Board of Trustees Meeting  
Thursday, October 22, 2020 – 2 - 4 pm  
Virtual Meeting Via Zoom

Minutes

Approved 11/19/22

1. **Call to Order** – Sally Tornow 2:02
   
   **Attended:** Beth Dominianni, Sally Tornow, Jason Pannone, Leticia Cotto, Gayle Bogel, Jillian Woychowski, Matt Cadorette, Jennifer Keohane, Kimberly McNally, Linda Robinson, Sue Prince, Janice Wilson, Kate Fuller

   **Absent:** Katie Bauer, Veronica Kenausis, Ellen Paul

   **Guest:** Maureen Sullivan-Interim State Library

2. **Chair’s Report** – Sally Tornow
   
   No report

3. **Consent Agenda** – Sally Tornow
   
   Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

   **MOTION:** That the Board approve the following Consent Agenda items:
   
   a. Approval of Minutes of last meeting
      
      i. See attached
   
   b. Accept Treasurer’s Report – Sue Prince
      
      i. See attached
   
   c. Accept Committee reports
      
      Motion to approve by Linda Robinson.
      
      Motion seconded by Jason Pannone.
      
      Motion passed unanimously with no questions.

4. **Executive Director Report** – Jennifer Keohane
   
   a. See attached
      
      Jennifer Keohane reviewed her report.
      
      She also reviewed the TYCTLD virtual meeting hosted by CLC on 10/21/2020.
      
      Jennifer reported on the postponement of the Professional Development event on 11/3/2020.
   
   b. Update on CLC 2018-2021 Business Plan – progress/obstacles
      
      Jennifer Keohane reviewed

5. **Report from the CT State Library** – Maureen Sullivan, Interim State Librarian
   
   Maureen Sullivan reported on the search for the new State Librarian and noted she has agreed to stay on until mid-January.
   
   Maureen reported on budgeting process for the CSL and potential issues.
   
   She also reported that the Governor has brought in a consulting firm to review the department.

*Next meeting Board Meeting – Nov 18, 2020  
Via Zoom 20201022 CLC BOT Minutes DRAFT.docx
Maureen reported on the ACLPD Resource Sharing meeting held 10/21/2020. She addressed the Governor’s grant of 2.6M dollars.

6. **New Business** - Report from Hartford Foundation for Public Giving (HFPG) Board training program
   – Linda Robinson
   Linda Robinson reported on the meeting she attended. She came away feeling very positive about this board.

7. **Old Business**
   Jennifer Keohane thanked Maureen Sullivan for her help clarify CLC furniture contracts and the ability of our members receiving grants to use the CLC contracts.

8. **Discussion** – Advocacy
   a. Advocacy - what is CLC’s role, BOT goals, member needs, FY20-21 plan–Jennifer Keohane
      Jennifer Keohane began discussion on advocacy by reviewing her document shared with the board.
      Maureen Sullivan provided input and then excused herself from the meeting.
      Board members presented thoughts and questions. Discussion ensued.

9. **What’s Keeping Us Up at Night?** – Sally Tornow/Jennifer Keohane
   a. Brainstorming issues for future board attention
      Finance options and implications to CLC if COVID continues long term.

10. **Establish next Board meeting discussion topic**
    Jennifer Keohane will discuss budget.

11. **Library News & Updates** – All Board members
    a. Reports from other group meetings, upcoming events and other board/library news
       CASL – Jillian Woychowski (see attached)
       Jillian Woychowski presented her report on CASL.
       Sally Tornow reported on Strategic Planning meeting.
       Jennifer Keohane reported on ACLPD and Resource Sharing meetings.

12. **Motion to adjourn**
    Motion to adjourn made by Jason Pannone.
    Motion seconded by Beth Dominianni.
    Motion passed unanimously and meeting adjourned at 3:28 pm.

Respectfully submitted,

Tracy Montereille
Office Administrator