

# United States Postal Service

## **Branch**

Law Department

## **Job Posting Period**

05/23/2019 – 06/23/2019

## **Job Title**

ATTORNEY

## **Facility Location**

General Counsel/Procurement & Property Law

475 L'Enfant Plaza, S.W.

Washington, D.C. 20260-1101

## **Position Information**

**TITLE:** ATTORNEY (Intellectual Property attorney)

**GRADE:** U - 01

**FLSA DESIGNATION:** Exempt

**OCCUPATION CODE:** 0905-4034

**NON-SCHEDULED DAYS:** S/S **HOURS:** 40

**SALARY RANGE:** \$86,600 - \$167,100

**FINANCE NUMBER:** 10-2616

## **Functional Purpose**

The Law Department is seeking to fill a Copyright/Trademark Attorney position in the Procurement & Property Law Section.

The successful candidate must demonstrate knowledge and experience in intellectual property law – including trademark, copyright, rights of publicity, licensing in the field of trademark and copyright (technology licensing not required) and trade secrets law.

The selected attorney may also be asked to advise on matters relating to trademark prosecution; enforcement of intellectual property rights; patent and other intellectual property litigation; Trademark Trial and Appeal Board (TTAB) cases; Digital Millennium Copyright Act (DMCA); domain name disputes; and the rules and regulations of the United States Patent and Trademark Office; and other matters relating to intellectual property.

Come work in an energetic, lively, and collegial atmosphere on a wide range of complex, fast-paced, challenging matters.

## **DUTIES AND RESPONSIBILITIES**

1. Conducts legal research and prepares written material for use in representing the Postal Service and advising postal management officials.
2. Participates in conferences necessary to representing or advising Postal Service officials.
3. Directly advises postal management officials and represents the Postal Service in legal matters involving outside parties.
4. Prepares replies to inquiries from Congress, government agencies, and the public.
5. Prepares opinions, memoranda, decisions, regulations, testimonies, or formal filings in proceedings in which the Postal Service is a party.

## **SUPERVISION**

Manager of unit to which assigned.

## **SELECTION METHODS**

See Handbook EL-312, subchapter 74. Subchapter 74 does not directly apply to attorney selections; however, the Postal Service is guided by the procedures described in subchapter 74, subject to different or supplemental procedures deemed appropriate for the specific position being filled.

The United States Postal Service has the following excellent and challenging opportunity for highly motivated and innovative individuals. Successful candidates must demonstrate through a combination of education, training, and experience the following requirements.

## Requirements

1. Ability to prepare pretrial briefs, motions, pleadings, responses and other documents to present the issues independently with little or no direct supervision.
2. Ability to provide legal advice and services with respect to regulations, practices, or other legal matters, and formulate opinions involving the analysis and interpretation of federal, state and local laws.
3. Ability to litigate cases before administrative bodies and federal courts.
4. Ability to communicate orally and in writing to include the ability to negotiate with third parties on behalf of clients and prepare legal documents and presentations.
5. Ability to conduct legal research to gather and interpret information and ensure accuracy of details; using resources such as internal and external documents, archives, electronic databases, and interviews.
6. EDUCATION REQUIREMENT: To be eligible for the Attorney position, you must possess a Juris Doctor from an American Bar Association accredited law school.
7. SPECIAL CONDITION: Qualified applicants must be a current member in good standing of a state, territory of the United States, District of Columbia or Commonwealth of Puerto Rico Bar Association.
8. EXPERIENCE REQUIREMENT: At least 3 years of experience in legal practice, of which one year of the experience requirement may be met through the completion of a judicial clerkship if completed by the time of hire. The clerkship must be documented in the applicant's resume.
9. Experience practicing intellectual property law, to include but not limited to trademark, copyright, rights of publicity, patents, and/or trade secrets.

Occasional travel is required.

Relocation benefits will NOT be offered to the successful candidate.

Cover letter, resume and writing sample are required.

This is a two-step application process requiring you to create a profile and submit an application for the position you are applying for.

You will receive two email confirmations:

1. An email confirming your profile is complete.
2. After submitting your application you will receive a second email confirming your application has been successfully submitted.

For additional information, please contact Terri Richardson at [Talent.usps.gov](mailto:Talent.usps.gov)

Qualified applicants must successfully pass a pre-employment drug screening to meet the U.S. Postal Service's requirement to be drug free. Applicants must also be a U.S. citizen or have permanent resident alien status.

### IMPORTANT INFORMATION:

Applications must be submitted by 11:59 p.m., Central Time, of the posting's closing date. Applicants claiming veterans' preference must attach a copy of member copy 4 (only) of Certificate of Release or Discharge from Active Duty (DD Form 214) or other proof of eligibility if claiming 10-point veterans' preference. The United States Postal Service (USPS) is an equal opportunity employer. The USPS provides reasonable accommodation for any part of the applicant, interview, and/or selection process, please make your request to the examiner, selecting official or local manager of Human Resources. This request can also be made by someone on your behalf. Explain the nature of your limitations and the accommodation needed. The decision on granting reasonable accommodation will be on a case-by-case basis.

SPECIAL NOTE: Current career Postal Service employees are ineligible to apply to this posting.