

EXERCISE EVALUATION GUIDE

<i>Exercise Name:</i> Operation Healthy Shelters <i>Exercise Date:</i> October 29, 2014	<i>Organization/Jurisdiction:</i> City of Nashua, DPHCS	<i>Venue:</i> Manchester Health Department
Response		
<i>Exercise Objective:</i> Identify the roles and responsibilities of the participating agencies during health surveillance in mass care shelters.		
<i>Core Capability:</i> Community Preparedness; Healthcare System Preparedness		
<p>Organizational Capability Community Preparedness Function 1: Determine risks to the health of the jurisdiction.</p> <p>Identify the potential hazards, vulnerabilities, and risks in the community that relate to the jurisdiction's public health, medical, and mental/behavioral health systems, the relationship of those risks to human impact, interruption of public health, medical, and mental/behavioral health services, and the impact of those risks on the jurisdiction's public health, medical, and mental/ behavioral health infrastructure.</p> <p>Organizational Capability Healthcare System Preparedness Function 1: Develop, refine, or sustain Healthcare Coalitions.</p> <p>Develop, refine, or sustain Healthcare Coalitions consisting of a collaborative network of healthcare organizations and their respective public and private sector response partners within a defined region.</p> <p><i>Critical Task:</i> Written plans have the roles and responsibilities of various agencies included in the document.</p> <p><i>Critical Task:</i> Organizations present at the tabletop can identify their roles and responsibilities for conducting or helping with conducting surveillance in shelters.</p> <p>Source(s): Public Health Preparedness Capabilities: National Standards for State and Local Planning</p>		
Response		
<i>Exercise Objective:</i> Identify all existing laws, plans, policies and procedures related to health surveillance in shelters and how they can be coordinated for a more efficient response.		
<i>Core Capability:</i> Mass Care		
<p>Organizational Capability Function 3: Coordinate with partners agencies to provide access to health services, medication and consumable medical supplies and durable medical equipment for the impacted population.</p> <p><i>Critical Task:</i> At the time of the incident, coordinate with healthcare partners to assure medical and mental/behavioral health services area accessible at or through congregate locations.</p> <p><i>Critical Task:</i> Identify existing plans, policies and procedure at the local, regional or state level to assist with surveillance in shelters.</p>		

Source(s): Public Health Preparedness Capabilities: National Standards for State and Local Planning
<i>Exercise Objective:</i> Evaluate the guidance, policies, and protocols to implement health surveillance in mass care shelters.
<i>Core Capability:</i> Mass Care; Public Health Surveillance and Epidemiologic Investigation
<p>Organizational Capability Mass Care Function 4: Monitor ongoing health-related mass care support and ensure health needs continue to be met as the incident response evolves.</p> <p><i>Critical Task:</i> During an incident identify updated health needs as part of the agency's/jurisdictional situational awareness update and refer those updates through the public health incident management system for additional local, state assistance as necessary.</p> <p>Organizational Capability Public Health Surveillance and Epidemiologic Investigation Function 1: Conduct public health surveillance and detection.</p> <p><i>Critical Task:</i> Engage and retain stakeholders who can provide health data to support routine surveillance.</p> <p><i>Critical Task:</i> Provide statistical data and reports to public health and other leadership to identify potential populations at risk for adverse health outcomes.</p> <p>Source(s): Public Health Preparedness Capabilities: National Standards for State and Local Planning</p>
<i>Exercise Objective:</i> Evaluate communication flow and information sharing between the shelters, the SEOC and the NH DHHS ICC/DPHS.
<i>Core Capability:</i> Emergency Operations Coordination; Information Sharing
<p>Organizational Capability Information Sharing Function 3: Exchange information to determine a common operating picture</p> <p><i>Critical Task:</i> During an incident, request, send and receive data and information.</p> <p>Organizational Capability Emergency Operations Coordination Function 4: Manage and sustain the public health response.</p> <p><i>Critical Task:</i> Maintain situational awareness using information gathered from medical, public health, and other health stakeholders.</p> <p>Source(s): Public Health Preparedness Capabilities: National Standards for State and Local Planning</p>
<i>Exercise Objective:</i> Assist the shelter with identifying and implementing infection prevention and control measures for the shelter.
<i>Core Capability:</i> Public Health Surveillance and Epidemiological Investigation
Organizational Capability Public Health Surveillance and Epidemiological Investigations Function 2, 3: Conduct public health and epidemiological investigations; Recommend, monitor and analyze mitigation actions.

Critical Task: Conduct investigations of disease, injury or exposure in response to natural or man-made threats or incidents and ensure coordination of investigation with partner agencies.

Critical Task: Provide epidemiological and environmental public health consultation, technical assistance, and information.

Critical Task: Determine public health mitigation, including clinical and epidemiological management and actions to be recommended for the mitigation of the threat.

Source(s): Public Health Preparedness Capabilities: National Standards for State and Local Planning

Organizational Capability Target	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Determine risks to the health of the jurisdiction.</p> <p>Develop, refine, or sustain Healthcare Coalitions.</p>	<p><i>Critical Task:</i> Written plans have the roles and responsibilities of various agencies included in the document.</p> <p><i>Critical Task:</i> Organizations present at the tabletop can identify their roles and responsibilities for conducting or helping with conducting surveillance in shelters.</p>		
<p>Coordinate with partners agencies to provide access to health services, medication and consumable medical supplies and durable medical equipment for the impacted population.</p>	<p><i>Critical Task:</i> At the time of the incident, coordinate with healthcare partners to assure medical and mental/behavioral health services area accessible at or through congregate locations.</p> <p><i>Critical Task:</i> Identify existing plans, policies and procedure at the local, regional or state level to assist with surveillance in shelters.</p>		

Monitor ongoing health-related mass care support and ensure health needs continue to be met as the incident response evolves.	<i>Critical Task:</i> During an incident identify updated health needs as part of the agency's/jurisdictional situational awareness update and refer those updates through the public health incident management system for additional local, state assistance as necessary.		
Conduct public health surveillance and detection.	<i>Critical Task:</i> Engage and retain stakeholders who can provide health data to support routine surveillance. <i>Critical Task:</i> Provide statistical data and reports to public health and other leadership to identify potential populations at risk for adverse health outcomes.		
Exchange information to determine a common operating picture.	<i>Critical Task:</i> During an incident, request, send and receive data and information.		
Manage and sustain the public health response.	<i>Critical Task:</i> Maintain situational awareness using information gathered from medical, public health, and other health stakeholders.		

Conduct public health and epidemiological investigations; Recommend, monitor and analyze mitigation actions.	<p><i>Critical Task:</i> Conduct investigations of disease, injury or exposure in response to natural or man-made threats or incidents and ensure coordination of investigation with partner agencies.</p> <p><i>Critical Task:</i> Provide epidemiological and environmental public health consultation, technical assistance, and information.</p> <p><i>Critical Task:</i> Determine public health mitigation, including clinical and epidemiological management and actions to be recommended for the mitigation of the threat.</p>		
	Final Core Capability Rating		

Evaluator Name _____

Evaluator E-mail _____

Phone _____

Ratings Key

P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

[PROTECTIVE MARKING, AS APPROPRIATE]

Homeland Security Exercise and Evaluation Program (HSEEP)

Ratings Definitions

Performed without Challenges (P)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Performed with Some Challenges (S)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
Performed with Major Challenges (M)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Unable to be Performed (U)	The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).