Minutes
APPROVED 5/26/2022

1. Call to Order – Jason Pannone
   Jason Pannone called the meeting to order at 2:02 pm.

2. Chair Report – Jason Pannone
   Jason Pannone reported he will miss the May meeting and Kim McNally will chair.

3. Approval of March Minutes – Jason Pannone (Attached)
   Tom Piezzo motioned to accept meeting minutes from March 24, 2022.
   Beth Dominianni seconded.
   Motion passed unanimously and minutes were approved.

4. Treasurer’s Report – Kathleen Bauer
   Katie Bauer reported since the end of March receivables have really slowed down, grants have come in and the line of credit is paid off. There will not be a lot of money coming in or going out in the next two months. CLC had to replace the internet switch (under $300). Katie also reported that the original budget deficit will be significantly reduced. The current estimate is - $30K. It has been determined an audit will need to be done for FY21-22. She communicated we are reviewing where to pull the funds to cover the deficit for FY21-22. Katie, Ellen and Audra will meet with NFP (investment manager) to discuss the best option. Jason is excited the deficit is 78% less than originally presented.

5. Executive Director Report – Ellen Paul
   Ellen Paul reviewed the CLC monthly report. May is all about the digital resource bid. Evaluation should be complete by May 10th. She is hopeful contracts will be signed and executed by next board meeting. Ellen reported CLC will be exhibiting and presenting at CLA next week and reminded all about the CLC Annual Meeting. No questions were presented.

6. Report from the State Librarian – Deborah Schander
   Deborah Schander reported the legislative session ends May 4, and the State Library continues to monitor proposed changes to its budget and other legislation impacting our work. The budget, if passed, would see a modest increase to the State Library’s budget, to support library services to the blind/print-disabled and to add a new position in the Office of the Public Records Administrator. Although it appears unlikely that the eBook legislation will move forward this session, we can still view its proposal as a success: members of the legislature and the public are becoming more aware of the cost of eResources for libraries and the significant effect those costs have on the budgets for the State Library and all of CT’s public, academic, and other libraries. Thanks to CLC and CLA for their assistance.

7. New Business
   a. Strategic Planning Committee Presentation on Draft Strategic Plan – Kim McNally
      Kim McNally reported on the Strategic Plan. She reviewed the work the committee did on the plan. Kim provided background on the process to get to the strategic plan. She asked for any questions or comments. Sally Tornow thinks it is great, short and sweet. Jason Pannone feels it is specific enough with broad aspirations. Beth Dominianni likes the indicators. No questions were presented.
8. Old Business
   a. FY 22/23 Budget – Kathleen Bauer
      Katie Bauer reported her thoughts on the FY22-23 budget. She feels the budget is realistic, she specifically addressed the program directory. Katie is pleased with the relationship building Ellen has been fostering. She will try to use CLC contracts for her university and encourages all board members to do the same. Tom Piezzo asked if the use of one vendor or another made a difference for CLC revenue. Ellen confirmed we receive the same percentage regardless of which vendor was used but it may make a difference to the library placing the order.
      Jason asked for a motion to approve the FY22-23 budget.
      Sally Tornow motioned to accept.
      Linda Robinson seconded.
      Motion approved and FY22-23 budget is approved.
   b. Other Committee Reports (as needed)
      Finance Committee – Katie Bauer (attached)
      Nominating Committee – Sally Tornow
      Sally Tornow reported Tom Piezzo will be member at large FY22-23.
      Personnel Committee – Sally Tornow (no report)
      Strategic Planning Committee – Kim McNally (attached)
      Succession Planning Committee – Jason Pannone (table committee?)
      Jason feels it is reasonable to table this committee. Sally Tornow feels it is prudent to continue in case something should happen to the executive director. Jason will call a meeting during the summer. Tom and Jillian volunteered to join the committee.
      Diversity, Equity and Inclusion Committee
      Ellen reported there has been one meeting and there is no chair. Jason called for volunteers, no response. It will be on the executive committee agenda for review in May.
      Bid Committee – Jason Pannone
      The vision is to have one member from each library type. Jason is looking for volunteers.
      Audra MacLaren and Katie Bauer have volunteered.

9. Library News and Updates – All Board members
   a. Library Groups- reports from liaisons
      I. DLD – Dawn LaValle (attached)
      II. CASL – Jillian Woychowski (attached)
         Jillian added, please reach out to legislature about SB 427 (Pandemic service credit for educators). She reminded all about Spring Fling on June 1st, nErD camp June 10th and 11th, and the November annual meeting on November 4th (registration to open in July).
      III. CCALD – Veronica Kenausis – no report
      IV. CSCU- Veronica Kenausis – no report
      V. CLA – Colleen Bailie
         Colleen Bailie spoke about the CLA Annual Meeting. She reported the mentoring program has been launched. Ellen Paul and Kim McNally both spoke to how much they liked the program (from a mentor and mentee point of view).
VI. ACLPD – Dawn LaValle (attached)
VII. FOCLCT- no liaison
VIII. SLA – no liaison

b. Board & Library Community News
   Jason Pannone reported the library may be acquiring the post office building next door to expand the East Hartford Library campus.
   Deborah Schander gave a shout out to Berlin-Peck Library, thank you Kim for hosting the Kensington-Berlin Rotary Club event on May 18th.

10. Motion to adjourn
    Katie Bauer motioned to adjourn.
    Kim McNally seconded.
    Motion passed unanimously and meeting adjourned at 2:41 pm.

Respectfully submitted,

[Signature]

Tracy Monterville
Office Manager

*Next Board Meeting May 26, 2022
Via Zoom