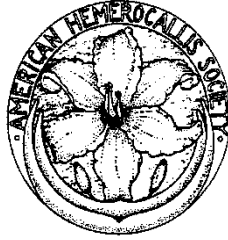


# AMERICAN HEMEROCALLIS SOCIETY



JUDGES EDUCATION COMMITTEE

Jack Alexander, Chair

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AHS Garden Judge Records Chair

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## Garden Judges Workshop 2 Guidelines for Workshop Chair & Instructor(s)

Garden Judges Workshop 2 is the outdoor practicum in the training of a garden judge. It always takes place in a daylily garden during bloom season. Be sure to allow enough time for observations and conversation. If enrollment is higher than a comfortable level, try to arrange for additional instructors and assistants and even a second registrar to avoid a bottleneck as students sign the attendance sheet and pay the workshop fee.

Outdoor workshops present unique challenges. Thoughtful planning for the comfort of attendees at times of high heat and/or humidity would be beneficial. The most common request from attendees is for the workshop to be held earlier in the day when temperatures are more reasonable. Seek shady locations, and perhaps seating, for portions of the workshop not requiring the direct focus on a daylily plant. Bottled water or other light beverage might be provided. Consider arranging students in the garden so all can see, hear, and participate.

### Before the Workshop

Appoint a Registrar. The Registrar receives workshop fees, manages the ATTENDANCE SHEET, and distributes the Workshop 2 student packet. Each student should fill out the **Registration Form** before class begins, and complete the **Workshop Evaluation** immediately afterward. Remind the students who are finishing their training that they must also complete the **Application to Become a Garden Judge** and forward it to their Regional President promptly.

**Fees:** \$5.00 for those who want to become accredited as judges, and for those who are attending as a “refresher;” \$3.00 for those who just want to “audit” the workshop.

**Eligibility:** It is preferable that a candidate has been a member of AHS for a full year before beginning instruction to become a garden judge. A candidate must have been an AHS member for two full years and must have completed Workshops 1 and 2 before a judgeship application may be approved.

### After the Workshop

- Students turn in their Registration Forms and the Instructor signs them.

- The Workshop Chair collects the:

- (1) Registration /Evaluation Forms,
- (2) Workshop Attendance List & Workshop Fees
- (3) Unused GJW2 Student Packets.

- Within one week, return these materials to the AHS Garden Judge Workshop Expediter as directed on the “Garden Judge Workshop Workshop Final Report.”





# American Hemerocallis Society Garden Judges Workshop Final report

Region \_\_\_\_\_

Date of Workshop \_\_\_/\_\_\_/\_\_\_

Workshop Location (City, State, Zip Code) \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Workshop Chair \_\_\_\_\_

Address of Chair \_\_\_\_\_

Address: City, State, Zip Code)

E-mail

(Telephone)

## Workshop 1 Instructors

Name

Address: City, State, Zip Code

Email

Instructor(s) \_\_\_\_\_

Assistant (s) \_\_\_\_\_

## Workshop 2 Instructors

Name

Address: City, State, Zip Code

Email

Instructor(s): \_\_\_\_\_

Assistant (s) \_\_\_\_\_

### Workshop 1

\_\_\_\_\_ Number of students in Workshop 1 @ \$5.00 = \$ \_\_\_\_\_

\_\_\_\_\_ Number of auditors in Workshop 1 @ \$3.00 = \$ \_\_\_\_\_ Subtotal \$ \_\_\_\_\_

### Workshop 2

\_\_\_\_\_ Number of students in Workshop 2 @ \$5.00 = \$ \_\_\_\_\_

\_\_\_\_\_ Number of auditors in Workshop 2 @ \$3.00 = \$ \_\_\_\_\_ Subtotal: \$ \_\_\_\_\_ Total \$: \_\_\_\_\_

### Instructions

- ✓ Insure each attendee is listed on a Workshop Attendance Sheet
- ✓ Write check payable to American Hemerocallis Society, Inc.
- ✓ Within 7 days of completion of your workshop send all: checks, Attendance Sheets, Workshop 1 Exam Answer Sheets, GJW1 & GJW2 Registration Forms, unused GJW1 exams, and all unused Student Packets, along with this Final Report, to:

**Gary M. Jones**

AHS Garden Judge Workshop Expediter

40 Woodstock Meadows Woodstock, CT 06281-2342

gardenworkshops@daylilies.org

