



DuPage Bar Foundation

Supporting Justice in Our Community

Grant Application

Submit application and all requested information by end of day October 22, 2018 to:

DuPage Bar Foundation
126 S. County Farm Rd
Wheaton, IL 60188
Or email: callston@dcbf.org

Mission Statement:

To support justice in our DuPage community by maintaining the integrity of the legal profession, contributing to the education of future lawyers, and improving the facilitation of justice through charitable acts.

Grant funds which are awarded by the DuPage Bar Foundation (DBF) Board of Directors must be used within one year from the date of the award. Grant funds not used or committed by that time shall be deemed unspent. Any funds paid to the grantee and not fully used within the one year period shall be returned to DBF. It shall be the responsibility of the applicant to provide proof of compliance with this policy before any other applications for funds will be considered. Waiver of this policy may be made by the DBF Board of Directors upon good cause shown.

All grant funds must be used for the purpose(s) stated by the applicant in the Grant Application. When a grant of \$5,000 or more is awarded, the funds will be paid in two equal shares over the term of the project upon proof that it is ongoing and that the DBF funds are being used or have been committed for the stated purpose(s). It shall be applicant's obligation to provide the required information in support of its request for the second installment payment.

Please Print or Type. Feel Free to use additional sheets for answers.



Date: _____

1. Name of Applicant: _____

2. Type of organization: Check appropriate line.

_____ General Not-For-Profit

_____ Charitable

_____ Public Educational Institution

_____ Private Educational Institution

_____ Other (Explain) _____

3. Internal Revenue Status:

_____ Taxpaying

_____ Tax Exempt

_____ Tax Exempt Pending

4. If tax exempt, identify provision of Code and supply copy of exempt letter.

5. General purpose of organization: _____

6. Please submit, the following information about your organization:

a. Purposes, programs, activities and accomplishments

b. Beneficiaries

c. Total budget

d. Budget for this grant project

e. All sources of funding for the past and current year – current financial statement – most recent annual report

f. Names of board of directors, name of their employer, position held, business address and telephone number

g. Promotional or descriptive literature on the organization

7. Amount requested by this grant application: _____

8. Purpose of which this grant will be used: (explain briefly, including how the purpose relates to your present activities) _____

9. In addition, submit a detailed description of how this grant is to be used and its objectives, including a proposed budget for the project showing all sources of income and anticipated costs. _____

10. Dates during which the grant funds are planned to be used: _____

11. How is the project to be funded in the future: (explain briefly) _____

12. Do you agree to provide a follow up report to DBF if a grant is made and to publicize DBF as a contributor in any publication or public statement concerning the project?

_____ Yes _____ No

13. Is this the organization's first application for a grant from DBF?

_____ Yes _____ No

If no, provide dates and amounts of prior grant application(s) and amounts received, if any.

14. Should a grant be made, to whom should the check be made payable to and address?

15. Name, address, phone and email of chief executive officer:

Signature: _____ Date: _____

16. Name, address, phone and email of contact person for this application:

Signature: _____ Date: _____