CLC Board of Trustees Meeting
Thursday, November 21, 2019 – 2 - 4 pm
Middletown Library Service Center, Middletown
APPROVED 12/19/2019

Present: Janice Wilson, Carol Ansel, Gayle Bogel, Sarah Briggs, Leticia Cotto, Kate Fuller, Joan Overfield, Marie Shaw, Sally Tornow, Priscilla Ubysz, Jennifer Keohane, Veronica Kenausis, Jason Pannone, Kendall Wiggin
Absent: Ellen Paul, Sue Prince, Dawn LaValle, Lisa Karim

Call to Order: Chair, Janice Wilson 2: 07 PM

Approval of September Minutes

Motion to approve: Joan Overfield
Second: Priscilla Ubysz

Chair’s Report- Janice Wilson
Introduction of Jason Panone as new board member.

Financial Report – Jennifer Keohane
Accounts receivable due balance is a result of accounting process. Membership dues and state grant are outstanding.
CLC is reaching ½ year mark in budget and new budget is being prepared.

Executive Director Report – Jennifer Keohane

Highlights from written report.

- WSHU interview on libraries doing more with less with air in next few days, Jennifer will send out link. Interview was partially in response to governor’s comments regarding libraries should go to communities for funding.
- Fall conference appearances by CLC have been completed, including trip to national conferences for AASL. Staff is now following up with plans to bring back information to Connecticut community.
- School Library professional development on November 5 was successful. Planning for next year will include publicizing opportunity to districts so budget for attending can be planned. Attendees noted the need to have a venue with strong bandwidth to support multiple digital users during session.

Executive Director’s Report – Jennifer Keohane

- Trendspotting will be moved to spring.
• Carol Ansel asked about Reference USA details as a new vendor for CLC. Contract should be finalized next week – 5-year agreement to harmonize pricing over time for existing tiers of subscriptions.

Introduction: CLC Staff Member Julie Yulo-Maderios

Julie supports school and academic library interests at CLC. She provides quotes and information for purchasing, attend conferences and roundtables to collect data, determine needs and bring back context for future planning.

Reports from Committees and Taskforces:

Advocacy committee – Ellen Paul (no report)
By Laws committee – Marie Shaw (no report)
Consultant Directory Taskforce – Veronica Kenausis (written report)
  Jennifer talked with architects at School Superintendents conference who are interested in participating in possible advisory capacity
Due Task Force – Joan Overfield (no report)
Nominating Committee – Sarah Briggs (no report)
  Verbal addition that Mary Hogan will be stepping down from Board. They will be seeking Replacement.
Personnel Committee – Marie Shaw (no report)
  There is suggestion to add a “member in training” to this committee, anticipating vacancies next year.
Professional Development Taskforce – Leticia Cotto/Mary Hogan (written report)
  Mary Hogan has stepped own from committee. Ongoing focus will be on adding public library directors to board.
Strategic Planning Committee – Mary Hogan (no report)
  This committee will need a new Chair.

Reports from Representatives of other CT Library Groups:

Connecticut Library Association – Lisa Karim (no report)

State Library – Ken Wiggin

• Summer reading challenge awards will be posted 11/21.
  Going forward materials will be available in spring, awards in fall.
• State agencies invited Macmillan executives to a conversation. Offered more information on e-book use. Discussed model of current embargo on newly published books (Macmillan is privately owned). Both Connecticut State Library and ALA are concerned with current situation.
• There has been no decision yet on new State Librarian as Ken retires January 1, 2020.
• Division of Library Development has been very active promoting services this fall.
ACLPB – Jennifer Keohane

- Talking points are being finalized on marketing for resource sharing.
- Urban Library task force (8 libraries) is pursuing LSTA grants resulting from 5-year plan to support small grants starting early in 2020.
- Leticia Cotto shared information regarding training for “trauma informed practice” as professional development. The focus is on front line staff who can approach patrons with “what has happened to you” support for patrons affected by different traumas. Also focus on secondary trauma for witness of traumatic events. Hartford Public Library is implementing a room for retreat and training. A full day symposium is planned to help individual libraries develop plans and support.

CT Association of School Librarians – Sue Prince – (no report)

Council of Connecticut Library Directors – Janice Wilson

- Next meeting will be at Meeting February 7 at Wadsworth Athenium

Special Library Association (SLA) – Priscilla Ubysz

- Dec. 3 meet and greet in New Haven.

New Business:

LCI will have a new director December 3.

Old Business:

Follow up to presentation last month from Dave Adams/Morgan Stanley.

- Some reports will be changed in format for Jennifer and CLC, to better see increases.
- Budget changes in how investments are calculated will be reformatted.
- Change in admin fees to vendors will be reflected in February and August.

Motion to adjourn: Sally Tornow
Second: Marie Shaw

Respectfully submitted,
Gayle Bogel, CLC Secretary
November 27, 2019