Board of Trustees Meeting
Thursday, May 26, 2022 – 2 pm
Virtual Meeting Via Zoom

MINUTES
APPROVED 6/23/2022

1. Call to Order – Kim McNally
   Kim McNally called the meeting to order at 2:03 pm
3. Approval of April Minutes – Kim McNally (Attached)
   Beth Dominianni motioned to approve April minutes. Linda Robinson seconded. Motion passed unanimously and minutes were accepted as written.
4. Treasurer’s Report – Kathleen Bauer
   Katie Bauer provided a brief on the April financials. There were no unexpected expenses. She touched on cash flow. We are using cash from investment account and borrowing from the line of credit.
5. Executive Director Report – Ellen Paul
   Ellen Paul reported the annual meeting will be virtual. Ellen also reported on the digital bid, 36 vendors were awarded and some contracts are being negotiated. She has presented two vendor orientations.
   Ellen mentioned the FOI from Bibliotheca. They did not bid. Ellen responded to Bibliotheca and we may need to send the information once contracts are signed.
   Katie Bauer asked about the NY Times for Academic. Ellen does not believe this is included.
   Matt Cadorette asked when the new contracts will be available. They will begin July 1.
6. Report from the State Librarian – Deborah Schander
   The legislative session ended May 4 with the final budget seeing three modest changes to the State Library: the addition of a position in the Office of the Public Records, the statewide transfer of IT staff and funding to the centralized Bureau of Information Technology Solutions, and two allocations to support library services to the blind/print-disabled. Although the eBook legislation did not move forward this session, we made a positive impact and efforts are already underway to ensure the issue is raised again next session. At its May 23, 2022 meeting, the State Library Board affirmed the new LSTA five-year plan (for 2023-2027) and welcomed a new member, Sheri Szymanski.
7. New Business - none
8. Old Business
   a. Strategic Plan (Kim McNally)
      Kim McNally presented the Strategic Plan.
      Linda Robinson motioned to accept the new Strategic Plan. Veronica Kenausis seconded the motion. Motion passed unanimously and the Strategic Plan is adopted.
   b. Other Committee Reports (as needed)
      Finance Committee – Katie Bauer
      • Full audit is scheduled for FY21-22.
      Nominating Committee – Sally Tornow (no report)
      Personnel Committee – Sally Tornow (no report)
      • Sally Tornow reported the timing for completion of the Personnel Manual has been pushed out.
      Succession Planning Committee – Jason Pannone (absent)

*Next Board Meeting June 23, 2022
Via Zoom
Diversity, Equity and Inclusion Committee

- Ellen Paul reported she has called a meeting for June. Jackie Cashin will attend to discuss purchasing. She hopes to discuss next steps and future priorities.

Bid Committee – Jason Pannone (absent)

9. Library News and Updates – All Board members
   a. Library Groups- reports from liaisons
      I. DLD – Dawn LaValle
         Dawn LaValle shared the following:
         - Palace App update
         - CT Libraries and Partners on Digital Equity Coalition
         - DLD Camp Sparkler and DEEP partnership for Summer Reading
         - Professional Development offerings
         - Library for the Blind Outreach to public libraries.
      II. CASL – Jillian Woychowski (attached)
         Carrie Seiden invited everyone to attend nerd camp in June. It is a hybrid meeting.
      III. CCALD – Veronica Kenausis
         Veronica reported CCALD has wrapped up the year. There were nice programs around resource sharing. A planning team is in place for theme or topic for next year meetings. CSCU created a team for EDI and broke into task forces. Recruitment and retention task force trying to get four members, CCALD is also involved. We will form a small group to discuss a potential partnership between CLC and CCALD. Need to help CLC get a firmer foothold in academics.
      IV. CSCU- Veronica Kenausis (see above)
      V. CLA – Colleen Bailie
         CLA Annual Conference was last month. There were 500 attendees. She is winding down the year as President and will hand over to Doug Lord as the new President.
      VI. ACLPD – Dawn LaValle
         The next meeting is June. No further report.
      VII. FOCLCT- no liaison Kim will be attending the June meeting and will report back.
      VIII. SLA – no liaison

b. Board & Library Community News

10. Motion to adjourn
    Matt Cadorette motioned to adjourn. Sally Tornow seconded. Motion passed unanimously and meeting adjourned at 2:40 pm.

Respectfully submitted,

Tracy Monerville
Office Manager

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