Board of Trustees Meeting  
Thursday, March 24, 2022 – 2 pm  
Virtual Meeting Via Zoom

**MINUTES**

1. **Call to Order** – Jason Pannone  
   Jason Pannone called the meeting to order at 2:03 pm.

2. **Chair Report** – Jason Pannone (no report)

3. **Approval of February Minutes** – Jason Pannone (Attached)  
   Linda Robinson motioned to accept the minutes.  
   Carrie Seiden seconded the motion.  
   Motion approved unanimously and minutes were accepted.

4. **Treasurer’s Report** – Kathleen Bauer (Attached)  
   Katie Bauer was not in attendance. Ellen Paul referenced the written report Katie sent out.

5. **Executive Director Report** – Ellen Paul (Attached)  
   Ellen Paul reported on upcoming events. She reviewed the digital resources bid and the evaluation team. The programming catalog is moving forward quickly, and she briefly discussed what it will include. Carrie Seiden asked if CLC endorsed any of the programmers subscribing to the catalog and Ellen confirmed CLC does not.

6. **Report from the State Librarian** – Deborah Schander  
   This has been a busy legislative session for the State Library. Deborah has testified on several dates, including for bills on proposals impacting the public records unit and the creation of the Semiquincentennial Commission. eBook legislation has also been voted out of committee and is supported by the library community, including CLC and CLA. The next State Library Board meeting is Monday, March 28.

7. **New Business**  
   a. **Meeting dates for FY22-23**  
      Sally Tornow noted the April 2023 meeting should be the 27th. It will be corrected.  
      Jason Pannone agreed the December meeting is not necessary.  
      Sally Tornow motioned to accept the FY22-23 meeting dates with the correction to 4/27.  
      Mary Ellen Minichiello seconded the motion.  
      Motion passed unanimously with noted change.

   b. **Confirm June 22 board meeting**  
      The date will be June 23rd, Ellen confirmed there will be an executive committee and board meeting. Jillian Woychowski noted the CLC annual meeting possibly conflicts with CASL Spring Fling meeting. Mary Ellen Minichiello reported it has been moved to June 1st at the Wallingford Library. There is no conflict.

   c. **Draft FY22-23 Budget Presentation (Attached) -Katie Bauer/Ellen Paul**  
      Ellen Paul addressed the FY22-23 budget reporting it had been reviewed and approved by the executive committee. Ellen shared her screen and reviewed the line items. No questions on income were presented. Ellen then reviewed the expenses. She feels it is very conservative. Tom Piezzo asked about a grant to offset the audit cost. He explained what he has heard about capacity grant. Ellen will follow up with Tom. Carrie is excited about rebranding. Ellen welcomes any calls or questions about the budget.
8. **Old Business**
   a. Update from CLC Committees (as needed)
      - Finance Committee – Katie Bauer (no further report)
      - Nominating Committee – Sally Tornow
      - Mary Ellen Minichiello has agreed to extend for 2 years.
      - Personnel Committee – Sally Tornow (no further report)
      - Strategic Planning Committee – Kim McNally
      - Ellen Paul reported they met and reviewed a preliminary plan. Comments were returned and full roll out would be at the June annual meeting.
      - Succession Planning Committee – Jason Pannone (no report)
      - Diversity, Equity and Inclusion Committee (no report)
      - Bid Committee (no report)

9. **Library News and Updates** – All Board members
   a. **Library Groups** - reports from liaisons
      i. DLD – Dawn LaValle (no report)
      ii. CASL – Jillian Woychowski (attached)
      iii. CCALD – Veronica Kenausis
          - Veronica reported they are having regular meetings, communicating with Deborah on eBooks, OER, May meeting wrap up.
      iv. CSCU- Veronica Kenausis
          - Veronica reported they have received board of regents’ approval from accreditation body to consolidate the community colleges. She reported on the process and challenges.
      v. CLA – Colleen Bailie
          - eBook legislation is moving at a rapid pace. CLA will be setting up a website with information for everyone and encouraging librarians to spread the word.
          - Information on the legislation can be found at [https://ctlibraryassociation.org/ebook](https://ctlibraryassociation.org/ebook)
          - Don’t forget to sign up for the conference! Early bird registration has been pushed to April 1st. conference will be May ¾ at the CT convention center.
      vi. ACLPD – Dawn LaValle (no report)
      vii. FOCLCT- no liaison
      viii. SLA – no liaison

   b. **Board & Library Community News**
      - Mary Ellen reported CASL will be in person in November.
      - Veronica reported CSCU formed an equity inclusion and social justice task force. Task force formed to investigate diversity of academic librarians.

10. **Motion to adjourn**
    Sally Tornow motioned to adjourn.
    Beth Dominianni seconded the motion.
    All in favor and meeting adjourned at 2:50 pm.

Respectfully submitted,

Tracy Monterville
Office Manager

*Next Board Meeting April 28, 2022
Via Zoom*