Specialty Training Committee Frequently Asked Questions

Based on: 2022 Application Packet and Applications

When will new Program or Individual Residency Applications be reviewed?

- On April 1st and October 1st of every year.

When will new Program or Individual Residency Applications be accepted?

- They are accepted at any time but will be reviewed at the next review date (Apr 1st or Oct 1st).

When will completed residency programs be accepted?

- Completed program will be accepted any time during the year, and will be reviewed 60 days of submission.

If the Credentialing committee requires all documents be submitted by March 1st of the year the candidate plans to take the board examination, when should I submit my completed program to the STC by in order to meet this deadline?

- On or before January 1st of the same year

For the specialty rotations of Neurology, Dermatology, and Internal Medicine, does the resident have to have primary case responsibility?

- No, 40 hours of shadowing with a boarded specialist (or resident in specialty) is sufficient, although primary case responsibility would be great!

If I need to change part of my program, how do I go about doing that?

- Submit your previous application and a copy of the change being made, and justification of why the change is being made to the Executive Director.
- The STC will review and approve/deny change within 30 days after submission.

If I have not submitted the changes prior to finishing my program, what do I do?
• Submit your finished program paperwork alongside your original program, pointing out the changes and the justifications for such changes.
• If the STC deems the changes appropriate, then the program will pass as finished.
• If the STC does not deem the changes appropriate, the program will be failed, and you will be required to either finish the original program or find appropriate changes and complete them.

What constitutes a telemedicine case?

• The consult takes place entirely by video, phone, or fax and there is no physical examination or in-person establishment of a valid VCPR.

What cases does my mentor have to be physically present for?

• Cases 1-25 —and—
• 25 of the next 50 cases (Cases 26-75)

Do my courses have to be graduate level for the Modules?

• While highly encouraged for each Module, only Module 2 (Pharmacology) must be graduate level.

Do I have to wait for my program to be approved before calling myself a Resident?

• No! By virtue of registering and submitting your mentor's letter agreeing to mentor you, you can now call yourself a resident.

If there are any changes to my program while I am still completing it, what should I do? (Ex- I am unable to take a course, or a rotation supervisor needs to change, etc).

• It is best to submit an amendment to your program to the STC for approval in order to ensure that the change will be allowed. Please submit the original paperwork in addition to the change requested (with justification if the change is a drastic one). The STC will review the requested program change within 30 days of submission.