Board of Trustees Meeting
Thursday, February 24, 2022 – 2 - 4 pm
Virtual Meeting Via Zoom

Minutes
Approved 3/24/2022

1. Call to Order – Jason Pannone
   Jason Pannone called meeting to order at 2:03 pm.

2. Chair Report – Jason Pannone
   Jason Pannone extended a special welcome to Tom Piezzo.

3. Approval of January Minutes – Jason Pannone (Attached)
   Matt motioned to approve January 27, 2022 minutes.
   Sally Tornow seconded the motion.
   Motion passed unanimously and minutes were approved as submitted.

4. Treasurer’s Report – Kathleen Bauer (Attached)
   Audra MacLaren reported for Katie Bauer. January was a quiet month, February should have more to report.

5. Executive Director Report – Ellen Paul (Attached)
   Ellen Paul asked for questions on the report submitted and will discuss March. No questions submitted for the February report. The digital resources bid will go live on March 8, 2022. She reviewed what the bid encompasses. Bid will close April 12th. Ellen spoke about the eBook legislations to be presented Friday, 2/25/22. She thanked Deborah Schander for including her in this process. Carrie Seiden asked if this legislation was in other states, Ellen confirmed there is.

6. Report from the State Librarian – Deborah Schander
   Deborah Schander reported the legislature is in session, and the State Library is fully engaged in conversations about the budget and other proposed legislation. Deborah testified before the Appropriations Committee on February 17, speaking in support of three proposals impacting the State Library: to add a new Electronic Content Management position in the Office of the Public Records Administrator; bookkeeping related to the statewide IT optimization efforts; and a one-time appropriation for Braille materials. She also proposed some expansions of those proposals to more fully support the policies behind them. Also of note is the public hearing regarding ebook legislation scheduled for February 24. State Library staff, along with representatives from CLC, CLA, and the rest of the library community will be testifying at the hearing to raise awareness and understanding about this pressing issue facing libraries of all types not only in Connecticut but across the country.

7. New Business
   a. Motion empowering Executive Director to act on behalf of CLC in contracts (see attached)
      Motion to approve Jillian Woychowski.
      Matt Cadorette seconded.
      Motion passed unanimously.
   b. Proposed bid committee (see attached)
      Ellen Paul reviewed the role of the proposed bid committee. She explained the importance of having input from the board and member libraries. Jason Pannone feels it is a great committee to better serve our membership. Tom Piezzo also supports this committee. Carrie Seiden appreciates CLC wants to include board and membership. Ellen feels we could solicitate committee members.
      Kim McNally moved bid committee be formed.
      Linda Robinson seconded.

*Next Board Meeting March 24, 2022
Via Zoom*
8. **Old Business**
   a. Update from CLC Committees (as needed)
      - Finance Committee – Katie Bauer
      - Nominating Committee – Sally Tornow (none)
      - Personnel Committee – Sally Tornow (verbal)
      Sally Tornow reported the personnel committee met on 2/16/22. Proposed organizational changes were approved. Staff compensation was discussed and approved. Ellen provided more information on the organization changes. Sally reported we are waiting for the personnel manual to be completed.
      - Strategic Planning Committee – Kim McNally
      Kim McNally reported they did meet this month, next meeting March 10, 2022.
      - Dues Reconstructive Taskforce – Sally Tornow
        - Motion to table taskforce by Jason Pannone
        - Motion to table by Kim McNally
        - Motion passed unanimously.
      - Succession Planning Committee – Jason Pannone (no report)
      - Diversity, Equity, and Inclusion Committee
      Ellen Paul reported on the committee meeting. Initial work will be to support efforts to secure DEI practices in our bid process. Jason Pannone feels getting Jackie Cashin’s perspective from vendor relations standpoint will be important.

9. **Library News and Updates** – All Board members
   a. **Library Groups** - reports from liaisons
      i. DLD – Dawn LaValle
         - Dawn LaValle encouraged all to review the weekly wrap up communication.
      ii. CASL – Jillian Woychowski (attached)
         - Jillian report the CASL conference is a go and it will be in person in the fall.
      iii. CCALD – Veronica Kenausis (none)
      iv. CSCU- Veronica Kenausis (none)
      v. CLA – Colleen Bailie
         - Last week we sent out the statement on Intellectual Freedom to the library community. Special thanks again to Sam Lee for the tireless work she has done on raising the CT library’s profile on the subject between our statement and her WNPR appearance last week.
         - The conference registration is up. The list of programs in on the CLA website and finalized schedule will be out soon. Conference will be May 3-4 at the CT Convention Center. Also, vendors can still sign up for a booth, information is all on our website. Ebook legislation has been brought forward by Senator Tony Hwang and has been a VERY quick moving bill. We are looking for as many people as possible to testify and submit written testimony for tomorrow.
      vi. ACLPD – Dawn LaValle (no report)
      vii. FOCLCT- no liaison
      viii. SLA – no liaison
b. **Board & Library Community News**
   Jason Pannone reported Sam Lee was on the ‘where we live’ podcast, and it was great.

10. **Motion to adjourn**
   Jillian Woychowski motioned to adjourn.
   Kate Fuller seconded.
   Motion passed unanimously and meeting adjourned at 2:46 pm

Respectfully submitted,

Tracy Monterville
Office Manager