



CALL FOR PAPERS
Preceding the AVMA Annual Convention
Hotel to be Determined

The American College of Veterinary Behaviorists (ACVB; www.dacvb.org) is pleased to be hosting the 2019 International Veterinary Behaviour Meeting in Washington DC preceding the annual conference of the American Veterinary Medical Association. The meeting is intended to provide a forum for sharing cutting-edge, original research in the field of animal behaviour. Veterinarians, applied animal behaviourists and scientists from related disciplines are welcome and encouraged to submit abstracts.

The official meeting language is English; translation services are not available.

Important Dates:

- **January 12, 2019 – All Abstract Submissions Due**
- **March 18, 2019 - Program Selections Announced**
- **April 15, 2019 – Speakers Confirm Acceptance/Attendance**
- **May 13, 2019- Final Proceedings Due**
- **July 30 to August 1, 2019 – IVBM in Washington, DC**

There will be 2 (two) categories for abstract submission:

- Finished scientific research or reviews ready for publication.
- Short communications about ongoing research (e.g. part of a PhD) or clinical case studies

There are three (3) categories to select from for your presentation:

- Long spoken presentations (25 minutes plus 5 minutes discussion) – these should be data based, original finished scientific research
- Short spoken presentations (10 minutes plus 5 minutes discussion) – these may be case reports, treatment regimes, data based research or other material about ongoing research (e.g. part of a PhD)
- Poster presentations – these may be case reports, treatment regimes, data based research or other material about ongoing research

The abstract must be in English, can be no longer than 300 words and should be concise, informative and explicit. Providing a list of topics to be covered, or using statements such as “results will be discussed” or “a new theory will be developed” is not appropriate.

A maximum of 2 (two) abstracts may be accepted from each presenting (or first) author (e.g., 1 spoken and 1 poster presentation or 2 posters). Poster presenters must be present on all days. Unattended

posters are not allowed, although a presenting author may delegate a co-author to present a poster on behalf, if she/he cannot attend in person.

Research abstracts must include the following components:

- an introduction (a few sentences introducing the study and its objectives)
- methodology – including a description of the participants (both human and animal), such as number (n), type, age, gender, and species, and a description of the study design, data collection, data analysis and apparatus used
- main results, including, when appropriate, statistical test, significance level and actual test value (e.g., $F(df) = ?$, $p < 0.05$)
- principal conclusions and implications for the field

Critical review abstracts must include the following components:

- an introduction (a clear statement of the purpose of the review)
- key literature references to theory, concepts, evidence or methodology that have been reviewed or re-evaluated
- main findings
- principal conclusions and implications for the field

Case reports abstracts must include the following components:

- an introduction (anamnesis, etiology, background information regarding the case)
- key literature references to theory, concepts, evidence or methodology that have been used
- diagnosis and therapy
- principal conclusions and implications for the field, if appropriate

Abstract formatting instructions

1. All abstracts must be typed, single-line spaced and must fit on one page.
2. Font size should be Times New Roman 12 throughout.
3. First line: indicate intention in capital letters – POSTER or SPOKEN PRESENTATION, DAY of PREFERENCE (left positioned).
4. Second line: descriptive, concise, meaningful title – in bold (central positioned).
5. Third line: names of all authors. Underline the presenting author (central positioned).
6. Fourth line: addresses of authors (institution, city, country) and e-mail address of presenting author.
7. Then leave two blank lines.
8. On the next line, the text of the abstract – no longer than 300 words and written in English.
9. Only one paragraph is accepted.
10. When using uncommon abbreviations, spell out in full when first mentioned, followed by the abbreviation in parentheses. Do not abbreviate in the title of the abstract
11. Tables or pictures are not permitted in the abstract.
12. For critical reviews, key references (if appropriate) should be listed in abbreviated form, e.g., Dutton, D. and Williams, C. 2004. *Anthrozoös* 17(1): 210–224.

To maintain anonymity, author name and address details should NOT be included in the body of the abstract. References to institutions or other identifying names, which might lead to the identification of the authors, must be omitted. For example: “subjects were recruited from the clinic of the first author” or “subjects were recruited from clinic X.”

All submissions will be reviewed anonymously by at least three independent referees, according to the pre-set criteria including: abstracts having the components required (as described above), the quality of each component, overall clarity of the abstract, and importance of the research to the field.

Interest to the audience: While our audience is diverse, the largest segment of the audience is small animal private practice veterinarians with a special interest in behaviour. While species will certainly play a role in the audience interest, it is NOT the sole factor. Study design, fundamental basic science questions and other factors may all impact interest level. The selection committee encourages all behavioural related research submissions.

Submission and review procedure:

- ALL SUBMISSIONS should be emailed to IVBMCallForPapers@dacvb.org
- Additional details regarding the meeting can be found at www.dacvb.org.
- Abstracts must be submitted electronically (MS Word attachment). Two copies of each abstract must be submitted, one with the authors' names and affiliations removed.
- If submitting more than one abstract, each must be submitted in a separate email
- In the subject line of each email please include the words "IVBM Submission" and the presenters last name
- You may also contact IVBMCallForPapers@dacvb.org with specific questions regarding the application process.
- Submissions from practitioners and academics working either directly in the field or in related fields of interest are encouraged.

All abstracts that do not follow the guidelines will be rejected. Since the abstracts are going to be published as such, the author is responsible for the quality of the translation in English. It is suggested that all abstracts are checked by a native English-speaking person.

Additional Information for Submissions

In the case of work destined for journal publication elsewhere, authors may emphasize the basis of the topic with brief details of the methods and key experimental findings in order to limit the risk of jeopardizing publication. However, full experimental results should be presented at the meeting. If final proceedings are not received by the due date of **May 13, 2019**, the committee will assume that the paper has been withdrawn by the applicant and it will not be scheduled for the meeting.

Presentation Guidelines

1. Guidelines for oral presentations

1.1. Duration of presentations

- Long presentations will be 25 min + 5 min discussion
 - Short oral presentations will be 10 min + 5 min discussion
- The time schedule will be followed strictly.

1.2. All presentations should be done in PowerPoint or Adobe Acrobat (pdf).

The lecture room will be equipped with laptop computers. PowerPoint presentations must be prepared on a Windows PC. Please bring your file on diskette, USB-flash-memory-drive, CD or DVD. Connecting your laptop to the projector in order to give your presentation is not permitted without consulting the congress staff. We cannot guarantee compatibility of personal laptops with our projection equipment.

1.3. If you want to use video clips incorporated in your PowerPoint presentation, please check these in the lecture rooms prior to your presentation (talk to our staff about when/how to do this). As video clips can be problematic, please consider whether you need to show them. We also suggest you consider the use of other visual and sound effects in your presentation carefully, in order to avoid technical problems.

Computer files have to be downloaded to the congress PC.

1.4. Oral presentations must be in English.

2. Guidelines for posters.

2.1. Posters must not exceed 90cm (width) x 120cm (height)

2.2. Poster presenters must be at their posters for questions and discussion during the sessions noted on the program.

2.3. We suggest you bring printouts of your posters with you to the congress, in case you wish to give interested delegates the opportunity to get to know your study in more detail. Prints cannot be copied on site, so we recommend that you bring approximately 50 copies with you. Also, bring a plastic folder to attach the printouts to your poster stand.

2.4. If you come by airplane, carry your slides, USB hard disk, USB memory stick, CD-ROM, manuscript, poster, etc. as hand luggage if possible, in case your luggage is delayed.