Board of Trustees Meeting  
Thursday, January 27, 2022 – 2 - 4 pm  
Virtual Meeting Via Zoom

MINUTES  
Approved 2/24/2022

1. **Call to Order** – Jason Pannone  
   Jason Pannone called the meeting to order at 2:02 pm.

2. **Chair Report** – Jason Pannone – No report

3. **Approval of December Minutes** – Jason Pannone (Attached)  
   Beth Dominanii motioned to accept minutes as presented.  
   Linda Robinson seconded the motion.  
   Motion passed unanimously and minutes were approved.

4. **Treasurer’s Report** – Kathleen Bauer – (Attached)  
   Katie Bauer reviewed the treasurers report. No questions were presented.

5. **Executive Director Report** – Ellen Paul  
   Ellen Paul welcomed new attendees, Dawn LaValle, DLD and Colleen Bailie, CLA. She reviewed her written report. Ellen reported February will be a very busy month. She reviewed events and the scheduled digital bid. No questions were presented.  
   CLC Staff Year in Review Presentations  
   - Jackie Cashin – Jackie shared her PowerPoint presentation.  
   - Tracy Monterville – Tracy provided a verbal presentation.  
   - Christine Sarrazin – Christine shared her PowerPoint presentation.  
   - Amanda Stern – Amanda shared her PowerPoint presentation.  
   - Julie Yulo-Medeiros – Julie shared her PowerPoint presentation.

6. **Report from the State Librarian** – Deborah Schander  
   Deborah Schander and Dawn La Valle had a productive first meeting with Ellen in early January and look forward to further conversations about CLC and the State Library. At the January Board Meeting, the State Library Board approved three major actions: recognizing the life and work of staff member Stephen Rice; extension of a construction grant; and approval of the appointment of Patrick Carr, Program Manager for CSCU’s Library Consortium, to ACLPD. The Governor’s Budget is expected to be released by February 9 and Deborah will share more at the next meeting. No questions were presented.


8. **Old Business**
   a. **Update from CLC Committees (as needed)**  
      Finance Committee – Katie Bauer reported Audra is now on board.  
      Nominating Committee – Sally Tornow  
      - **Vote – Nomination: Tom Piezzo (attached)**  
      Linda Robinson motioned to accept Tom Piezzo’s nomination.  
      Beth Dominanii seconded the motion.  
      Motion passed unanimously and Tom will replace Ellen Paul on the board for the remainder of her term.

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Personnel Committee – Sally Tornow - attached
  - Vote - Amended Personnel Manual to include draft FMLA Policy (attached)
    Sally reported on the CT Family Leave policy.
    Carrie Seiden motioned to accept the FMLA policy as presented.
    Beth Dominianni seconded the motion.
    Motion passed unanimously and FMLA policy will be added to the updated Personnel Manual.

Strategic Planning Committee – Kim McNally
Kim decided today to reinstate committee. She reviewed work done to date. Ellen Paul will be working with CLC staff in February on the plan.

Dues Reconstructive Taskforce – Sally Tornow – No report

Succession Planning Committee – Jason Pannone – No report

9. **Board Discussion**
   **Status of DEI Committee and Scope of Work**
   Jason Pannone passed the meeting to Ellen Paul. Discussion today is to get the meeting off the ground. We need volunteers to sit on this committee. She reviewed what needs to be done to initiate this ‘program’. Letty, Matt and Mary Ellen are still interested in being members. Along with Ellen and Jason we have a five-person committee.

10. **Establish next Board meeting discussion topic**- Jason Pannone
    Jason asked for topics. Ellen recommended discussing priorities for CLC new bids. All agreed.

11. **Library News and Updates** – All Board members
    a. **Library Groups**- reports from liaisons
       i. **DLD** – Dawn LaValle reported the following:
          On behalf of DLD, Dawn expressed her appreciation for the partnership of CLC, CASL and the CT Center for the Book on a successful launch of the ALL CT Reads program funded by a generous grant from EBSCO.
          CSL is partnering with Baker & Taylor AXIS 360 as part of their Community Shares eBook/eAudio program and will fund eContent for 171 Follett Destiny school libraries.
          The CT Libraries and Partners Digital Equity Alliance officially launched and will be developing a framework for Digital Equity issues in CT.
          DLD is drafting its next Library Services and Technology Act 5 Year Plan and will be embedding Equity, Diversity, and Inclusion as well as Digital Equity and Inclusion throughout the plan.
          Maria released the CT State Statistical Report and provided a very helpful overview of the state of CT libraries.
          DLD is pleased to welcome Matt Geeza as the new Library for the Blind and Physically Handicapped Director, he hit the ground running engaging in outreach about accessibility and will be engaging with public libraries to serve this community.
       ii. **CASL** – Jillian Woychowski – attached
           Jillian reviewed her report.
       iii. **CCALD** – Veronica Kenausis (absent)

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iv. CSCU - Veronica Kenausis (absent)

v. CLA – Colleen Bailie - attached

vi. ACLPD – Dawn LaValle reported the following:
   At the November 2021 State Library Board meeting, the Board endorsed the CT Vision for Resource Sharing as a Best Practice for CT libraries. The Resource Sharing Committee will be meeting in February to work on next steps.

vii. FOCLCT - no liaison

viii. SLA – no liaison

b. Board & Library Community News – None presented

12. Motion to adjourn
   Katie Bauer motioned to adjourn the meeting.
   Matt Cadorette seconded the motion.
   Motion passed unanimously and meeting adjourned at 3:28 pm.

Respectfully submitted,

Tracy Monterville
Office Manager

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