This fully online program for anyone who works in a library or is interested in a career in libraries can now be completed in one year or extended over a longer timeframe.

**Spring 2022 Courses**

**LIB K120 – Literature for Children (3 credits) (Elective)**
A critical study of literature for children and young adults, this course is designed to introduce students to the basic elements of bringing readers and literature together. Included are literary forms such as folklore, poetry, fiction, drama, and nonfiction. Students will learn about quality titles, authors and illustrators, as well as publishing of literature in print, media, and e-book formats. Library programming for children and YAs will be explored.

**LIB K104 – Introduction to Reference Services (3 credits) (Required)**
This course is designed to familiarize students with the use of general and specialized reference procedures, services, and resources for public, school, and academic libraries. Students learn how to conduct effective reference interviews, analyze patrons’ requests, and find subject information in both digital and print materials.

**LIB K123 – Introduction to Technical Services (3 credits) (Required)**
In this course students gain an understanding of the use of bibliographic tools, the skills to use them appropriately, and a basic knowledge of the workflow in a library technical services department. Students will also learn important strategies used in libraries to manage print and media collections.

**LIB K201 – Digital Resources (3 credits) (Required)**
This course deals with the selection, management, creation, use, and assessment of library digital resources such as digital collections, online subscriptions, government, genealogical, and historic databases. Students practice digitizing primary sources and will catalog artifacts with metadata.

**LIB K202 – Field Placement (90-hr. Internship) (3 credits) (Elective)**
This internship provides authentic work experience in a library or museum.

**Application and Registration:** The Library Technology certificate is fully online. Students are not required to come to campus. Apply and register with the Three Rivers Community College Combined Application and Registration Form for Library Technology Certificate found at:

[https://www.threerivers.edu/academics/online-programs/online-programs-how-to-enroll/](https://www.threerivers.edu/academics/online-programs/online-programs-how-to-enroll/)

**Additional Information:**

[https://www.threerivers.edu/academics/degrees-certificates/library-technology-certificate/](https://www.threerivers.edu/academics/degrees-certificates/library-technology-certificate/)

**Contact:** Marie C. Shaw, Ed. D. Library Technology Certificate Program Coordinator
860-449-4411 or 860-215-9520