Call to order - Linda Robinson – 2:03

Chair Report – Linda Robinson – Linda welcomed all to meeting and reminded that there will not be a December meeting. She noted that New Business will require votes.

Approval of Sept 2023 minutes

Chris Johnson moved to accept. Linda Robinson seconded. All in favor and motion carried

Treasurers Report - Audra MacLaren

Audra reported that income was doing well and reviewed the yearly flow of income from contracts and grants. She expects CLC to be in black at the end of the year.

Executive Director Report – Ellen Paul

Ellen reported that the school librarian professional development day was very successful with over 100 in attendance. The venue needed to be changed to a larger location. There was overwhelming positive feedback to content. There was feedback not to have Zoom presentations at in person events due to Zoom fatigue. Ellen also reported that the Vendor Expo went very well and there was overwhelming positive feedback. More formal feedback surveys have been sent and she is looking forward to the responses. She thanked staff for the hard work required to put on the Expo.

Ellen also reported that membership renewals have been mailed. Catalog ??? (please provide correct wording). Contract renewals continue to roll out. New vendor contracts will be sent by first of year.

There was discussion of the upcoming legislative listening session and cooperative work sessions including key players: CLA, CASL and CLC. Board members are invited to give their feedback to Ellen.

Report from the State Librarian – Deborah Schander

Deborah thanked CLC for joining in on the open house for new library directors. She reported on current news from the State Library.

Special Guest Speaker – Kate Byroade, Co-Chair CLA Legislative Committee
The Board heard a report on the upcoming Legislative Listening session. She presented a brief overview of the larger concerns framing the session agenda. The big topics to be discussed include eBook licensing. In addition, she provided a brief report on an upcoming series of legislative events to engage legislators on the issues facing Connecticut libraries. One goal is to work closely with CASL on assuring certified professionals in all school libraries.

New Business

**FOI Policy** - Katie Bauer, Chair of the Cooperative Purchasing Committee proposed that CLC have a policy to govern FOI requests generating from the bid process. These requests have become more time consuming and expensive to review and process. Background information was provided in the Board package mailed prior to the meeting. After brief discussion a motion to adopt an FOI policy was made by Chris Johnson and seconded by Debbie Herman. The motion passed with no dissenting votes.

**Board Roles and Responsibilities** – Linda Robinson

Linda Robinson proposed that the document describing the Board’s Roles and Responsibilities be included in the material used by the Nominating Committee as a recruitment tool.

A motion to adopt this proposal as stated and recommended was made my Carrie Seiden and seconded by Audra MacLaren. The motion passed without exception.

**Succession Plan** – Linda Robinson

Linda Robinson directed the Board’s attention to the proposed succession plan in their meeting packet. The proposed plan was opened up to discussion. At close of discussion a motion to accept the Succession Plan was made by Kim Rodgers and seconded by Mary Ellen Minichiello. The motion passed without exception.

**Strategic Plan Action Plan** – Tom Piezzo/Ellen Paul

Ellen reported for Tom who was unable to be present. She referred to the Strategic Planning Process document in the Board packet. This plan provides an overview of responsibilities. She noted that the schedule is aggressive and the goal was to finish by the end of May. She opened the floor to discussion. Alice Knapp noted that the process allows all Board and staff to have input and learn more about issues impacting libraries nationally. In response to questions about the duration of the plan, Ellen noted it will be a two-year plan due to the ambitious amount of work ahead.

Old Business

None reported
Committee Reports (as needed)

- Finance – Audra MacLaren
  A tentative timeline has been put forth by the committee
- Nominating Committee – Kim McNally
  No report
- Personnel Committee – Beth Dominianni
  The Committee will meet immediately following the Board meeting
- Strategic Planning Committee – Tom Piezzo
  No further report
- DEI Committee – Kim McNally
  Committee is working on a document outlining best practices for CLC members, Board and Staff
- Cooperative Purchasing Committee – Katie Bauer
  FOI Policy as previously discussed and accepted

Library News and Updates

- DLD – Dawn LaValle
  - Dawn LaValle reported on the All CT Reads 2024 upcoming launch which is an exciting cooperative program between DLD and CLA with sponsorship from EBSCO. Information can be found on YouTube. She also reported that the work of DLD continues to be recognized. DLD was honored that the Institute of Museums and Library Services (IMLS) extended our Transformation for Libraries: The Futures School (TFSX) project for an additional two years to explore a new goal of “Reframing Library Organizations: Implementing Strategic Foresight Tools to Create Future Ready Library Operating Systems”. In addition, the Pathways to Leadership Program wrapped up for the year and will continue into the future.
- CASL – Carrie Seiden
  - CASL has an event on December 21st to teach educators to use CANVA and the organization’s conference is being explored.
- CACALD -Debbie Herman
  - No report
- CSCU – Debble Herman
  - A large grant was received through PURA to purchase DEI themed eBooks. CSCU library is working on shared principles among its members. The principles will be shared with CLC when complete. There is some concern for supporting staff as jobs are redefined and duties integrated.
- CLA – Sarah McCusker
Proposals for the annual conference programs are open. CLA is in the midst of its Fall fundraisers and will participate in Giving Tuesday as well. In addition, there is much work being done to be ready for upcoming legislative events. ALA is running a chapter advocacy program and Sarah will represent CLA in Chicago.

- ACLPD – Dawn LaValle
  - ACLPD has been on hold for the past two months and will reconvene in December to update best practices for Public Libraries document.

- Board & Library Community News
  - Kim McNally made Board aware of NPR report on book ban challenges facing teachers

  Motion to Adjourn 3:23
  Motion by Katie Bauer
  Second – Debbie Herman

Submitted by
Beth Steinhardt Dominianni, Secretary