Board of Trustees Meeting  
Thursday, November 19, 2020 – 2 - 4 pm  
Virtual Meeting Via Zoom

Minutes

APPROVED 12/17/2020

1. Call to Order – Sally Tornow
   Sally Tornow called the meeting to order at 2:03 pm

   Attendance: Sally Tornow, Matt Cadorette, Ellen Paul, Gayle Bogel, Janice Wilson, Jason Pannone, Jennifer Keohane, Jillian Woychowski, Kim McNally, Leticia Cotto, Veronica Kenausis, Linda Robinson, Katie Bauer, Kate Fuller, Sue Prince (arrived 2:37 pm)
   Absent: Beth Dominniani

2. Chair’s Report -- Sally Tornow
   No report

3. Consent Agenda- Sally Tornow
   Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

   MOTION: That the Board approve the following Consent Agenda items:
   a. Approval of Minutes of last meeting
      i. See attached
   b. Accept Treasurer’s Report – Sue Prince
      i. See attached
   c. Accept Committee reports
   Motion to accept Consent Agenda by Matt Cadorette without formal Financials.
   Motion seconded by Kate Fuller.
   Motion passed unanimously with no discussion.

   Jennifer Keohane provided an overview of October Financials. Documents will be provided with November package.
   No questions presented.

4. Executive Director Report – Jennifer Keohane
   a. See attached
      Jennifer Keohane provided an overview of her Executive Director Report.
      No questions presented.

*Next meeting Board Meeting – December 17, 2020  
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5. **Report from the CT State Library** – Maureen Sullivan, Interim State Librarian
   Jennifer Keohane reported a miscommunication and we are not on Maureen’s calendar today.

6. **New Business** – No new business

7. **Old Business** – CLC’s Advocacy Plan
   Jennifer Keohane reported on items tied into the Advocacy Plan which includes the construction contracts, lobbyist, consultants pool, etc.
   Questions were presented regarding lobbyist and process. Discussion ensued.

8. **Discussion** – CLC FY20-21 Budget- anticipated impact due to Covid-19 & economic changes
   Sally Tornow notified Board we are tabling this item until January 2021.
   Jennifer Keohane provided a brief overview.

9. **What’s Keeping Us Up at Night?** – Sally Tornow/Jennifer Keohane
   a. Brainstorming issues for future board attention
      Jennifer Keohane discussed advocacy and loss of collaboration. Conversation ensued.

10. **Establish next Board meeting discussion topic**
    Jennifer Keohane suggested for next meeting to discuss what positives have come out of COVID.
    Jennifer Keohane would like to review insights into the Resource Sharing events held in October and November at next meeting.

11. **Library News & Updates** – All Board members
    a. Reports from other group meetings, upcoming events and other board/library news
       Strategic Planning Committee – Ellen Paul (see attached)
       CASL – Jillian Woychowski (see attached)
       Professional Development – Leticia Cotto (see attached)

       Jennifer Keohane provided an overview on CLA Board Meeting this morning.

12. **Motion to adjourn**
    Motion to adjourn by Jason Pannone.
    Motion seconded by Kim McNally.
    Motion passed unanimously with no discussion and meeting adjourned at 3:11 pm

Respectfully submitted,

Tracy Monterville
Office Administrator

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