1. Call to Order
Sally Tornow called the meeting to order at 2:01 pm.

Attendance: Jillian Woychowski, Ellen Paul, Kim McNally, Beth Dominianni, Jason Pannone, Linda Robinson. Leticia Cotto, Sally Tornow, Jennifer Keohane, Katie Bauer, Gayle Bogel, Matt Cadorette

Absent: Janice Wilson, Veronica Kenausis, Kate Fuller, Sue Prince

Guest: Deborah Schander

2. Chair’s Report -- Sally Tornow
Sally Tornow thanked members for participation on the various committees. She congratulated Jennifer Keohane and Amanda Stern for winning the Kae McClelland Award.

3. Consent Agenda- Sally Tornow

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

a. Approval of Minutes of last meeting (see attached)

b. Accept Treasurer’s Report — Sue Prince (see attached)

c. Accept Committee reports

Motion to approve consent agenda by Linda Robinson.

Kim McNally seconded the motion.

Motion passed unanimously with no changes or discussion.

4. Executive Director Report – Jennifer Keohane

a. See attached

Jennifer Keohane asked for questions on her report. No questions were presented.


5. New Business

a. Report from State Library- Deborah Schander

Deborah Schander reported on the highlights from the State Library.

b. CLC Budget FY21-22- 1st Draft

Jennifer Keohane reported on the status of the CLC FY21-22 budget. She is working to present to the board at the April meeting.

Sally Tornow reported Sue Prince’s second term is ending. She asked members to contact Janice Wilson (wilsonj@easternct.edu) with replacement nominations.
6. **Old Business**
   a. **Update from CLC Committees (as needed)**
      i. **Strategic Planning**
         Ellen Paul reported on survey results. Sally Tornow asked about focus groups and Ellen responded. Discussion ensued regarding recording the meeting versus note taking. Sally reported Jennifer Keohane hopes to have the strategic plan in place in the Fall of 2021.
      ii. **Professional Development**
         Kim McNally reported on the status of the committee and various programs they are reviewing.
      iii. **Dues**
         Sally Tornow reported the committee will reconvene after the fiscal year.
      iv. **Personnel**
         Jason Pannone reported on revising the personal manual. Jennifer Keohane added this is a budgeted item.

7. **Board Discussion- Advocacy**
   Jennifer Keohane noted this was addressed last month.

8. **Discussion about NCCJ-Antiracism Training March 4&5**
   Jennifer Keohane provided background on this training. Discussion ensued.
   Sally Tornow recommended looking at the board member orientation packet material.
   Sally also recommended hiring a consultant to provide training to the board. Discussion ensued.

9. **Issues for Board Attention at Future Meetings – Sally Tornow/Jennifer Keohane**
   Continue to discuss EDI.
   FY21-22 budget discussion.
   How CLC can support and address libraries reopening.

10. **Establish next Board meeting discussion topic**
    Addressed in agenda item 9.

11. **Library News & Updates – All Board members**
    a. **CASL- Jillian Woychowski reported.**
    b. **CCALD - Janice Wilson/Veronica Kenausis, no report this month.**
    c. **CLA - Jennifer Keohane did not attend CLA meeting this month. She provided a brief report.**
    d. **ACLPD - Jennifer Keohane reported the meeting was postponed.**
    e. **FOCLCT - No report**
    f. **Other groups**
       Sally Tornow congratulated Ellen Paul on the East Hampton Library CandyLand program.

12. **Motion to adjourn**
    Jason Pannone made a motion to adjourn.
    Gayle Bogel seconded the motion.
    Motion passed unanimously and meeting was adjourned at 3:25 pm.

Respectfully submitted,

Tracy Monterville
Office Administrator

*Next meeting Board Meeting – April 22, 2021
Via Zoom 20210325CLCBOTMinutesDRAFT.docx