MINUTES
Approved 9/22/2022

1. Call to Order – Linda Robinson called the meeting to order at 2:04 pm.

2. Chair Report – Linda Robinson

3. Approval of July Minutes – Linda Robinson
   Kate Fuller motioned to approve July 28, 2022, minutes. Sally Tornow seconded motion and motion passed unanimously. Minutes were approved.

4. Treasurer’s Report – Katie Bauer
   Katie Bauer provided an update on CLC finances. Goal is to pay back loan as soon as possible. Cash of $28K pulled for cash flow with an additional $100K borrowed.

5. Executive Director Report – Ellen Paul
   Ellen Paul reported August is very quiet and we are looking forward to September. We are still working on last 4 digital resources contracts. Sales and savings reports are all received. Total administrative fees ~$102K which is on par with what was projected. These are all existing contracts not any of the new contracts. The equipment bid will close on 9/8. Ellen will report at next board meeting the number of responses. The Program Directory going very well.

6. Report from the State Librarian – Deborah Schander
   Kudos to Kym Powe, whose recent session on building diverse collections and the Growing Equitable Libraries program for Niche Academy was attended by more than 1,000 US and Canadian librarians. On August 22, the State Library hosted a joint press event with Sen. Blumenthal to announce a $948,000 earmark to begin developing a secured digital repository for state records in concert with the Connecticut Digital Archive. The State has begun work on the next biennial budget, with agencies working on submissions through mid-October in advance of the next legislative session.

7. New Business
   a. CLC 20th Birthday Planning/Fundraising (Katie Bauer) (see agenda report)
      Katie Bauer reported discussions are ongoing with the finance committee to do large fundraising activity. CLC 20th celebration is a good opportunity for this. CLC and Board to recruit members to assist in fundraising for spring of 2023. We will be looking for folks with fundraising experience. Kim McNally had suggested ‘vino and verse’ at the July meeting. Carrie Seiden volunteered to help. Linda Robinson is willing to assist on evenings and weekends. Jason Pannone volunteered as his schedule permits. Send a call out to members outside of the board. Mary Ellen Minichiello also volunteered. More conversation to come.

8. Old Business
   a. CLC and CCALD Potential Partnership (Veronica Kenausis) – no report
   b. Collaborative and Cooperative – Next Project Discussion (See agenda report)
      Ellen Paul reported on the details around the three ideas: 1. Consultants directory, 2. SLACK for roundtables, and 3. TYCLD.
      Jason responded he is not sure about the consultant’s directory. He feels it will be more difficult than performers to connect with consultants. Matt Cadorette asked Ellen to define what constitutes a consultant and feels we would need to be very clear. Matt: How much of a need is this to public libraries? Sally Tornow noted how often she sees these types of
requests on Conntech and feels it would be helpful. Mary Ellen is still concerned with having CLC's name connected with consultants. She questioned how they will be vetted. Ellen said it will be made very clear we will not yet them. Consultants will need to list qualifications and references and the libraries would need to follow up. Carrie: need to know what libraries have used and their recommendations. Sally: feels we would receive many recommendations if a call went out to libraries. Beth: she has networked with many libraries, and it would be nice to have a single location to begin. Beth feels there is value with this program. Linda: doesn’t see many school libraries would use it as they go through the town or facility person. Deborah recommended consulting with CT library boards, perhaps start with a SLACK channel. Consensus is to move forward with consultant directory.

Ellen explained we would not abandon TYCLD completely. Matt offers member more ability to communicate and make choices. He also misses the live Roundtables. Katie asked if SLACK was free up to X number of members. Ellen researched discount on TechSoup. We could start with a free SLACK version. Linda: may not be a bad place to start and get feedback, then grow it. Ellen recap: Continue with TYCLD, introduce SLACK for one or two Roundtables beta test; consultants directory best course of action to push forward on how. Linda sounds like a good plan, Jason and Katie agree.

c. Other Committee Reports (as needed)

Finance Committee – Katie Bauer
- Committee met with NFP (investment advisor). We will continue to review with advisor and revisit CLC investment policy. It is important we try to protect our investments. Seen Ellen’s preliminary budget. Mid December will be the meeting on salary and benefits for January approval. February the budget will go to the finance committee for review and March approval. This will be an important year for CLC.

Nominating Committee – Jason Pannone
- Jason reported on meeting with Ellen to review process. It is very preliminary.

Personnel Committee – Sally Tornow
- Personnel met and revamped half of the policy. We will meet in September to finish it.

Bids Committee – Ellen Paul for Audra
- Ellen reported meeting with Audra for schedule.

Diversity, Equity and Inclusion Committee – Carrie Seiden
- Met with Ellen and Kim and have come up with game plan. Meeting scheduled for 9/29.

Dues Committee – Veronica Kenausis
- Met with Ellen and Kim to set up game plan.

9. Library News and Updates – All Board members
a. Library Groups- reports from liaisons
   I. DLD – Dawn LaValle – no report
   II. CASL – Jillian Woychowski – no report
   III. CCALD – Veronica Kenausis – no report
   IV. CSCU- Veronica Kenausis – no report
   V. CLA – Doug Lord
   It was a quiet meeting in August. The annual budget passed with a nominal deficit. CLA is setting legislative priorities. Annual conference date and location for 2023 and 2024 is

*Next Board Meeting September 22, 2022
Via Zoom
confirmed for Mystic. No questions presented.

VI. ACLPD – Dawn LaValle – no report
VII. FOCLCT- no liaison
VIII. SLA – no liaison

b. Board & Library Community News
   Jason reported the Governor was at East Hartford again.
   Ellen will be on vacation next week.

10. Motion to adjourn
    Sally Tornow motioned to adjourn. Matt Cadorette seconded the motion and meeting adjourned at 2:49 pm.

Respectfully submitted,

Tracy Monterville
Office Manager