Board of Trustees Meeting
Thursday, October 28, 2021 – 2 - 4 pm
Virtual Meeting Via Zoom

MINUTES
Approved 11/18/21

1. Call to Order – Jason Pannone
   Jason Pannone called the meeting to order at 2:05 pm

   Attendance: Jillian Woychowski, Deborah Schander, Ellen Paul, Veronica Kenausis, Audra MacLaren, Jennifer Keohane, Sally Tornow, Jason Pannone, Matt Cadorette, Linda Robinson, Beth Dominianni, Kim McNally, Kate Fuller, Mary Ellen Minichiello
   Absent: Katie Bauer, Leticia Cotto, Carrie Seiden

2. Chair Report – Jason Pannone
   Jason Pannone reported we have many things to cover today.

3. Consent Agenda – Jason Pannone
   Consent Agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in the section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

   MOTION: That the Board approve the following Consent Agenda items:
   a. Approval of Minutes of September (see attached)
   b. Accept Committee reports
   Sally Tornow motioned to accept consent agenda.
   Linda Robinson seconded.
   Consent agenda approved unanimously.

4. Treasurer’s Report – Kathleen Bauer – September
   Jennifer Keohane offered to answer any questions in Katie’s absence. None were presented.

5. Executive Director Report – Jennifer Keohane
   Jennifer asked for questions about her ED report. She highlighted the MRM search. CLC has decided to wait for the new executive director to renew the search. We will bring in a part time contractor to assist with administration of subscriptions renewals. Jennifer updated the Board on the CTHumanities grant.

6. Report from the State Librarian – Deborah Schander
   Deborah reported the launch of CT READS. There are three categories 8-12, 13-18, and adult. CT PAGES has also been launched which helps librarians connect for SME. White paper on eBooks has been presented from CDLAB eResources subcommittee.

7. New Business
   Presentation from Brian Jarosinski, NFP Senior Advisor, Wealth Management on CLC investments
   Brian is on vacation, Margaret Pierce presented in his place. Margaret provided a brief overview of NFP and her role. She reviewed the consolidation of CLC benefits and investments. Jennifer Keohane added her input on working with NFP.

8. Old Business
   a. CLC FY21-22 Committees & Task Force – Jason Pannone
   b. Update from CLC Committees (as needed)

*Next Board Meeting November 18, 2021
Via Zoom
Nominating Committee – Sally Tornow (no report)
Personnel Committee – Sally Tornow (no report)
Strategic Planning Committee – Ellen Paul
Ellen provided a brief update. This committee is tabled, and findings will be summarized for presentation to the new executive director.
Professional Development – Kim McNally
Kim provided a brief update. The committee is winding down.
Dues Reconstructive Taskforce – Sally Tornow (no report)
Succession Planning Committee – Jason Pannone
Jason reported two candidates will be interviewed the week of November 1st.
DEI Committee – Leticia Cotto (absent)
c. Update on MRM search – Jennifer Keohane provided earlier in her ED report.

9. Board Discussion
Executive Director transition
Jason asked for thoughts and questions. Sally Tornow asked Jennifer to share her ‘to do’ list. Jennifer shared her ‘has to do’ items. Jennifer asked Deborah Schander to share her experience transitioning into her current role. Discussion ensued.

10. Discussion of Issues for Board Attention at Future Meetings – Jason Pannone/Jennifer Keohane
Jason is interested in the eBook situation. He shared the link for the article:
Jennifer noted we have not circled back to DEI which was very important last year. The Board needs to provide direction to DEI Committee.

11. Establish next Board meeting discussion topic- Jason Pannone
DEI Committee, what does this look like for CLC as an organization and its members.

12. Library News and Updates – All Board members
   a. Library Groups- reports from liaisons
      i. CASL – Jillian Woychowski (attached)
         Jillian reported on first meeting (PDF report sent with meeting documents) and provided an overview of goals. Discussion ensued about CASL strategic plan.
      ii. CCALD – Veronica Kenausis
         Veronica is one of the new co-chairs, they are meeting 10/29/21.
      iii. CSCU- Veronica Kenausis
         Veronica reported they are getting through the semester with mask fatigue.
      iv. CLA – Jennifer Keohane
         Jennifer was unable to attend.
      v. ACLPD – Jennifer Keohane
         Deborah Schander said it was a standard meeting, nothing eventful.
      vi. FOCLCT- no liaison
      vii. SLA – no liaison
   b. Board & Library Community News

13. Motion to adjourn
Beth Dominianni motioned to adjourn. Veronica Kenausis seconded. Motion passed unanimously and meeting adjourned at 3:23 pm.

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Respectfully submitted.

Tracy Monterville
Office Manager