

DOK Style Guidelines

You say tomato, I say tomawto. How do we spell Daughters at Large anyway? Does Self Denial have a dash in between the words or not? Does Masters (Fund) have an apostrophe or not? Is it the Order or The Order? These are all good questions and in an effort to get all Daughters on the same page with Daughters' terminology we are developing a "DOK Style Guide" that will provide consistency. Our Style Guide is still a work in progress, so while we fully develop it, we would like to share some guidelines for common terms. We welcome your thoughts and comments.

<u>Correct</u>	<u>Incorrect</u>	<u>Explanation/Comment</u>
The Order of the Daughters of the King®	The Order of the Daughters of the King	always use the ®
The Order	the Order	capitalize the
Junior Daughter	junior Daughter	capitalize Junior
senior Daughter	Senior Daughter	don't capitalize senior
Daughters at Large	Daughters-at-Large or Daughters at large	no hyphens and capitalize D and L
diocesan assembly or Diocesan Assembly of Lexington	diocese or Diocese of Lexington	
Self Denial Fund	Self-Denial Fund	no hyphen
Master's Fund	Masters Fund	use the apostrophe
<i>The Royal Cross</i>	The Royal Cross	always italicize
<i>Cross+Links</i>	Cross+Links	always italicize
Bylaws	By-laws or By-Laws	all one word
Ingathering	In-gathering or In-Gathering	all one word
Website	Web-site	all one word
Email	E-mail	all one word