

**DuPage County Bar Association
Board of Directors
Duties and Expectations**

1. Each DCBA Board member must be a member in good standing of the DuPage County Bar Association. Officers and Directors are expected to actively support the Association's mission, purposes and duties:

MISSION STATEMENT

The Association serves the attorneys, judiciary, and citizens of DuPage County, Illinois in providing legal education, business development and networking opportunities, designed to enhance and benefit its membership and community, while upholding the highest degree of civility and professionalism.

PURPOSES AND DUTIES

- i) To promote justice and uphold the Constitution of the United States of America and the State of Illinois;
 - ii) To foster the highest ethics, integrity and honor of the legal profession;
 - iii) To provide education and professional support to its Members;
 - iv) To improve the quality of the judicial system and the administration of justice;
 - v) To promote the delivery of legal services to all community members;
 - vi) To promote the legal profession through community service and education;
 - vii) To promote the spirit of goodwill, collegiality and civility within the legal community.
2. Each new Board member is expected to participate in the formal Board orientation. Members should not hesitate to request additional information or to consult with the President and Executive Director.

3. Each Board member is expected to attend the monthly Board meetings, general membership meetings, and social activities.
4. The Board usually meets on the third Tuesday of each month. Meetings begin at 4:30 p.m. The Executive Committee ordinarily meets on the first Wednesday of each month at 12:00 noon. Agendas are disseminated in advance. Members are expected to be prepared for the meetings, and to actively participate in discussions. Occasionally, alternative dates are selected or additional sessions are required. Members should notify the President and/or Executive Director in advance if they are unable to attend.
5. The President will appoint each director to serve as a liaison to two or three DCBA Sections. The President will seek substantive preferences prior to appointing the Board liaisons. Liaisons are expected to participate in the Section activities, either by attending meetings or consulting frequently with the Section chairs and vice chairs. Liaisons serve as the section's link to the Board. Board members should assist in developing and/or articulating DCBA policy, and suggest relevant agenda items on related professional issues.
6. Board members should work to recruit and retain Association members. They should help market and promote attendance at CLE programs, section meetings, membership meetings and social functions. They are responsible for identifying, recruiting and grooming future DCBA leaders.
7. Officers and Directors of the DCBA have a fiduciary responsibility to the financial health and well-being of the Association. Any relationship with another organization or company must be reported to the Board at the beginning of each fiscal year and at any Board meeting where that organization or company may directly or indirectly be affected by an issue before the Board for discussion and/or vote. Any Officer or Director may be asked to abstain from voting on an issue involving the organization or company in question.

I understand the DCBA Board responsibilities and duties. I am willing to be considered as a candidate for office.

Signature

Date