>
<td>$262,608</td>
<td>$34,209</td>
<td>13.03%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$1,935,616</strong></td>
<td><strong>$1,799,984</strong></td>
<td><strong>$135,632</strong></td>
<td><strong>7.54%</strong></td>
</tr>
</tbody>
</table>

**Investments**

Total investments are $1,040,944 in 2012 compared to 1,022,090 in 2011.

All CSHP investments remain conservative in nature, consisting of money market accounts, long-term mutual funds, and low risk stocks and bonds.

<table>
<thead>
<tr>
<th>Investments</th>
<th>2012</th>
<th>2011</th>
<th>Change</th>
<th>%Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wachovia Money Market</td>
<td>$2,026</td>
<td>$2,026</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Wachovia Stocks and Bonds</td>
<td>$187,335</td>
<td>$182,334</td>
<td>$5,001</td>
<td>2.85%</td>
</tr>
<tr>
<td>CSHP Building</td>
<td>$775,672</td>
<td>$772,882</td>
<td>$2,790</td>
<td>0.36%</td>
</tr>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$75,711</td>
<td>$51,834</td>
<td>$23,877</td>
<td>46.06%</td>
</tr>
<tr>
<td><strong>Total Cash and Investments</strong></td>
<td><strong>$1,040,944</strong></td>
<td><strong>$1,022,090</strong></td>
<td><strong>$18,854</strong></td>
<td><strong>1.84%</strong></td>
</tr>
</tbody>
</table>
CSHP advances and promotes the profession of pharmacy

Collaborations with other organizations. This year was quite the year for building on existing relationships and forging new ones. CSHP continues to work closely with the California Hospital Association (CHA) – this year more than ever. We doubled our efforts to pass legislation (AB 377) which allows hospitals to enhance patient safety, take advantage of existing technology and economies of scale by setting up centralized pharmacies. We had worked together on this issue for 3 years and we were thrilled with the outcome on September 28th when Governor Brown signed the bill. Our next step is to begin working with the State Board of Pharmacy on its implementation. CSHP and CHA continued to collaborate in other areas as well – the multidisciplinary CHA Medication Safety Committee is now completing its third year. The medication guidelines for fentanyl and anticoagulants were produced by the high risk/high alert subgroup which we chair. Work is underway on insulin guidelines and we have also taken on the urgent issue of Risk Reduction Strategies for Medication Use in the Emergency Room. We also collaborated with the Hospital Council of Northern and Central California on five Medication Safety Symposia held throughout the State and provided the pharmacy continuing education accreditation. I attended every one and sensed that value and enthusiasm were increasing over the course of the year. We look forward to more to come this year.

We also continued our collaboration with the California Pharmacists Association (CPhA). Most notably, we held the first joint legislative day in March. There were 246 attendees who either met with their elected officials or assisted with the health fair held on the steps of the Capitol. CSHP was happy to host the jam-packed reception that followed in our headquarters building. Planning is currently underway for the 2nd joint California Pharmacy Legislative Day scheduled for April 16, 2013 and we are expecting to see a rise in attendance. We also actively supported their legislation and likewise they supported ours. The latest endeavor is the formation of a joint task force to address transition of care issues. The group has been assembled complete with the chair from each organization and will hold their first meeting at the CSHP offices following Seminar.

We continued to work closely with the American Society of Health-System Pharmacists (ASHP), California Board of Pharmacy, California Department of Public Health (CDPH), and the Pharmacy Technician Certification Board (PTCB). To support the efforts of ASHP’s Pharmacy Practice Model Initiative (PPMI), the CSHP PPMI Task Force was created and began meeting in July. They have also designed a program at Seminar to discuss...
the most recent outcomes and statistics. We continued to forge a relationship with the Collaborative Alliance for Nursing Outcomes (CALNOC) and initiated a meeting with the leadership of the California Medical Association (CMA). We will continue to build on the relationships we have and expand into new areas over the coming year.

In addition to reporting the success of AB 377, the Governmental Affairs team which includes staff and CSHP members were busy this year meeting with numerous elected and appointed officials, and tracking legislation. CSHP supported 13 bills and watched many others as they made their way through the legislative bill cycle.

In addition to the aforementioned PPMI Task Force and Transitions of Care Joint Task Force, three other new committees/task forces were formed, The Prescriptive Authority Committee, Healthcare Reform Committee and the Golden Anniversary Task Force. The Prescriptive Authority and Healthcare Reform committees kicked off in August and promise great outcomes. The work of the Golden Anniversary Task Force is culminating at Seminar and has been instrumental in piecing together our history as a Society. The long standing Editorial Advisory Board and staff were responsible for completing the transition of the California Journal of Health-System Pharmacy (CJHP) to being a peer reviewed publication. It is also now indexed through EBSCO and is recognized as a global source of academic information.

Lastly, the CSHP Board of Directors created new mission and vision statements which were approved by the House of Delegates last year. The intent was to streamline in a meaningful way that would help keep us focused. The new mission of CSHP is “To Promote Wellness, Patient Safety and Optimal Use of Medications.” Likewise, the vision is that CSHP is the “Leader in Wellness, Patient Safety and the Optimal Use of Medications.”

CSHP is a progressive organization committed to improving member value

Seminar by the numbers. This past year Seminar was held at the Disneyland Hotel. Always a popular location for Seminar, this conference broke records. 79 courses were offered which totaled 85 hours of continuing pharmacy education, there were 84 faculty (55 of which were CSHP members), 26 hours of CPE were accredited for pharmacy technicians, and it received a 92% overall satisfaction rating from attendees. Seminar continues to be hugely popular with the membership and can boast that it is the largest state pharmacy meeting in the nation. Other organizations have tried to claim this honor but they don’t come close. We can also be proud as a Society of the high level of member involvement in the creation, planning and implementation of Seminar each year – it is exemplary. Our members are outstanding in other ways as well and 31 were highlighted in InfoSource throughout the year for achievements ranging from authoring articles; regional, state and national awards, career promotions and specific exemplary service to CSHP. These accomplishments are testament to the incredible talent and passion of CSHP members for their profession and continuing education.

CSHP published 52 issues of InfoSource and six issues of CJHP. Included in the March/April issue of CJHP was the exceptional product from the Medication Therapy Management Task Force - The MTM Resource Guide. This guide has been very highly regarded and was shared with every State Legislator. Many received personal visits to discuss the resource guide as well as CSHP in general. The September/October 2012 issue contains the Tech-Check-Tech Task Force’s Implementation Toolkit for Tech-Check-Tech Programs in Inpatient Hospitals. I am sure this resource will be well received considering all the hard work our members put in to create it. A new electronic publication, CareerSource, was launched to better highlight career opportunities for CSHP members. No longer do new position advertisements exist passively on our website but are placed right in front of our members. Yet another new electronic publication launched recently was AdvocacySource. So much happens in
California’s legislative and regulatory arenas and putting it all in InfoSource would make that publication too lengthy. Now members who are most interested in these issues can find what they need in one concise publication. Hopefully you have enjoyed the first few issues.

CSHP leadership knows how important the chapters are to the success of the Society. More emphasis has been put on supporting these chapters. Visits to chapter meetings and events by President Christine Antczak and CSHP staff are at an all-time high. This trend will continue so that we can learn how best to support our chapters in their endeavors. We also continue to accredit chapter continuing education programs at no cost for our members. With the new CSHP website, we will be hosting all the chapters which means they have great looking websites at no direct cost to them. All that is required is for each chapter to have a member who can be trained by the CSHP staff on how to manage the content.

In August 2011, I attended the American Society for Association Executives (ASAE) Annual Meeting. While there I heard a presentation by Harrison Coerver and Mary Byers on their new publication, Race For Relevance: Five Radical Changes for Associations. This is a truly thought-provoking and conversation-inducing book. What I heard was exciting. Like many organizations, CSHP is always looking to stay relevant and keep up with the very fast changing environment in which we live. Since that time, this book has swept through the association world and is stimulating many organizations to take a hard look at how they do business and determine membership value. The CSHP leadership, as well as that of ASHP and CPA, have been engaged in a similar organizational soul searching process. Many of the changes taking place at CSHP are the result of discussions around the ideas in this book. Additionally, the CSHP bylaws had not been reviewed in totality in over 20 years.

Last spring we took that task on and as a result, many proposals are before the House of Delegates to update and improve our Society and its governance. One change in particular is the movement from the cumbersome Robert’s Rules of Order to the simpler and more intuitive Modern Rules of Order which is recommended for organizations like CSHP. This type of switch, if approved by the delegates, will allow members and leaders to focus on the issues rather than being bogged down in the process.

CSHP develops leaders and role models

CCTFs in abundance. An astounding 144 members participated on 17 committees, councils and task forces (CCTFs). CSHP continues to serve as a model for other professional organizations who strive for a high level of member engagement. Most certainly there is room for improvement and nothing could be better than having every member actively engaged in the organization. Forming new CCTFs like PPMI, Prescriptive Authority, Healthcare Reform, Transition of Care, and the Golden Anniversary is a large step in the right direction. We are constantly striving for new ways to get members involved.

CSHP recognizes our outstanding members by offering 20 awards and as a result split the Seminar Opening Session to include a separate Award Ceremony two years ago. In its second year, our Award Ceremony audience attendance doubled. This year’s ceremony will be even more packed with recognition and will be mostly unopposed by other programming to allow for even greater attendance.

In response to a heightened demand to increase value for pharmacy technicians in CSHP, a new organization is undergoing its formation – the California Pharmacy Technician Association (CPTA). Rather than continuing to try and create a home for pharmacy technicians within CSHP where their voice is in the vast minority, the CSHP Board of Directors embraced the concept of forming a new association solely dedicated to pharmacy technicians in all work settings. Current CSHP pharmacy technician members have been meeting over the past nine months to help create the structure. There is a lot of buzz around this new enterprise and CSHP has been contacted by multiple state pharmacy organizations looking to follow in our footsteps. The Pharmacy Technician Certification Board (PTCB) has been helping to get the word out and has been supportive of the venture. The CPTA booth in the Exhibit Hall is just one more avenue for members to learn more and sign-up for CPTA committees.

The CSHP Research and Education Foundation continues to grow and expand. The scholarship fund it stewards – The Joseph H. Beckerman Memorial Scholarship – is awarded each year to a pharmacy student with a passion for a career in health-system pharmacy. For a student to qualify, she or he must also demonstrate characteristics that were important to Joe Beckerman: ethical behavior, professionalism, leadership, caring, and compassion. The 2012 award was increased from $500 to $1000. Dr. Beckerman’s family continues to be involved and his daughter Carol attends every Seminar to present the award during the Award Ceremony. This year, in pursuit of the Foundation’s goal to support education, the Foundation Board developed a mini-track on the vital topic of preceptor development featured at Seminar.

CSHP continued to collaborate with the US Drug Enforcement Agency (DEA) and the California National Guard to host two drug take back collection sites at our headquarters office. Students from California Northstate University volunteered their time to staff the center. The neighboring community is now accustomed to this being a convenient medication drop-off site.
CSHP supports member participation in policy and organizational development

New Regional Delegate Conferences instituted. October 2011 saw the first CSHP Regional Development Conferences held throughout the State to bring together delegates in advance of the formal meeting of the House. The intent of these meetings was to stimulate discussion about the eight proposals before the House and allow more time for thoughtful debate. Five conferences were coordinated by the Board of Directors for all affiliate chapters and 158 delegates. The feedback was positive and 2012 saw a repeat of these conferences with improvements and an increase in participation with all affiliate chapters and 167 delegates involved.

CSHP invests in infrastructure and technology that supports its members and staff

New website unveiled. The CSHP staff worked hard to develop a new website that incorporated years of member feedback regarding what they needed. The new website went live at the end of September 2012 and has been greeted with an enthusiastic response from the membership. Our old website underwent a complete overhaul and www.cshp.org is now robust with information organized in ways that enhance the ability to access that information. It is also loaded with photos of CSHP members in a variety of settings doing what they love to do – network, volunteer, learn, and serve. Following closely on the heels of the main website will be the chapter microsites which have target launch dates of November to January.

CSHP’s focus on technology over the past year included more than just a new website. We also added a new tool – VoterVoice – to improve and streamline the process by which members can write to their legislators during our grassroots campaigns. The first Twitter feed was broadcast during Seminar 2011, and in addition to Facebook, Twitter and LinkedIn, we added a YouTube Channel and Pinterest this year.

CSHP incorporated the Regional Chapter Grants program into its budgeting process and awarded four grants to worthy projects conducted in 2012. Student Chapter grants were also awarded for the first time from the restructured student chapter rebate program. Two student chapters were awarded grants for their projects.

CSHP and the Foundation continue to serve as the meeting planner for the Western States Conference for Pharmacy Residents, Fellows and Preceptors. This year marked the third year in this role and the conference was larger than ever. A new contract was negotiated and CSHP and the Foundation will continue to plan the Conference for the next three years. This valuable partnership between CSHP, the CSHP Foundation and Western States provides benefits to all involved in many ways. As a result of the continued growth and success of the conference, it is moving to a new location in May 2013 – Paradise Point in San Diego – which has expanded meeting space, greater amenities and easier access for participants. It is sad to say goodbye to Asilomar State Park and the traditions built there as it is a beautiful and unique meeting location but carrying those traditions forward to a new site will offer its own special characteristics and will surely be a hit with attendees.

In Conclusion

What an amazing year of change, growth, and success. This has been the most rewarding year yet for me as Executive Vice President and CEO of CSHP. Professional and personal experiences together have helped strengthen my commitment to ensuring that every patient has a pharmacist on their health care team. I am thrilled at what was accomplished by the board of directors, CCTF members, chapter leadership, grassroots advocates, staff, and all those unmentioned who comprise CSHP.

Our efforts are working. The new emphasis on professional pharmacy issues and focus on the panoramic view of the profession as opposed to member involvement in daily organization matters has prompted the creation and population of new exciting CCTFs. Unbelievably, there are many other enhancements and additions to CSHP not even included in this report (for the sake of brevity). We have been rewarded with record membership, record member satisfaction levels, record educational opportunities and close to record attendance at Seminar 2012. I am looking forward to what this next year holds!

The first thing to watch for is the Pharmacy Week Campaign that hosts a video highlighting pharmacists in health care settings, a creative concept from one of our very own CSHP members. This campaign was supported by almost every regional chapter. The “I’m a Pharmacist” video will be playing in select movie theaters throughout the state during National Hospital and Health-System Pharmacy Week and will be featured on the CSHP website and YouTube Channel. Just another exciting development coming from CSHP and our members!

CSHP is set apart by its amazing and inspiring volunteers and staff. I am grateful for both the professional and personal growth I have experienced as EVP/CEO and am humbled by the strength and dedication I continually witness from our members.

I look forward to the future of CSHP. Thank you.
2011-2012 Committee on Goals (COG) Report

Committee Members

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Julianna Burton</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Dawn Benton</td>
</tr>
<tr>
<td></td>
<td>Donna Fitzgerald</td>
</tr>
<tr>
<td></td>
<td>Steve Gray</td>
</tr>
<tr>
<td></td>
<td>Betty Jue</td>
</tr>
<tr>
<td></td>
<td>Tracy Joy King</td>
</tr>
<tr>
<td></td>
<td>Jason Lam</td>
</tr>
<tr>
<td></td>
<td>Julie Lenhart</td>
</tr>
<tr>
<td></td>
<td>Allison Miller</td>
</tr>
<tr>
<td></td>
<td>Sara White</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Doreen Schneider</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Jenna Carpenter</td>
</tr>
</tbody>
</table>

1. Committee Charges:

A) Review Goals and Strategies from the CSHP Strategic Plan as approved by the Board of Directors at the Strategic Planning session.
   - The Board of Directors created a new Strategic Plan containing four new goals. This was quite a change from previous years when we had five main goals. The Board also slimmed down the number of strategies to approximately 4 strategies per goal which further trimmed down the plan to a much more manageable size. The plan was sent out to committee members for their review prior to the first meeting.

B) Review suggested activities that are generated by Committees, Councils, Task Forces, and Regional Chapter Presidents meetings.
   - The committee met on November 17th, 2011 for an in person opportunity to meet each other and review all the activities suggested by the various Committees, Councils, and Task Forces. Regional Chapter President information was also reviewed. Dawn Benton was available to pass along other pertinent information to the group.

C) By December of each year, present to the Committee on Finance a comprehensive draft of the Operational Plan that planned activities, and measurements that support the Strategic Plan.
   - Our committee presented a draft plan to the committee on Finance in February 2012. No major changes were made.

D) Modify any issues identified by the Committee on Finance and present draft to the Board of Directors (Chair, Board Liaison, EVP/CEO) by mid-December.
   - No major issues were found.

E) At the January Board of Directors meeting, present a proposed Operational Plan for approval and implementation beginning July.
   - Because we presented our plan at the February COF, we completed the process of presenting the plan to the board in April 2012. The Board was pleased with the streamlined effect and implemented the plan in July as planned.

F) By June 1 review the results of all Society surveys that have measured member satisfaction and suggested ideas for the future direction of the Society.
   - We reviewed all Society surveys during our first meeting on November 17th. We felt that the best way for us to improve these surveys was to develop a manageable plan that allowed CSHP to complete prioritized activities in an efficient way. Our plan allowed for this by reducing the amount of activities that we divided our time.

G) Prepare year-end report following suggested CCTF year-end report guidelines.
   - Using a template created by CSHP, this report was completed in alignment with this charge.

H) COG produces a draft Operation Plan for the Committee on Finance and BOD that addresses the objectives and strategies of the Strategic Plan.
   - The operational plan was created by the CSHP staff.

2. Other Committee Activities/Outcomes: This committee was successful at completely revamping the Strategic Plan.

3. Recommendations for next year’s committee: Because the format was new this year, we will hold our recommendations until after the first year of the plan has been implemented.

4. Any outstanding action items: None
2013 Committee on Nominations

VICTORIA FERRARESI, PHARMD, FCSHP
CHAIR, CSHP HOUSE OF DELEGATES

In accordance with the Bylaws of the Society, it is my pleasure to recommend the following individuals who are willing to serve on the 2013 Committee on Nominations. The House of Delegates will be required to confirm the slate by vote at the 2012 House of Delegates meeting in Las Vegas, NV on October 18 & 21, 2012.

<table>
<thead>
<tr>
<th>Nominee</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pauline Chan, Chair</td>
<td>Sacramento Valley</td>
</tr>
<tr>
<td>Rosemarie Brown</td>
<td>San Fernando Valley</td>
</tr>
<tr>
<td>Lois Claridge</td>
<td>North Coast</td>
</tr>
<tr>
<td>Don Kishi</td>
<td>Golden Gate</td>
</tr>
<tr>
<td>Bob Miller</td>
<td>San Diego</td>
</tr>
<tr>
<td>Mirta Millares</td>
<td>Southern California</td>
</tr>
<tr>
<td>Judith Nakao</td>
<td>South Bay/Long Beach</td>
</tr>
<tr>
<td>Linda Notario</td>
<td>Quatra</td>
</tr>
<tr>
<td>Barbara Uenaka</td>
<td>Diablo</td>
</tr>
</tbody>
</table>
1. Committee Members

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Amy O. Le, PharmD, BCPS</td>
</tr>
<tr>
<td>Committee Members</td>
<td></td>
</tr>
<tr>
<td>Chair-elect</td>
<td>Judith Nakao, PharmD</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Victoria Serrano Adams, PharmD, FCSHP</td>
</tr>
<tr>
<td>Foundation Board Liaison</td>
<td>Jay Rho, PharmD, FASHP, FCCP</td>
</tr>
<tr>
<td>SMT CE Co-Chairs</td>
<td>Sian Carr-Lopez, PharmD, and Nancy DeGuire, PharmD</td>
</tr>
<tr>
<td>NVSHP Representative</td>
<td>Christina Madison, PharmD, BCACP</td>
</tr>
<tr>
<td>Pharmacist Members</td>
<td>Christine Cheng, PharmD</td>
</tr>
<tr>
<td></td>
<td>Cynthia Huang, PharmD</td>
</tr>
<tr>
<td></td>
<td>Cathrine Misquitta, PharmD, BCPS, FCSHP</td>
</tr>
<tr>
<td>New Practitioner Representative</td>
<td>Kevin Brady, PharmD</td>
</tr>
<tr>
<td>Technician Representative</td>
<td>Sandra Mooney, CPhT</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Rebecca Brover, MBA, CSHP Director of Development</td>
</tr>
</tbody>
</table>

1. Committee Charges:

- Plan and oversee all Seminar CPE offerings including specialty-focused mini-tracks.
  - There are six specialty-focused mini-tracks:
    - Administration and Management
    - Clinical – DM, CVD, ID, Endocrinology, Pain and Oncology, Other
    - Technician
    - New Practitioner
    - Professional Development
    - Preceptor Development
- Offer timely continuing pharmacy education to the CSHP membership on a breadth of topics including, medication safety and best practices, emerging issues and future trends in pharmacy practice, healthcare reform, and CQI.
  - Medication Safety Panel
  - Institute for Safe Medication Practices (ISMP) Update
  - California Department of Public Health (CDPH) Update
  - CA Law and Legislative Update
  - Emerging Roles in Pharmacy
  - Best of Western States Conference Presentations
  - Consider conducting a call for speakers to expand the possible list of relevant topics.
    - Topic and speaker submission form available on the CSHP website
    - A “call for speakers” advertisement included in InfoSource on two occasions
    - A “call for speakers” tagline included in Staff emails for five weeks
  - Review presentations to ensure compliance with ACPE requirements.
    - Established the review process and provided a checklist for presentation reviews.
  - Provide skills-based workshops so that participants receive concrete, state-of-the-art, real-time skills training that they can take back and put into immediate application in their practice sites.
    - Assessment and Management of Micronutrient Deficiencies in Patients after Bariatric Surgery
    - When SSRIs Fail – An Evidence-Based Approach to Treatment-Resistant Depression
  - Assist Regional Chapters with objectives development when applicable.
• Nine CPE hours have been accredited for six Regional Chapters to date.
• Annually review speaker lists from major pharmacy meetings for those speakers from CA to include in CSHP speakers database.
• ASHP Meeting and ACCP program offerings were reviewed for topics of interest and speaker suggestions.

2. Other Committee Activities/Outcomes:
• Refocus 2012 CPE offerings included a total of 7 CE hours.
• Seminar 2012 CPE offerings include a total of 74.5 CE hours.
• A total of 22.5 CE hours are offered for Technicians – 8 hours in the Technician Track and 14.5 hours with dual objectives for Technicians and Pharmacists.
• All CA and NV pharmacy schools are represented on the Seminar faculty.
• NVSHP members account for 14% of the Seminar faculty.
• Of the 80 speakers on the Seminar faculty, 68% have generously donated their time and are speaking as a service to CSHP and NVSHP without honoraria.

3. Recommendations for next year’s committee:
• Conduct one or two in-person meetings initially to establish rapport and solidify the team
• Provide a checklist of member responsibilities and establish clear expectations of the activities and time commitment involved
• Conduct monthly 60-90 minute teleconference calls with clear agenda items and desired outcomes
• Utilize an on-line file sharing system to effectively communicate activities and progress
• Establish a database of major pharmacy meeting speakers and topics for consideration
• Develop practice-based courses that are of interest to members
• Include the Chair and/or Chari-elect as members of the SMT to bridge communication between the two committees
• Offer a discounted rate to members attending Seminar due to the extent of work required of each member

4. Any outstanding action items:
• Review Seminar presentations
1) Charges as assigned by the Board of Directors and completed include:

a. Reviews and recommends relevant professional policies from other organizations for acceptance by the House of Delegates for consideration.

i. COPA reviewed and discussed four CPhA 2011 policies, as referred from the BOD.

ii. Two CPhA policies were modified and forwarded to the Board with a recommendation for adoption.
   1. Nuclear Pharmacy
   2. Increased Security Features on Controlled Substances Security Forms

iii. Two of the four proposals were determined to not be forwarded to the BOD again as they are currently covered by CSHP and/or ASHP policy.

iv. Additionally, one CSHP policy (Off-labeled use of medication) was forwarded to COPA for amendment. Due to the limited background data and understanding of the rationale for the recommendation, the committee requested clarification for future consideration.

2) Other Committee Activities / Outcomes

a. Providing an opportunity for COPA members to bring forward any additional proposals to be incorporated into CSHP Professional Policy Catalog. No policies were suggested by COPA this year.

3) Recommendations for next year’s committee

a. Continue to have Board Liaison or other staff who attended the Board of Director’s meeting to attend the conference calls since their clarification on the discussion held at the BOD meeting was valuable to the committee's discussion and decisions.

4) Outstanding Action Item

a. None

Thank you to all the COPA members and CSHP staff for a successful committee year.
2011-2012 Editorial Advisory Board Report

1. Committee Charges:

- Offer timely continuing education that advances the practice of pharmacy
  - The following CPE Articles were published in CJHP since Seminar 2011. (P – Pharmacist, T – Technician)
    - Evidence-Based Pharmacotherapy Series – P/T
    - New Drugs – 2011 – P
    - MTM Resource Guide – P
    - New Roles: The Pharmacy Technician in Hospital Pharmacy Purchasing – T
    - Do Not Skip on SCIP: Role of Antimicrobial Prophylaxis in Preventing Surgical Site Infections – P
    - Oral Chemotherapy (Parts I and II): What Every Pharmacist Should Know – P
    - Tech-Check-Tech Toolkit – P/T

- Provide educational programs on emerging issues and future trends in pharmacy practice
  - Clinical Pearl: Medical Marijuana: at the Crossroads? Nov/Dec 2011
  - Original Research: Diversity in Pharmacy: Evaluating the Demographics of California Underrepresented Minority Applicants to Schools of Pharmacy from 2006-07 to 2008-09 – May/June 2012

- Provide educational programs to develop CSHP members’ abilities to meet new professional practice, regulatory and quality standards, e.g. MERP, Medication Reconciliation, and Joint Commission patient safety goals
  - The Medication Therapy Management Resource Guide produced by the MTM Task Force was published in the Mar/Apr 2012.
  - A two part Clinical Pearl on Drug Information Resources and the use of the Internet as a source of drug information was published in the Jan/Feb and the May/June issues, respectively.
  - The Jul/Aug issue featured a CPE on SCIP (Surgical Care Improvement Project (SCIP)) recommendations. SCIP measure compliance is required for
surgical procedures commonly performed in CMS patients. These recommendations were incorporated into the CMS value-based purchasing national quality performance measures in 2010, and affect an institution’s reimbursement from the Centers for Medicare and Medicaid (CMS).

- Provide educational programming in the areas of CQI, and conducting evaluations/research related to medication safety/pharmacist’s roles and best practices.
  - The Nov-Dec 2011 issue featured a 1.5 hours CPE titled Evidence-Based Pharmacotherapy Series which provides guidance on the essential elements of various forms of clinical research. Section 3 dealt with observational studies which are often used to evaluate pharmacist roles and in identification of best practices.
- Provide education to the membership related to healthcare reform.
  - No specific articles were planned in this area.
- Continue to publish a journal and transition to a peer review format for CJHP.
  - Implementation of the CJHP online manuscript submission system was announced to the membership in October 2010 including a call for reviewers as well as unsolicited manuscripts. By late 2011, we had over 75 individuals signed up as peer-reviewers. Beginning with the January 2012 issue, all CE articles, Clinical Pearls and Original Research Reports completed a peer-review process prior to publication. We have now published 8 peer-reviewed CE articles with 9.5 CPE hours for pharmacists, and 2.5 CPE hours for technicians. We have now published 3 Original Research Reports and our first Researched Commentary. In May 2012 we were approached by and received the good news that EBSCO Publishing Co. desired to have CJHP content indexed and published in their research database for search by academic institutions, libraries and researchers all over the world. Not only will this expand the reach of CJHP but it serves as a stepping stone towards additional inclusion by other indexing and abstracting databases.
- Create an annual calendar of articles for CJHP that are of value to members.
  - The EAB met at CSHP headquarters on 2/17/2012 and reviewed and confirmed the remainder of the 2012 calendar of articles developed by the previous EAB. With the implementation of the peer-review process January 2012 and use of our electronic manuscript submission tool eJournal Press, the EAB discussed and approved the concept of a “dynamic” calendar allowing for unsolicited peer-reviewed manuscripts to be injected into the calendar when feasible. The EAB reviewed and took into consideration the results of the 2011 CPE Needs Assessment Survey results for pharmacists and the 2011 CPE Needs Assessment Survey results for technicians in developing the 2012 – 2013 dynamic calendar.

2. Other Committee Activities/Outcomes:
   a. The EAB met via teleconference on Nov 29, 2011. Agenda items included review of report by outgoing EAB Chair Marcus Ravnan, how to prepare for the 2/2012 meeting, review of 2012 proposed calendar, discussion of new proposed submissions for the 2012 calendar, and an update on the peer-review process.

3. Recommendations for next year’s committee:
   a. Have EAB members attend select Seminar presentations and the poster sessions and evaluate their potential as CJHP CE articles, Clinical Pearls or Original Research Reports.
   b. Apply for inclusion in the National Library of Medicine (NLM) PubMed database after one full year of peer-reviewed issues, which will be January 2013.
   c. Develop ongoing outreach to the membership and clinical content experts to generate more volunteers as peer-reviewers.

4. Any outstanding action items:
   a. A specific article dealing with health care reform has not been planned and could be included in the 2013 calendar.
Government Affairs Advisory Committee Report

1. Committee Charges:

A. Analyze pending legislation and regulations that impact the practice of pharmacy, taking action as needed. Monitor a reasonable number of pending legislation (for example 10-15 bills annually).
   ii. After committee discussion on March 2, 2011, 28 bills were assigned to GAAC members for analysis.
   iii. At the March 16, 2012 meeting, GAAC members at CSHP Office and presented analysis reports for each bill. Each bill was reviewed and assigned a recommended position and priority.
   iv. Based on the GAAC’s recommendations, CSHP BOD approved to track the following number of priority bills:

   Priority 1 Bills: 1
   Priority 2 Bills: 2
   Priority 3 Bills: 17
   Total # Bills: 20*

*4 Bills followed by GAAC since 2011 Legislative Year

B. Collaborate/participate in regulatory agencies (e.g. attend Board of Pharmacy meetings in your region) that impact the practice of health-system pharmacy, including but not limited to updating regulations.

C. Promote “grassroots” advocacy to increase members' participation in influencing legislation and regulation.

D. Facilitate relationships with legislators and staffers at the local, state and national levels (e.g. routinely meet with your elected officials and assist others to do so).

E. Identify members that will collaborate with staff to provide expertise and/testimony in legislative and regulatory matters.

F. Pursue legislative committee and regulatory coordination with other organizations (e.g., CPhA, CMA, CHA or BOP).

2. Other Committee Activities/Outcomes: None

3. Recommendations for next year's committee: Per BOD directions

4. Any outstanding action items: None

Bills listed on page 46

Role | Name | Chapter
---|---|---
Chair | Ketten So, PharmD, FCSHP | CSHP-Golden Gate
Committee Members
Chair-elect | Julie Lenhart | Diablo
Members | Annet Arakelian | Southern California
 | Jason Bandy | Sacramento Valley
 | Robert Bateman | Orange County
 | Keith Yoshizuka | Diablo
Technician | Kathy Daly | San Diego
Student | Kevin Carrasco | Touro
BOD Liaison | Dan Dong | Golden Gate
Staff | Jonathan Nelson, Legislative and Regulatory Analyst |
<p>| Philip Swanger, Former Director of Government Affairs |
| Dawn Benton, EVP/CEO |</p>
<table>
<thead>
<tr>
<th>Bill</th>
<th>(Author) Subject</th>
<th>Proposed Position/ Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>AB 377*</td>
<td>(Solorio D) Pharmacy</td>
<td>Support/1</td>
</tr>
<tr>
<td>AB 389*</td>
<td>(Mitchell D &amp; Parvey D) Bleeding Disorders</td>
<td>Support/3</td>
</tr>
<tr>
<td>AB 399*</td>
<td>(Lowenthal D) Medi-Cal: Pharmacy Providers</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 1280</td>
<td>(Jerry Hill &amp; Hagman C) Ephedrine: retail sale.</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 1442</td>
<td>(Wieckowski D &amp; Allen D) Pharmaceutical waste</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 1738</td>
<td>(Huffman D) Health care coverage: Tobacco Cessation</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 1800</td>
<td>(Ma D) Prescription drugs</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 1904</td>
<td>(Block D, Butler D, Cook R) Professions and vocations: military spouses: temporary licenses</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 2109</td>
<td>(Pan D, Fuentes D, &amp; Wolk D) Communicable disease immunization exemption</td>
<td>Watch/3</td>
</tr>
<tr>
<td>AB 2349</td>
<td>(Monning D) Establishment of a Health Workforce Development Council</td>
<td>Support/3</td>
</tr>
<tr>
<td>AB 2369</td>
<td>(Valadao R) Prisoners: Pharmacy Services</td>
<td>Watch/3</td>
</tr>
<tr>
<td>SB 393*</td>
<td>(Hernandez D) Medical Home definition</td>
<td>Support/2</td>
</tr>
<tr>
<td>SB 1237</td>
<td>(Price D) Professions: pharmacists and court reporters: sunset dates</td>
<td>Support/3</td>
</tr>
<tr>
<td>SB 1301</td>
<td>(Hernandez D, Mitchell D, Emmerson R) Prescription drugs: 90-day supply</td>
<td>Watch/3</td>
</tr>
<tr>
<td>SB 1318</td>
<td>(Wolk D) Health facilities: influenza vaccinations</td>
<td>Support/3</td>
</tr>
<tr>
<td>SB 1329</td>
<td>(Simitian D) Prescription drugs: collection distribution programs</td>
<td>Watch/3</td>
</tr>
<tr>
<td>SB 1481</td>
<td>(Negrete McLeod D) Clinical laboratories: community pharmacies</td>
<td>Support/2</td>
</tr>
<tr>
<td>SB 1524</td>
<td>(Hernandez D) Nurse Practitioners</td>
<td>Watch/3</td>
</tr>
<tr>
<td>SB 1529</td>
<td>(Alquist D) Medi-Cal: providers: fraud</td>
<td>Watch/3</td>
</tr>
<tr>
<td>SR 26</td>
<td>(Hancock D, Anderson R, &amp; DeSaulnier D) Relative to Drug Abuse Awareness Month</td>
<td>Support/3</td>
</tr>
</tbody>
</table>
2011-2012 Golden Anniversary Task Force Report

1. Committee Charges:
   - Create a task force to develop plans to celebrate and promote CSHP’s Golden Anniversary, and, encourage future leadership, growth, accomplishments.
     - Developed a 50 Year Anniversary Logo
     - Updated website and all CSHP logos to reflect gold
     - Created a 50 Year Logo and Tagline
     - Posted a call for history in InfoSource and encouraged members to share memories, pictures, and history
     - Posted countdown to anniversary on CSHP website
     - Updated CSHP Facebook with celebration
     - Funded treats for local chapters to celebrate locally
     - Researched CSHP and pharmacy history, speaking to past members, presidents, stakeholders, pharmacy school colleagues, and many more
     - Publicized interviews with the first Presidents and Pharmacists of the Year
     - Advertised Golden Anniversary on CJHP back cover
     - Produced a CSHP “yearbook” in CJHP
     - Authored two (possibly?) history article in CJHP
     - Designed a retro version of InfoSource and included historical pictures
     - Worked with affiliate chapters to explore their own history
     - Plans for Seminar (as of 7.30.2012)
       » Post acknowledgements in the Seminar Program Book
       » Include CSHP history on slides before CPE Sessions
       » Kick off Opening Session with 50 proud years of CSHP History pushing us towards future growth/accomplishments
       » Host a champagne breakfast on Sunday morning
       » Include 50 Year Logo on Seminar tote bags
       - Invite Past Presidents to the stage and present a cake at Opening Session
       » Host a Golden Anniversary booth in the exhibit hall with cake
       » Create a balloon drop during Opening Session that includes raffle tickets inside or tape “golden tickets” on the bottom of chairs to drive traffic to exhibit hall booth

2. Other Committee Activities/Outcomes:
   - None

3. Recommendations for next year’s committee:
   - None

4. Any outstanding action items:
   - None
2011-2012 Membership Committee Report

1. Committee Charges:
   - Develop a program to attract and retain residents.
     - Graduation gifts as incentives to CSHP membership renewal were enacted by this committee 2 years ago, and implemented last year. If a student renews within 30 days of expiration, they get a free gift and an additional 6 months free.
     - Data showed that this practice has had a positive impact on renewals from student to new practitioner – year 1, so the committee recommended continuation of this program, and voted on a new graduation gift – an insulated coffee cup. A reminder was also sent out a week before the deadline to remind graduates of the promotion.
   - Develop a recruitment program that targets all health-system related pharmacy practice areas.
   - The Membership Committee developed a testimonial recruitment campaign, “Is CSHP Right For Me?” that targets multiple health-system related practice areas. Campaign was highlighted on the CSHP Website through the flash and on a specialty page.
   - Evaluate and update membership packets.
     - Now included in new member packets:
       » Star Awards Flyer
       » HealthSystemCE.org Flyer
       » CSHP Committee Flyer
       » eJournalPress Flyer
       » PPC-Pac and Foundation Donation Forms
   - Conduct a needs assessment of members that practice in alternative settings, i.e., outpatient, AmCare, infusion centers, industry, specialty pharmacies, etc.
     - The needs assessment survey was concluded with 50 responses from 11 different practice settings including: Academia (Networking), Ambulatory Care (Need more local support to get people to join), Home Infusion (Very specific needs), Industry (Networking), Inpatient (Education), Managed Care (Education), Oncology (“They’re just different”), Outpatient (Education), Resident (Networking), Specialty (Specific), and Technician (Education).
     - Data was pooled, aggregated, analyzed
     - Primary needs were networking and education
   - Evaluate the possibility of conducting a membership survey at Seminar.

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Barbara Uenaka</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Jennifer Cashman</td>
</tr>
<tr>
<td></td>
<td>Bin Deng</td>
</tr>
<tr>
<td></td>
<td>Ashley Feist</td>
</tr>
<tr>
<td></td>
<td>Cynthia Gong</td>
</tr>
<tr>
<td></td>
<td>Yumi Honda</td>
</tr>
<tr>
<td></td>
<td>Sharmin Khajavi</td>
</tr>
<tr>
<td></td>
<td>Jeanne Li</td>
</tr>
<tr>
<td></td>
<td>Michelle Schleuter</td>
</tr>
<tr>
<td></td>
<td>Ann Vu</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Dan Dong</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Megan Blackwell</td>
</tr>
</tbody>
</table>

REPORT OF THE MEMBERSHIP COMMITTEE
• Staff is evaluating conducting the Membership Survey at Seminar 2012 in the Theme Center through Konvoke to increase non-dues revenue.

• Provide information and tools to Regional Chapters for recruitment, recognition and retention programs.

• The membership committee created a name badge template for regional chapters to use at meetings, in order to promote members and non-members.

• Membership Webinar focused on CPE was held 4/26/2012, where Chair Uenaka spoke on best practices at the Diablo Chapter, who has doubled their membership in the last 4 years.

• CSHP promoted the ASHP Annual Volunteer Conference on 6/9.

• Staff assisted numerous chapters with hosting telethons to renew their non-renewing members.

• The membership committee created honor cord criteria template for student chapters to increase retention.

2. Other Committee Activities/Outcomes:

• Face-to-Face Meeting held in CSHP Offices 11/30/2011

• 6 Teleconference Meetings held 1/11/12, 2/14/12, 3/19/12, 4/18/12, 5/15/12, 6/20/12

• Authored and submitted an STP to create a pre-pharmacy student membership category – was sent back to the committee for work.

• Authored and submitted an STP to reinstate spouse membership discount. An analysis was done to evaluate the effect on membership revenue, there was none so the STP was not approved.

• Committee made recommendations on decorations for the Theme Center at Seminar

• As of June 30, 2012 membership was recorded at 4,572 active members, which is the highest ever and an increase of 261 since June 2011.

3. Recommendations for next year’s committee:

• None

4. Any outstanding action items:

• None
Medication Therapy Management Task Force

1. Committee Actions:
   - Developed an MTM Resource Guide which was published in the March/April 2012 edition of the California Journal of Health-System Pharmacy.

2. Other Committee Activities/Outcomes:
   - Reported in the 2011 Report

3. Recommendations for next year’s committee:
   - None

4. Any outstanding action items:
   - None

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Steven Chen</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Larry Borgsdorf</td>
</tr>
<tr>
<td></td>
<td>Julianna Burton</td>
</tr>
<tr>
<td></td>
<td>Erwin Jeong</td>
</tr>
<tr>
<td></td>
<td>Rita Jew</td>
</tr>
<tr>
<td></td>
<td>Parmis Khatibi</td>
</tr>
<tr>
<td></td>
<td>Mana Kootsikas</td>
</tr>
<tr>
<td></td>
<td>Marilyn Stebbins</td>
</tr>
<tr>
<td></td>
<td>Lindsey Valenzuela</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Brian Kawahara</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Philip Swanger</td>
</tr>
</tbody>
</table>
2012 New Practitioner Executive Committee Report

1. Committee Charges:
   - Develop a program to recognize outstanding new practitioners
     - Completed: Board approved proposal for New Practitioner Achievement Award
   - Develop a program to recognize outstanding residents
     - Completed: Board approved proposal for Resident of Distinction Award
   - Evaluate the annual new practitioner forum/workshop
     - In process: evaluation will be done after Seminar 2012

2. Other Committee Activities/Outcomes:
   - Developed and coordinated new practitioner CE and workshops at Seminar 2012
     - Introduce NPEC to students at Student Welcome
     - Networking breakfast CE on communication style featuring Tarane Sondoozi

3. Recommendations for next year’s committee
   - More committee activities focused on new practitioner recruitment and retention

4. Any outstanding action items:
   - Develop a marketing campaign focused on outreach to transitioning students

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Paulin Heng</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Yuli Chang</td>
</tr>
<tr>
<td></td>
<td>Maximillian Jahng</td>
</tr>
<tr>
<td></td>
<td>Elaine Law</td>
</tr>
<tr>
<td></td>
<td>Shirley Lee</td>
</tr>
<tr>
<td></td>
<td>Johanna Liu</td>
</tr>
<tr>
<td></td>
<td>Todd Okamoto</td>
</tr>
<tr>
<td></td>
<td>Peter Weber</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Caithlin Wood</td>
</tr>
</tbody>
</table>
2011-2012 Pharmacist of the Year/Distinguished Service Award Committee Report

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Don Kishi, Pharmacist of the Year Chair</td>
</tr>
<tr>
<td></td>
<td>Paul Lesage, Distinguished Service Award Chair</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Dawn Benton, EVP/CEO</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Megan Blackwell</td>
</tr>
</tbody>
</table>

1. Committee Charges:
   - Select and recognize a Pharmacist of the Year and Distinguished Service Award recipient for the organization.
     - Pharmacist of the Year: Four applications were received (two carried over from 2011, one incomplete, and one new). Three pharmacists were placed on the ballot. Dr. Peter Ambrose was selected as the winner. One application will be carried over to 2013.
     - Distinguished Service Award: Seven applications were received (one carried over from 2011, one incomplete, and five new). Six pharmacists were placed on the ballot. Dr. Lisa Gunther Lum was selected as the winner. Four applications will be carried over to 2013.

2. Other Committee Activities/Outcomes:
   - None

3. Recommendations for next year’s committee:
   - None

4. Any outstanding action items:
   - None
Public Relations Committee Report 2011-2012

1. Committee Charges:

- Coordinate a public relations activity to coincide with National Health-System Pharmacy Week.
  - National Hospital and Health-System Pharmacy Week was a success again this year with our Pharmacists: Everyday Superheroes promotion. Thank you to the affiliate chapters who joined us in the marketing campaign.

- Develop a marketing strategy for expanded role of pharmacists to other healthcare providers, i.e., pharmacists’ role in patient centered medical home.
  - The committee started working on a preliminary concept for the expanded role of the pharmacist for print advertisements in our health professionals-related journals. This charge will continue for the committee members of the following term.

- Develop a flyer that promotes health-system pharmacy for distribution to the public at health fairs for example.
  - Committee members were also busy this year working on a senior health fair brochure and a high school outreach brochure to use at various chapter outreach events.

- Develop and create a marketing plan to promote the practice of pharmacy to the public.
  - The CSHP Staff is currently researching marketing in movie theaters throughout the state (where chapters can contribute in their areas) with the I’m a Pharmacist campaign for National Hospital and Health-System Pharmacy Week. All affiliate chapters are being encouraged to participate with (a) theater(s) in their area.

- Identify members who can be effective public relations spokespersons for CSHP on a variety of topics.
  - The committee decided to carry out the calendar project initiative that was started, but not completed, by the committee last year. The calendar project kicked off in January and highlights a pharmacist member who is a recognized expert in the chosen health observance of a particular month. These CSHP pharmacist members were interviewed by the committee members and these interviews are advertised on the CSHP website and in InfoSource. The committee incorporated some digital media when capturing the interviews (e.g. videos) to bring the experience more to life. The goal is to provide members and the public with key information regarding select disease states and the importance of the pharmacist’s role in that particular disease state area.

- Provide the framework and support a coordinated statewide public relations program with the regional chapters.
  - We got involved with Drug Take Back Day again this year and provided contacts to the affiliate chapters to partner with the California National Guard to host collection sites throughout the state.

- Help members integrate public relations into their daily professional activities (develop a press kit; provide PR information on the website).
The committee also presented “I’m a pharmacist” and “I’m a pharmacy technician” campaign at the ACP Meeting. In addition to the elevator speech created by the committee last year, this year Kathy Daly helped to create an elevator speech for technicians.

The team also created “10 Steps to a Successful Patient Interaction” to remind our members that a good impression of pharmacists can be determined with every interaction with the public.

Create and disseminate reports of best practices to affiliate chapters to submit to local media and YouTube.

Members of the CSHP PR committee worked on creating reports of “best practices” in 2 areas of expanded pharmacy roles. These 2 expanded area roles were the Emergency Department Pharmacists and Medication Safety Technicians. News releases were developed and sent to the affiliate chapters for use and dissemination.

2. Other Committee Activities/Outcomes:
   - The CSHP PR Committee has been meeting via monthly conference calls since January 2012. The committee had a very productive face-to-face meeting at the CSHP headquarters in Sacramento on December 9, 2011.
   - The PR committee members reviewed the applications for the CSHP Student Chapter Community Service Project Awards and selected the lucky winners.

3. Recommendations for next year’s committee:
   - None

4. Any outstanding action items:
   - Advertising with CMA
   - Print the health-system pharmacists flyers

It was a very productive year!

Respectfully submitted,
Sherry Brown, Chair 2011-2012
Practitioner Recognition Program
Committee Report 2012

1. Committee Charges:
   - Select and recognize new CSHP Fellows on an annual basis.
     - On May 9, 2012, the PRP Committee met to select the 2012 CSHP Pharmacist and Technician Fellows. The committee reviewed twelve pharmacist applications and three technician applications while considering the following criteria:
       » Active member of CSHP for at least five (5) years
       » Active participation in CSHP activities at the regional or state level for at least three (3) years
       » Pharmacist candidate must be able to demonstrate at least five (5) years of excellence in pharmacy practice following the completion of postgraduate training, OR, at least seven (7) years of excellence in pharmacy practice following pharmacy licensure, that exemplifies CSHP’s belief that pharmacy is a clinical profession whose main purpose is to serve patients and the public through the promotion of wellness and the best use of medications.
       » Technician candidate must be able to demonstrate at least seven (7) years of
     - Candidates are highly regarded by students, peers, other health care practitioners, and/or members of the public as a role model practitioner.
     - As voted upon by the committee, eight pharmacists and two technicians were named CSHP Fellows. Those individuals designated as CSHP Fellow include:
       » Pharmacists:
         Jennifer Cocohoba, PharmD, MAS, BCPS, AAHIVE, FCSHP
         Emily Han, PharmD, BCPS, FCSHP
         Grant Lackey, PharmD, CSPI, FASCP, FCSHP
         Audrey Lee, PharmD, BCPS, FCSHP
         Julie Lenhart, RPH, MS, FCSHP

   - Technicians:
     Veronica Bandy
     Pauline Chan
     Kelli Haase
     Patricia New
     Armen Simonian
   - Board Liaison: Dawn Benton
   - Committee Manager: Megan Blackwell

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Jennifer Cupo Abbott</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Veronica Bandy</td>
</tr>
<tr>
<td></td>
<td>Pauline Chan</td>
</tr>
<tr>
<td></td>
<td>Kelli Haase</td>
</tr>
<tr>
<td></td>
<td>Patricia New</td>
</tr>
<tr>
<td></td>
<td>Armen Simonian</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Dawn Benton</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Megan Blackwell</td>
</tr>
</tbody>
</table>

excellence in pharmacy practice following licensure that exemplifies CSHP’s belief that pharmacy is a clinical profession whose main purpose is to serve patients and the public through the promotion of wellness and the best use of medications.

 » Pharmacist candidate has demonstrated an ongoing level of involvement in and commitment to educating practitioners, residents, students, administrators, and/or the public through, for example, preceptorship, presentation of formal continuing education programs, or presentations to the lay public.

 » Technician candidate has demonstrated an ongoing level of involvement in and commitment to educating practitioners, students, administrators, and/or the public through, for example, presentation of formal continuing education programs, or presentations to the lay public.
Cathrine Misquitta, PharmD, BCPS, FCSHP
Jennifer Polzin, PharmD, FCSHP
Christie Robinson, PharmD, BCPS, AE-C, FCSHP

» Technicians:
Sylvia Banzon, CPhT, CQIA, HACP, PMP, FTCSHP
Donna Fitzgerald, BS, CPhT, FTCSHP

• Select and recognize a student for the student leadership in health-system award.

• On May 9, 2012, the PRP Committee met to select the Student Leadership in Health-System Practice Award Recipient. The committee reviewed one application while considering the following, evenly weighted criteria in the recipient selection process:

» Health-System Pharmacy Practice Achievement: Evidence of interest, achievement and leadership in health-system pharmacy practice as demonstrated by work experience, professional achievement in hospital/health-system rotations, completion of a research project and/or other special projects or professional accomplishments.

» Professional Organization Leadership: Evidence of involvement, demonstrated accomplishments, and leadership positions held in student professional organizations, CSHP, student society of health-system pharmacy, and/or community service.

» Personal Leadership Attributes: Demonstrated by testaments from professionals in letters of recommendation and essay response. Attributes that should be emphasized include motivation and enablement of others to get involved, successful leadership in a team atmosphere, excellence in leading by example, the use of creativity and enthusiasm, the ability to establish and work towards shared goals and the display of leadership through action.

• As voted upon by the committee, Sarah Prates was the award recipient.

2. Other Committee Activities/Outcomes:
• None

3. Recommendations for next year’s committee:
• None

4. Any outstanding action items:
• None
1. Committee Charges:

- Review the “planning calendar” with past Seminar Committee members and office staff to update as necessary.
  - The Seminar Timeline was reviewed and updated at each monthly meeting.
- Provide activities, events and CE to meet the needs of the membership. Specifically see charges 3, 4 and 5. (Goal 4)
  - This year’s Seminar provides almost 80 hours of continuing education credit. We have multiple activities and events scheduled for our meeting.
- Provide “student” “resident/fellow” and “new practitioner-focused” programs at Seminar, as follows: a) Review and augment student-focused and resident/fellow-focused educational programming with guidance from student member(s) of the Seminar CE committee and from the CSHP Faculty-Student Liaisons; b) Establish opportunities for networking at Seminar between students at all schools (e.g. Pharmacy Jeopardy, Career Options Session); c) Conduct a CSHP Clinical Skills Competition at Seminar to which all California Schools of Pharmacy are invited to send a team; d) Provide focused programming for third and fourth year professional students as well as recent graduates and new practitioners. The programs should have an emphasis on issues that build professional development, e) Conduct a Residency and Fellowship Showcase. Continue increased emphasis on marketing to Fellowship programs in order to encourage participation; and f) Develop a session specifically targeted to the needs of pharmacy residents and fellows, for example, a “How to Prepare for Western States Residency conference” session, a Residency and Fellows Poster session or other forum for residents and fellows to share ideas, continue career planning and network on a professional level. (Goal 4)
- Co-chairs Jonathan Hashimoto and Andrea Rieland have used input from multiple sources to put together an excellent program for residents and students. These activities include a very healthy Residency Showcase, Quiz Bowl and a wide variety of other student programs. The Clinical Skills Competition is scheduled and promises to be an engaging experience. Additionally, approximately 10 hours of programming activities have been scheduled for new practitioners, residents and fellows.
- Provide “technician-focused” programs at Seminar, as follows: Establish opportunities for networking at Seminar between technicians (e.g., a separate reception
supported by a grant-in-aid).

- A technician breakfast and town hall are scheduled to provide networking opportunities.

- Develop programming and activities for “New Practitioners” at Seminar, including the following: Networking opportunity at Seminar designed specifically to meet the needs of the New Practitioners. This networking session should provide an opportunity for New Practitioners to: a) Meet current CSHP leaders and other CSHP members that have interest in developing an email mentoring relationship, and b) Learn about leadership opportunities at the local chapter and state level. (Goal 4)

- Multiple networking sessions have been planned with new practitioners in mind, including the University receptions, Volunteer Reception, Pharmacist of the Year Reception, Town Hall, and Open Forum. Additionally, the NPEC has arranged for a booth in the exhibit hall where transitioning students (student to new practitioner) and current new practitioners can come network with NPEC representatives and learn how to get involved in CSHP CCTF’s and other leadership positions. The NPEC and the SSEC are also working on putting together a mentoring program where students can meet with current new practitioners and solicit advice on transitioning, getting a residency, etc.

- Provide a forum for showcasing PR activities, for example, poster sessions or roundtable discussions of successful chapter Public Relations activities.

- Chapters are being recognized at Seminar for excellence in public relations activities.

- Provide Seminar program materials in a format that is most cost effective and convenient for attendees. (Take into consideration the results of related questions in the Seminar 2008 survey.) (Goal 4)

- The Seminar brochure was reduced to a concise brochure and directs the members and attendees to the CSHP website for the most up to date information.

- As stakeholders in the quality of the CSHP website, review the contents of web pages that are specific to your committee’s responsibilities to ensure that information on each page is current and relevant, and to recommend appropriate deletions and additions of rich content.

The CSHP Website has been periodically monitored for applicability to Seminar.

- Using Seminar survey data and other recommendations, the Seminar team will annually create scheduling that optimizes attendees’ access to and participation in programs they value. (Goal 1)

- The Seminar Management Team used feedback from Seminar 2011 attendees to help construct the programming for Seminar 2012.

- Work with the Continuing Education (CE) Committee to plan CE.

- Approximately 80 hours of continuing education are available at Seminar as a result of the great collaboration between the SMT and the CPE Committee.

- Provide events that address all member interests including but not limited to programs for new practitioners, residents, students and technicians. (Goal 4)

- Programming for all practice groups are available at Seminar 2012.

- Work with the CE committee to engage members in events. (Goal 4)

- Approximately 80 hours of continuing education are available at Seminar as a result of the great collaboration between the SMT and the CPE Committee.

- Provide for a cost-effective annual meeting (Goal 4) that continues providing meaningful networking functions at Seminar (Goal 4) and provides opportunities for networking at all CSHP meetings. (Goal 4)

- The Seminar Management Team has developed a comprehensive meeting that provides numerous networking opportunities.

- Actively solicit from members and presenters from Western States (or other meetings) to present their administrative projects at seminar. (Goal 2)

- Kate O’Dell has actively sought to encourage presentation of Western States projects as posters at the Seminar.

2. Other Committee Activities/Outcomes:

- The 2012 Seminar Management Team has successfully collaborated with the Nevada Society of Health-System Pharmacists to conduct this first-ever collaborative meeting. We hope that this collaboration is a success and one that can be repeated in the future.
• The 2012 Seminar Management Team has also worked with the CSHP 50th Anniversary Task Force to recognize this half-century milestone.

3. Recommendations for next year’s committee:
• The 2012 Seminar Management Team discussed the potential for engaging local pharmacy technician schools in participating in the meeting. This is a largely unrepresented segment of potential CSHP Membership. Timing did not permit our team to fully explore these options, but recommend that future SMT explore what options exist, including group rates for local technician training schools.

4. Any outstanding action items:
• None
2011-2012 Student Section Executive Committee Report

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Michelle Lew, Michael Tran</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Aimee Kohatsu, LLU</td>
</tr>
<tr>
<td></td>
<td>Amy Griffith, Touro</td>
</tr>
<tr>
<td></td>
<td>Andrew Warnock, USC</td>
</tr>
<tr>
<td></td>
<td>Cynthia Stephens, UCSF</td>
</tr>
<tr>
<td></td>
<td>Felicia Molina, WesternU</td>
</tr>
<tr>
<td></td>
<td>Michael Tran, Pacific</td>
</tr>
<tr>
<td></td>
<td>Michelle Lew, UCSD</td>
</tr>
<tr>
<td></td>
<td>Tahir Ashraf, CA Northstate</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Michelle Lew, Michael Tran</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Caithlin Wood</td>
</tr>
</tbody>
</table>

1. Committee Charges:
   • No charges per the Operational Plan

2. Other Committee Activities/Outcomes:
   • Call for Articles for Student Spotlight/Student Profile
   • SSEC ad for CJHP
   • SSEC Welcome Table and Flyer at Seminar
   • Poster Board Showcase for each Student Chapter at Seminar

3. Recommendations for next year’s committee:
   • Update and improve SSEC website

4. Any outstanding action items:
   • None
2011-2012 Tech Check Tech (TCT) Task Force Report

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Chapter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Chairs</td>
<td>Paul Norris</td>
<td>Inland</td>
</tr>
<tr>
<td></td>
<td>Jay Rho</td>
<td>Southern California</td>
</tr>
<tr>
<td>Committee Members</td>
<td>Dwokia Davis</td>
<td>San Diego</td>
</tr>
<tr>
<td></td>
<td>Christine Manukyan</td>
<td>Southern California</td>
</tr>
<tr>
<td></td>
<td>Richard Nunez</td>
<td>Golden Gate</td>
</tr>
<tr>
<td>BOD Liaison</td>
<td>Kathy Daly</td>
<td>San Diego</td>
</tr>
<tr>
<td>Staff</td>
<td>Philip Swanger, Director of Government Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Charges and Responsibilities:
1) Research the Board of Pharmacy regulation on the Tech check Tech initiative; and current facilities utilizing the program to determine best practices in creating a Model that ensures feasibility for most health-system pharmacies.
   a) Based off of research on Board of Pharmacy regulations and current facilities already using a TCT program, the Task Force created a TCT Program Implementation Toolkit for use by health-system pharmacies.

2) CSHP Board of Directors to evaluate and approve the Tech Check Tech Model.
   a) Board of Directors approved TCT Program Implementation Toolkit.

3) Development of educational talking points that demonstrate the benefits of Tech check Tech program in hospital pharmacies.
   a) TCT Toolkit formatted to be accessible an easily understood, aiding in ease of implementation for hospital pharmacies.

4) Determine distribution of new approved Model to maximize its range. (??)
   1. Other Task Force Activities/Outcomes: None
   2. Recommendations for next year’s Task Force: None
   3. Any outstanding action items: None
2011-2012 California Pharmacy Technician Association (formerly the Technician Division Executive Committee) Report

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Donna Fitzgerald</td>
</tr>
<tr>
<td>Committee Members</td>
<td>John Adelsperger, Delegate</td>
</tr>
<tr>
<td></td>
<td>Theresa Courter, Technician-at-Large</td>
</tr>
<tr>
<td></td>
<td>Judy Lee, Pharmacist-at-Large</td>
</tr>
<tr>
<td></td>
<td>Richard Nunez, Delegate</td>
</tr>
<tr>
<td></td>
<td>Jeff Olson, Chair-elect</td>
</tr>
<tr>
<td></td>
<td>Rachael Ortiz, Delegate</td>
</tr>
<tr>
<td></td>
<td>Paul Sabatini, Immediate Past Chair</td>
</tr>
<tr>
<td>Board Liaison</td>
<td>Kathy Daly</td>
</tr>
<tr>
<td>Committee Manager</td>
<td>Megan Blackwell</td>
</tr>
</tbody>
</table>

1. Committee Charges:

- Technician Division appoints a Technician Achievement Award Committee to solicit nominations and select the recipient of the Technician Achievement Award.

  - The charge was met through election of Sylvia Banzon, CPhT, CQIA, PMP, FTCCHP she has made an incredible impact on CSHP, the Technician Division, and the pharmacy technician profession as a whole. She was the first technician member to serve on the CSHP Board of Directors, and has been involved in countless committees, councils, and task forces. Her involvement goes way beyond CSHP including regional, state, and national roles. She was selected as the PTCB Member in the Spotlight. "She has since built upon her PTCB certification by earning advanced credentials, including Project Management Professional, and by completing Green Belt Six Sigma Training. Currently, Sylvia serves as the regional quality data coordinator for Sutter Health, where her responsibilities include reviewing patient charts to ensure compliance with the Joint Commission, Center of Medicare Service, and California Hospital Assessment Reporting Taskforce core measures. Sylvia is regularly called upon to communicate changes in definitions, methodology, and mandatory requirements of regulatory agencies to her colleagues.

- To encourage technician involvement, assist the President-Elect regarding the appointment of technician members to all applicable Committees, Councils and Task Forces on an annual basis.

  - The charge was met through recommendations of current CSHP Pharmacy Technicians in good standing. All committees and task forces have been seated. An article was submitted to CJHP for the Jan/Feb 2012 issue describing technician member involvement and importance on CCTF's.

- Coordinate a town hall meeting specifically for technicians during Seminar so that members may deliberate on future relationships between pharmacists and technicians.

  - The charge was met during Seminar 2011, a meeting was held on November 4th, to discuss areas such as a) How is USP797 being handled with regards to 1st time doses?, b) How is paperless systems processed, i.e. barcodes for meds and patients, if system goes down? c) Do we need to have more certification options for technicians with specific skills (chemo, military, purchasing, billing), e) Do Techs need Life Scan fingerprinting?, f) Tech check Tech, g) Tech Schools: We need to address the non accredited programs, h) Are MTM's affecting any of you?, & i) Disaster Preparedness at work and the Techs role.

- Based on the Technician Town Hall discussion, the Technician Division Executive Committee will provide the Board of Directors with a summary and evaluation of the Technician Town Hall meeting by the January Board meeting.
• The charge was met. Minutes from the Tech Town Hall held on 11/04/2011 were given to the BOD for their January 2012 meeting.

• Conduct a “position-specific” orientation for the Technician Division Chair-elect. This should be conducted by the current Technician Division Chair with the assistance of the Board Liaison.

• The charge was completed and determined to be ongoing.

• The TDEC will submit an item to InfoSource and CJHP in order to keep Technician Division members informed.

• The charge was completed and ongoing. Furthermore, a CE accredited article entitled “New Roles: The Pharmacy Technician in Hospital Pharmacy Purchasing” specifically for technicians was submitted to CJHP for the March/April distribution. Other articles for CJHP Tech Talk include "Disaster! Pharmacy Technician to the Rescue!", "A Year in the Life of the TDEC Chair", and coming soon to round out the year "Pharm Tech in Military Medicine", & "Insurance Fraud".

• Select and recognize recipient of Technician Achievement award.
  • Sylvia Banzon

• Raise the standard of practice for pharmacy technicians in order to redirect pharmacists to clinical activities.
  • Tech Check Tech

• Encourage Regional Chapters to collaborate with the Technician Division to engage pharmacy technicians in regional chapter activities.
  • 2011 STP to incorporate and encourage Tech Liaisons

• Promote leadership opportunities for technicians.
  • Creation of CPTA

2. Other Committee Activities/Outcomes:

• CSHP Technician Fellowship 2012 awarded to Sylvia Banzon & Donna Fitzgerald,

• Grassroots Advocacy recognition to Mark Banzon & Donna Fitzgerald,

• Legislative 2012 attendees: Jeanne Li, Paul Sabatini, Mark Banzon, Donna Fitzgerald, & Rachael Ortiz.

3. Recommendations for next year’s committee:

• Pending the outcome of CPTA

4. Any outstanding action items:

• None

Special note: Rachael Ortiz appeared on Sacramento Spanish channel describing the importance of Legislative Day and impact of Pharmacy on the community.