Present: Marian Amodeo, Carol Ansel, Randi Ashton-Pritting, Sarah Briggs, Letitia Cotto, Jane Fisher, Mary Hogan, Veronica Kenausis, Sue Prince, Marie Shaw, Janice Wilson (by phone), Jennifer Keohane, Joan Overfield

Absent/Excused: Kate Byroade, Ellen Paul, Dawn LaValle, Sally Tornow, Priscilla Ubysz, Ken Wiggin

Chair Sarah Briggs called the meeting to order at 2:09 p.m.

Chair’s Report: The agenda and website were both discovered to have the wrong date for next month’s meeting, which will be held on February 28th, not the 21st as currently posted. The Executive Board will meet at 12:00 to go over Jennifer’s evaluation, and the whole Board will convene at 1:00 for the three-hour Advocacy Boot Camp to be presented by Julie and Amanda. Jennifer and Sarah have drafted goals and timelines for all the Board Committees, which indicate dates for the current year, as well as those for a more “typical” year (this year being unusual as we continue to work on implementing the Business Plan). They will be sending these out shortly.

Approval of Minutes: Sue moved and Joan seconded that the minutes from December be accepted (with one correction to the time the meeting began), minutes passed with no objections.

Treasurer’s Report: Joan asked for questions about the Treasurer’s report. There being none, John Barbosa dialed in to the meeting and discussed the audit, a copy of which Jennifer projected on the screen for us. (We had been given copies at the previous meeting to look at on our own.) Expenditures were higher than those of the previous year, accounted for by the increased staff size, which made for higher expenditures on salaries, benefits and payroll tax. Investment income was down, partly due to higher interest rates (which were paid on the line of credit, used for cash flow issues as planned) and because it was necessary to tap into some of the principle. Also, the bill from TurnItIn for the previous year came in late, so it was expensed against the fiscal year currently under discussion. John was asked for his opinion on how significant it is that we ran at a loss. He replied that if expenditures consistently run greater than revenue, we will eventually have a cash crisis, which would need to be addressed. There followed some discussion as to the level of audit that CLC needs to undergo, which is partly a function of the amount of money received from our State grant. John reports that, in general, fewer and fewer organizations are doing full audits, and he foresees a review next year versus a full audit. Also, there has been a proposal to increase the threshold for audits on state funds received to $500,000. The maximum conceivable amount for CLC to receive from the state at this point would be $332,000 (were we to be restored to our original amount).
Executive Director’s Report

Jennifer let us know that there have been 24 applications for the current job opening. Seven will be pre-screened, and interviews will begin a week from tomorrow. Ellen has offered to help with the interviews as well. Jennifer described the complications involved in negotiating contracts between vendors and schools due to state requirements for student privacy. It currently actually requires an agreement between each individual school and vendor. Julie worked on a summary document which helps illustrate the complications. Reworking this requirement could be an important part of a legislative agenda. Round tables continue to be very well-attended and popular, including the new LGBTQ group. The relationship between CLC and CT Public [TV] continues to grow; most recently they filmed PSA’s for Take Your Child to the Library Day when a group of CLC members visited the studios in Hartford. The CLA Legislative Committee will be sharing communication messages on behalf of CLC. The Committee wants to have a presence at the Capitol during National Library Week. CLC’s message needs to be what more we can do with restored state funding.

Committee Reports:

Membership Dues Committee – Joan Overfield – meeting next Monday, in information gathering stage

Advocacy – Ellen not here

Bylaws -- Marie – will be meeting directly after this meeting. Two-phase approach, with less policy-based changes to be researched and voted on at this year’s annual meeting, with more substantive changes for the following year.

Personnel – sent by email

Strategic Planning – Mary and Jennifer to meet

Nominating Committee--Sarah Briggs The Nominating Committee has finalized the 2018-19 Nomination Form which will be used in conjunction with calls for new Board members. Next the Committee will work on reviewing the By Laws for any changes needed to the language on terms for Board members.

Reports from Representatives of other CT Library Groups:

CT State Library (CSL) – Ken not here today. He continues to work on the budget.

Connecticut Library Association (CLA) – Kate Byroade. Kate not here today. Planning ongoing for annual conference.

ACLPD – Jennifer. The Excite program continues to move forward, with a new cohort going through the program.

Connecticut Association of School Librarians (CASL) – Sue Prince

Report emailed.

Council of Connecticut Academic Library Directors (CCALD)--Randi Ashton-Pritting Next CCALD meeting is February 1, 2019 at Albertus Magnus with presentations on virtual reality (VR) and educational as well as recreational uses in higher education.
No other reports at this time.

**Old Business**

We now have two new task forces, Professional Development and Consultants Pool, about which information will be emailed shortly. Next month’s training session carries the theme “Telling Stories.” Board members, as participants, will do the exercises with CLC in mind, but in the process will learn skills and techniques they can apply to their own situations.

**Library News**

Congratulations to Carol Ansel on her appointment as Director of the Godfrey Memorial Library.

Jane Fisher reported that Wallingford Library has received a grant from the Rotary Club for a new “Wonder Room” for STEAM programming as part of their Children’s area.

Letitia announced that Hartford Public Library’s Boundless Library program has opened a facility in the Rawson School, offering library services to the public on Tuesday and Thursday afternoons.

Marie Shaw reports that the Three Rivers online LTA program has filled 65 seats this semester, and 19 students will be graduating with certificates in May.

Randi let us know that The Rogow Distinguished Visiting Lectures Program at the University of Hartford will present a talk on Feb. 4 at 3 p.m. by Zachary R. Wood, Williams College graduate, and author of “Uncensored: My Life and Uncomfortable Conversations at the Intersection of Black and White America.” Also, Angela Davis will be speaking in February.

There being no further new or old business, Mary moved and Joan seconded that the meeting be adjourned, at 3:35.

Respectfully submitted,

Carol M. Ansel
Secretary