The Order of The Daughters of the King®
101 Weatherstone Dr Ste 870
Woodstock, GA 30188
Phone: (770) 517-8552 Fax: (770) 517-8066
Email: DOK1885@doknational.org
www.doknational.org

The Order of the Daughters of the King, Inc., is an order for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the historic episcopate but not in communion with it. Our membership currently includes women in the Anglican, Episcopal, Lutheran (ELCA) and Roman Catholic churches.
LEADER’S GUIDE for the NATIONAL STUDY GUIDE
Preparation for Admission into
The Order of the Daughters of the King®

2021 Edition
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreword</td>
<td>1</td>
</tr>
<tr>
<td>Overview of the Study</td>
<td>2</td>
</tr>
<tr>
<td><strong>PART ONE: TAKING THE FIRST STEP</strong></td>
<td>4</td>
</tr>
<tr>
<td>Instructions – The Orientation Meeting</td>
<td>5</td>
</tr>
<tr>
<td><strong>PART TWO: DAUGHTERS ON A JOURNEY</strong></td>
<td>7</td>
</tr>
<tr>
<td>Instructions for Study One</td>
<td>8</td>
</tr>
<tr>
<td>Instructions for Study Two</td>
<td>9</td>
</tr>
<tr>
<td><strong>PART THREE: OUR COMMITMENT</strong></td>
<td>10</td>
</tr>
<tr>
<td>Instructions for Study Three</td>
<td>11</td>
</tr>
<tr>
<td>Instructions for Study Four</td>
<td>12</td>
</tr>
<tr>
<td>Instructions for Study Five</td>
<td>13</td>
</tr>
<tr>
<td>Instructions for Study Six</td>
<td>14</td>
</tr>
<tr>
<td><strong>PART FOUR: WHO WE ARE</strong></td>
<td>15</td>
</tr>
<tr>
<td>Instructions for Study Seven</td>
<td>16</td>
</tr>
<tr>
<td>Instructions for Study Eight</td>
<td>17</td>
</tr>
<tr>
<td>Instructions for Study Nine</td>
<td>18</td>
</tr>
<tr>
<td><strong>PART FIVE: REACHING OUT TO SERVE</strong></td>
<td>19</td>
</tr>
<tr>
<td>Instructions for Study Ten</td>
<td>20</td>
</tr>
<tr>
<td>Instructions for Study Eleven</td>
<td>21</td>
</tr>
<tr>
<td><strong>PART SIX: ARE YOU CALLED TO THE ORDER?</strong></td>
<td>22</td>
</tr>
<tr>
<td>Instructions for Study Twelve</td>
<td>23</td>
</tr>
<tr>
<td>Instructions for Close of Study</td>
<td>24</td>
</tr>
<tr>
<td>Choosing the Date for the Service of Admission</td>
<td>25</td>
</tr>
<tr>
<td>When are Annual Dues Paid?</td>
<td>25</td>
</tr>
<tr>
<td><strong>Appendix</strong></td>
<td>26</td>
</tr>
<tr>
<td>Additional Prayers for Leading the Study Sessions</td>
<td>27</td>
</tr>
<tr>
<td>Schedule of Study Sessions</td>
<td>28</td>
</tr>
<tr>
<td>Class Registration Form</td>
<td>30</td>
</tr>
<tr>
<td>Daughters’ Quiz</td>
<td>31</td>
</tr>
<tr>
<td>Self-Assessment Questionnaire</td>
<td>32</td>
</tr>
<tr>
<td>Additional Resources</td>
<td>36</td>
</tr>
<tr>
<td>National Study Guide Leader’s Evaluation Form</td>
<td>37</td>
</tr>
</tbody>
</table>
The documents of An Outline of the Faith, Examination of the Candidates for Confirmation, and The Baptismal Covenant, as found in the study guide appendix, were taken from the Episcopal “Book of Common Prayer” for the purpose of standardization. If denominational equivalents (such as the Anglican “Book of Common Prayer”, “Evangelical Lutheran Worship”, or Catechism of the Catholic Church) are appropriate, they may be provided.
Foreword

This guide was designed to be used by the leader(s) of a discernment group in preparation for membership in The Order of the Daughters of the King® or as a review for current chapter members. It contains information about what is expected of you and the prospective members. It includes helpful teaching aids, a checklist for completing the study and application process, and various other forms of The Order. In addition to prospective members, the study may include senior Daughters reinstating their membership, Junior Daughters transitioning to senior Daughters, and senior Daughters who wish to review what it means to be a member prior to a Service of Rededication.

As a reminder, prospective members may be eligible according to *The National Handbook and Bylaws of The Order of the Daughters of the King®* (2018, Article III, Section 1.), “All members must be women communicants of the Episcopal Church, or of other churches in communion with it, or of churches with the Historic Episcopate but not in communion with it.” The Bylaws also state (2018, Article III, Section 3.A.1.), “Upon approval of the priest in charge, any woman communicant of a parish or mission who accepts the two Rules of The Order: the Rule of Prayer and the Rule of Service, shall be eligible for membership after a three-month preparation period of concentrated study, training, prayer and service.”

The preparation period is a time for prospective members to discern their call to The Order. *Discern* means to understand, distinguish, or differentiate something. What is it that distinguishes The Order of the Daughters of the King® from other Christian women’s organizations? What makes us a unique community? This is what the preparation period is all about, helping women understand what it means to be a member of our beloved Order and then finding out if God is calling them to make this commitment.

Encourage the prospective members to use this as a time of reflection and discernment. Let it be an opportunity for growth in their commitment to our Lord Jesus Christ and in their awareness of how essential prayer and service are for the spread of Christ’s kingdom. It is very important they take the full three months to prepare for membership in The Order and learn about:

1. Who we are
2. What we do
3. What is expected of us as members
4. Whether God is calling them to make this commitment

The *National Study Guide* is designed to help women prayerfully discern a call to become a member of The Order of the Daughters of the King®. It serves as the official preparation for prospective members, introduces The Order’s Rules of Prayer and Service, establishes an understanding of The Order, and serves as a review for current members. Through the three-month preparation period, we hope prospective members prayerfully decide to become members of The Order and realize the importance of the commitment they are about to make. Most importantly, we hope it will develop and strengthen their relationship with our Lord and Savior Jesus Christ.

Thank you for serving The Order in this special way and for your desire to lead women in a closer walk with our Lord Jesus. May he bless you and may this time of study bring you closer to our Lord as well.

*For we are God’s handiwork, created in Christ Jesus to do good works, which God prepared in advance for us to do.* Ephesians 2:10 (NIV)
Overview of the Study

As a leader you are responsible for encouraging members during this time of reflection and discernment, nurturing their growth in commitment to our Lord Jesus Christ, and increasing their awareness of how essential prayer and service are for the spread of Christ’s kingdom. You are also responsible for guiding members through the National Study Guide in the specified time of not less than three months.

Preparation for membership should provide not only information about The Order but also opportunity for spiritual development and discernment. This is accomplished through personal quiet time with our Lord Jesus and through fellowship within the small group. Make this a meaningful, sharing, and learning experience.

Be attentive to the prospective members’ engagement with the discernment process. If they do not seem to be engaging faithfully, you may want to refer them to the chaplain or clergy for further spiritual direction.

Recommended Sequence of Events for Study and Discernment

After prospective members decide to participate in the study:

✦ Check out the national website. Under the Membership > Become A Member, there is a great deal of information regarding the discernment process, our Rule of Life, and our cross. You will also find all the materials needed for their study including The National Handbook and Bylaws of the Order, The National Study Guide, and the Application for Senior Membership. These materials may be downloaded for free or you may purchase them from the online store or with the National Order Form. “A Closer Walk with God” DVD, and the Senior Daughter Information brochure are additional materials that may be purchased.

✦ Use the Class Registration Form, found in the appendix, during informational meetings or church events to sign up interested women for the orientation meeting.

✦ Set a date and time for the orientation meeting and Service of Preparation for Membership.

✦ Order or download all materials for each prospective member in advance of the orientation meeting.

✦ Ensure the following items are available for each candidate:
  - The National Study Guide
  - The National Handbook and Bylaws of The Order
  - A Bible
  - An Outline of the Faith, Examination of the Candidates for Confirmation, and The Baptismal Covenant, as found in the study guide appendix. These resources were taken from the Episcopal “Book of Common Prayer” for the purpose of standardization. If denominational equivalents (such as the Anglican “Book of Common Prayer”, “Evangelical Lutheran Worship”, or Catechism of the Catholic Church) are appropriate, the leader may need to provide them.
  - Schedule of Study Sessions
  - A notebook or journal (optional)
  - Senior Daughter Information brochure (optional)
  - Rule of Life brochure (optional)

✦ Conduct the orientation meeting and Service of Preparation for Membership.
  - For more information, please read Instructions – Orientation Meeting below.
  - At orientation: schedule the study sessions using the template in the appendix. See the section on Scheduling Study Sessions below.
  - At orientation, hand out all materials; complete and supervise completion of the Class Information sheet found in the study guide.
Perform the Service of Preparation for Membership. During this service class members promise to be faithful in their study and preparation for membership in The Order. For more information see the Concerning the Service of Preparation for Membership found in the National Handbook under Services of The Order.

Schedule Service of Admission according to church calendar
- See Choosing the Date for the Service of Admission found in the appendix.
- Plan ahead for the Service of Admission (and Institution, if this is a new chapter). All services can be found in the National Handbook or in A Daughter’s Book of Services found on the national website in the Resources section.

Conduct Studies 1 – 12.
- Review the leader’s instruction sheet before each study.
- Encourage questions. Use the study guide as a starting point for discussion. Provide an opportunity to share written answers. Remind the participants that the group honors confidentiality. Prospective members are expected to come to every session, do their homework, and participate. Facilitate the discussions so as to build trust within the group and enable each class member to participate in the discussions. Do not allow individuals to dominate the discussions or lead the class away from the topic.

Complete the Instruction for Close of Study checklist on page 24.

Have each prospective member complete the Application for Senior Membership and the Evaluation of the National Study Guide.

Submit Application(s) for Senior Membership, evaluation forms, and fees with one National Order Form to the national office, allowing four weeks for fulfillment of the order before the Service of Admission.

Conduct Service of Admission.

Scheduling the Study Sessions

One study a week for 12 weeks is recommended. However, scheduling the sessions so that everyone can participate in each can be a challenge given our busy lives. Many chapters find it difficult to schedule 12 separate sessions over a three- or even six-month period.

One alternative approach is to cover several chapters during a weekend retreat. (For example, Part 4, Studies 7-9 would work well for a weekend retreat.) This has the advantage of building deeper trust and community among participants. Or you may choose to schedule six meetings and cover two chapters at each meeting. Be sure to schedule longer meetings so you have enough time for each chapter discussion.

Please note that the schedule may need to be revised to meet the needs of the class to ensure that all of the material is covered.

You will also need to schedule make-up sessions for those individuals who were unable to attend a regularly scheduled class. It is important to note that any individual who misses more than 2 of the 12 sessions may not be ready to make the kind of commitment it takes to become a Daughter. Of course, this will depend on the reason for their absence and making up of missed sessions.

No matter how the sessions are scheduled, it is important to allow the minimum three months of discernment so that prospective members can live into the practice of daily prayer and service before making the commitment to become a member of The Order.
"Faith is taking the first step even when you can’t see the whole staircase."

Martin Luther King Jr.
Instructions – *The Orientation Meeting*

**What is the Purpose of the Orientation Meeting?**

After interest in The Order has been determined, an orientation meeting needs to be scheduled. Orientation is not considered part of the three months of discernment. It should be held at least one week prior to the start of the study.

At the orientation meeting you will need to explain what the discernment process is all about and what the expectations are. Invite current chapter members to the meeting and ask one or two of them to briefly share a little about themselves and what their experience of being a Daughter has been like or show “A Closer Walk with God” DVD. Try to keep the meeting to no more than 45 minutes to an hour.

**Preparing for the Orientation Meeting**

- Set a date for the orientation meeting.
- Invite prospective members and existing members.
- In a church with an existing chapter, the Daughters of that chapter and their chaplain should be invited to the orientation meeting to meet and greet the prospective members and to participate in The Service of Preparation for Membership.
- The chapter may want to provide some refreshments.

Before the orientation meeting have these materials on hand for each class member:
- *The National Study Guide*
- *The National Handbook and Bylaws of The Order*
- A copy of the Study Sessions Schedule
- A notebook or journal (optional)
- Senior Daughter Information brochure (optional)
- Rule of Life brochure (optional)

Bound copies of the study guide and handbook need to be ordered from the national office using the National Order Form **four weeks** in advance of the date set for orientation. The 118-page study guide is also available on the national website in PDF format and may be downloaded, printed, and put in a notebook.

An additional item that you may choose to create and give to each of the members of the study is a laminated card with the Prayer of The Order on one side and the Motto and the Collect for Guidance on the other side. It would be easily accessible for the study members to use during the opening and closing prayers. It may also be used as a bookmark in the study guide.

Other possible things to have on hand:
- The latest *Royal Cross*
- Annual reports of Daughters activities that are given to the church or diocesan assembly

**Conducting the Orientation Meeting**

Please take the time to familiarize yourself with all the information you will be presenting during the orientation meeting, including the Service of Preparation for Membership, to ensure that the meeting starts on time, runs smoothly, and ends on time.
Be sure to:

- Open and close the meeting with prayer.
- Provide plenty of time for questions.
- Go over the Schedule for the Study Sessions and try to accommodate everyone’s needs.
- Invite prospective members to any upcoming Daughters activities such as service projects and assembly meetings.

**Agenda for Orientation Meeting:**

- Open in prayer.
- Introduce yourself, your chaplain, and the chapter president.
- Have each prospective member introduce themselves.
- Briefly explain what the discernment process is all about and what the expectations are.
- Have two or three current Daughters briefly share what being a member of The Order has meant to them. If the video “A Closer Walk with God,” was not played at the information meeting, this would be an appropriate time to play all or parts of it.
- Allow a question-and-answer period for prospective members.
- Distribute and explain the study materials.
- Read and discuss Part One (Taking the First Step) of *The National Study Guide*.
- Hold the Service of Preparation for Membership found in the study guide.
- Provide attendees with a copy of the Service of Preparation for Membership.
- Fill out the Class Registration Form and supervise completion of the Class Information sheet.
- Give instructions for the homework assignment for Study One: What is a Christian?
- Review prayer requests.
- Close in prayer.
PART TWO:
DAUGHTERS ON A JOURNEY

Your word is a lamp to my feet
and a light to my path.

Psalm 119:105
Instructions for Study One

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study
As Christians we are all on a lifelong journey. It is not an easy path that we are called to walk, but Daughters have the advantage of having sisters to support and help us along the way.

Please take the time to review all the material in Study One to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but, of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study as this helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Ask if anyone has any questions regarding their reading of An Outline of Faith found in the appendix or its denominational equivalent.
6. Go over the study questions giving each person a chance to respond to each question.
7. Discuss the next week’s assignment.
8. Provide time for sharing.
9. Ask for prayer requests.
10. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study One to be included in your evaluation.
Instructions for Study Two

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study
An Order is different from other church organizations. Discuss what The Order of the Daughters of the King® is, how we are structured, and who is called to The Order.

Please take the time to review all the material in Study Two to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session(s).
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Ask if anyone has any questions regarding their reading of The Cross Policy found in the appendix of the study guide.
6. Ask if anyone has any questions regarding their reading of Website and Publications of The Order found in The National Handbook.
7. Ask if anyone has any questions regarding their reading of Annual National Dues and Lifetime Membership found in The National Handbook.
8. Go over the study questions giving each person a chance to respond to each question.
9. Discuss the next week’s assignment.
10. Provide time for sharing.
11. Ask for prayer requests.
12. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Two to be included in your evaluation.
PART THREE:
OUR COMMITMENT

Here I am,
Send me!
Instructions for Study Three

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study is to:
Understand the duties of a Christian and the responsibilities of a member of The Order of the Daughters of the King®.

Please take the time to review all the material in Study Three to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Ask if anyone has any questions regarding their reading of The Baptismal Covenant found in the appendix of the study guide or its denominational equivalent.
6. Ask if anyone has any questions regarding their reading of Duties and Responsibilities of Membership found in The National Handbook.
7. Go over the study questions giving each person a chance to respond to each question.
8. Ask if anyone has any questions regarding their reading of For Your Enrichment at the end of the study.
9. Discuss the next week’s assignment.
10. Provide time for sharing.
11. Ask for prayer requests.
12. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Three to be included in your evaluation.
Instructions for Study Four

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Understand the Mission of The Order “the extension of Christ’s Kingdom through prayer, service, and evangelism” and the Great Commission. 19Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, 20and teaching them to obey everything that I have commanded you.” Matthew 28: 19-20 (NRSV)

Please take the time to review all the material in Study Four to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Ask if anyone has any questions regarding their reading of For Your Enrichment at the end of the study.
7. Discuss the next week’s assignment.
8. Provide time for sharing.
9. Ask for prayer requests.
10. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Four to be included in your evaluation.
Instructions for Study Five

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Understand the purpose of the chapter, the purpose of chapter meetings, and how to develop the chapter as a spiritual community.

Please take the time to review all the material in Study Five to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Discuss the next week’s assignment.
7. Provide time for sharing.
8. Ask for prayer requests.
9. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Five to be included in your evaluation.
Instructions for Study Six

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study
Understand the work of The Order and its four Funds.

Please take the time to review all the material in Study Six to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Discuss the next week’s assignment.
7. Provide time for sharing.
8. Ask for prayer requests.
9. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Six to be included in your evaluation.
PART FOUR:
WHO WE ARE
*Marthas and Marys*

Not to be Served,
but to Serve
Matthew 20:28
Instructions for Study Seven

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Understand The Order’s Rule of Prayer and the importance of study to undergird their prayer life.

Please take the time to review all the material in Study Seven to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Ask if anyone has any questions regarding their reading of Prayer Changes Me found in the appendix of the study guide.
6. Go over the study questions giving each person a chance to respond to each question.
7. Ask if anyone has any questions regarding their reading of For Your Enrichment at the end of the study.
8. Discuss the next week’s assignment.
9. Provide time for sharing.
10. Ask for prayer requests.
11. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Seven to be included in your evaluation.
Instructions for Study Eight

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Understand The Order’s Rule of Service and what evangelism is.

Please take the time to review all the material in Study Eight to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Discuss the next week’s assignment, letting them know that they are expected to write their Rule of Life. A Rule of Life brochure is available from the national office but must be ordered in advance.
7. Provide time for sharing.
8. Ask for prayer requests.
9. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Eight to be included in your evaluation.
Instructions for Study Nine

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Understand what a Rule of Life is and how to write one.

Please take the time to review all the material in Study Nine to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question. Everyone in the class should briefly share their Rule of Life.
6. Ask if anyone has any questions regarding their reading of For Your Enrichment at the end of the study.
7. Discuss the next week’s assignment.
8. Ask the study members to practice their new Rule of Life throughout the next week.
9. Provide time for sharing.
10. Ask for prayer requests.
11. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Nine to be included in your evaluation.
PART FIVE:
REACHING OUT TO SERVE

At all Times,
In all Things,
In all Places.

WOMEN JOINED IN PRAYER
FOR THE CHURCH AND THE WORLD
Instructions for Study Ten

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
Trust God, open your gifts and use them to God’s glory.

Please take the time to review all the material in Study Ten to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session and how they implemented their Rule of Life.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Give each class member a copy of the Self-Assessment Questionnaire found in the appendix. If time allows it may be filled out in class. (optional)
7. Discuss the next week’s assignment.
8. Provide time for sharing.
9. Ask for prayer requests.
10. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Ten to be included in your evaluation.
Instructions for Study Eleven

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study:
We are called to humble ourselves as Christ humbled himself.

Please take the time to review all the material in Study Eleven to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Ask if anyone has any questions regarding their reading of For Your Enrichment at the end of the study.
7. Discuss the next week’s assignment.
8. Provide time for sharing.
9. Ask for prayer requests.
10. Close with corporate prayer and the Motto.

This blank space is provided to make comments on Study Eleven to be included in your evaluation.
PART SIX:
ARE YOU CALLED TO THE ORDER?
Instructions for Study Twelve

Pray for each member and for guidance as you prepare to lead the study.

The emphasis of this study
A call to The Order is a call to serve.
Are you willing to serve God by:
  ✧ Putting God first in your life.
  ✧ Keeping your vows.
  ✧ Being Christ’s hands and feet in the world.

Are you willing to give of your time, talent, and treasure to serve:
  ✧ In your church.
  ✧ In your community.
  ✧ In the world.
  ✧ In your chapter and diocesan assembly (and when called to serve on the provincial and national levels).

Are you willing to serve your sisters in The Order by:
  ✧ Attending chapter meetings.
  ✧ Attending assemblies.
  ✧ Participating in outreach projects.

Are you called to The Order?

Please take the time to review all the material in Study Twelve to ensure that the meeting starts on time, runs smoothly, and ends on time. Answer the questions at the end of the study by writing your answers in the space provided. Be prepared to share your answers with the members of the study.

Below is a format for this study, but of course, feel free to move as the Holy Spirit leads you. Please encourage full participation of all members of the study which helps build community.

1. Open with the Prayer of the Order and the Collect for Guidance.
2. Ask if there are any questions from the previous session.
3. Review the current session’s material.
4. Encourage questions and facilitate thoughtful discussion.
5. Go over the study questions giving each person a chance to respond to each question.
6. Encourage prospective members to meet with someone to help them discern their calling.
7. As a group, review the Daughter’s Quiz found in the appendix (optional).
8. Hand out the Application for Senior Membership to each study member and set a date when all the applications, evaluation forms, and fees are due.
9. Provide time for sharing.
10. Ask for prayer requests.
11. Close with corporate prayer and the Motto.
Instructions for Close of Study
Checklist for Completing the Study and Application Process

Please use the following checklist to complete the study and application process:

☐ Ensure that each new prospective member is comfortable with her decision to become a Daughter and is aware of the duties and responsibilities of membership. See Duties and Responsibilities of Membership section in The National Handbook and Bylaws.

☐ Read Choosing the Date for the Service of Admission on page 25.

☐ Coordinate the date for the Service of Admission (or date of Institution if a new chapter) with the clergy, each new member, the chapter president, and the diocesan assembly president. If a new chapter, the diocesan assembly president presents the charter.

☐ Send a general invitation or announcement to chapters in your area.

☐ Fill out the Study Guide Leader’s Evaluation Form.

☐ Collect the following from each study member:
  o Application for Senior Membership.
    ▪ Signed by the applicant, chapter president, and clergy.
    ▪ Include the date of admission.
    ▪ Indicate the type and size of cross. The price of each cross is listed on the National Order Form. For additional information please see the Cross Information Sheet found on the website.
  o Payment for the new member packet.
  o National Study Guide Evaluation Form.

☐ If this is a new chapter, complete the Application for a Senior Charter signed by the chapter president, chapter secretary, and clergy.

☐ Complete Section A on the National Order Form for the new member packet(s). Be sure to complete page one and two of the order form.

☐ Mail one National Order Form with one payment for all new members along with an application for membership for each new member to the national office four weeks prior to the Service of Admission.

Keep in mind that if any of the information on the application or order form is missing or inaccurate it will cause a delay in processing. This could mean that the crosses (and charter) will not arrive in time for The Service of Admission (or Institution). Do not hesitate to call the national office if there are any questions.
Choosing the Date for the Service of Admission

The study leader and/or the chapter president need(s) to:

1. Meet with the clergy to determine possible admission dates. The admission date needs to be at least four weeks after the applications and fees are mailed to the national office.

2. Coordinate those dates with the new prospective members and diocesan assembly president to determine which date of admission works best for everyone.
   a. Review the When are Annual Dues Paid? below to help decide the admission date.

3. If this is a new chapter, the diocesan assembly president (or her representative) will need to attend to present the charter.

4. Invite the chapter members to attend the Service of Admission. Daughters from other local chapters may also be invited.

When are Annual Dues Paid?

The fiscal year of The Order is from September 1 to August 31. Members of The Order are required to pay their annual dues to the national office by September 1 each year.

- Women being admitted into The Order between January and May will owe dues the same calendar year by September 1.
- Women being admitted into The Order between June and December will owe dues the following calendar year by September 1.

For Example

If you are being admitted into The Order in April of 2023 you will need to pay your dues for the first time by September 1, 2023.

If you are being admitted into The Order in October of 2023 you will need to pay your dues for the first time by September 1, 2024.
Appendix

† Additional Prayers
† Schedule of Study Sessions
† Class Registration Form
† Daughters Quiz*
† Self-Assessment Questionnaire*
† Additional Resources
† Leader’s Guide Evaluation Form

* May be used as handouts at the discretion of the leader. Please note that the handouts are not in *The National Study Guide*, so copies must be made from the appendix of the leader’s guide or downloaded from the national website under Membership > Become a Member > Materials for Senior Study.
Additional Prayers for Leading the Study Sessions

Mother Teresa’s Daily Prayer
Dear Jesus, help me to spread your fragrance everywhere I go. Flood my soul with your spirit and love. Penetrate and possess my whole being so utterly that all my life may only be a radiance of yours. Shine through me and be so in me that every soul I come in contact with may feel your presence in my soul. Let them look up and see no longer me but only Jesus. Stay with me and then I shall begin to shine as you shine, so to shine as to be a light to others. Amen.

St. Therese of Lisieux – For Peace Within
May today there be peace within. May you trust God that you are exactly where you are meant to be. May you not forget the infinite possibilities that are born of faith. May you use those gifts that you have received, and pass on the love that has been given to you. May you be confident knowing you are a child of God. Let this presence settle into your bones, and allow your soul the freedom to sing, dance, praise and love. It is there for each and every one of us.
Schedule of Study Sessions

Leader’s Name __________________________ Leader’s Name __________________________
Email address __________________________ Email address __________________________
Phone _________________________________ Phone _________________________________

Study Session 1: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Two beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 2: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Three beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 3: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Four beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 4: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Five beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 5: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Six beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 6: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Seven beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 7: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Eight beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 8: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Nine beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.

Study Session 9: (date) ______________________ (time) ______________________
Assignment for next session: Read Study Ten beginning on page ____ and answer questions on page ____
Make a note of any questions you may have regarding the study.
Study Session 10: (date)__________________________  (time)__________________________

Assignment for next session: Read Study Eleven beginning on page ____ and answer questions on page ___
Make a note of any questions you may have regarding the study.

Study Session 11: (date)__________________________  (time)__________________________

Assignment for next session: Read Study Twelve beginning on page ____ and answer questions on page ___
Make a note of any questions you may have regarding the study.

Study Session 12: (date)__________________________  (time)__________________________

Assignment:

✔  Read Frequently Asked Questions found in the appendix in the study guide.
✔  Fill out the Evaluation of the National Study Guide
✔  Meet with a member of your clergy or laity to discuss your call to The Order.
✔  Let your class leader know of your decision by (date)________________
✔  If your decision is to become a member of The Order you will need to:
   1. Complete the Application for Senior Membership
   2. Pay for the New Members Packet
Class Registration Form

Class Registration Date ___________________

Name __________________________________________________________

Address __________________________________________ City ___________

Phone ______________________________ Email ______________________

Are you a member of this Church? __________

Name __________________________________________________________

Address __________________________________________ City ___________

Phone ______________________________ Email ______________________

Are you a member of this Church? __________

Name __________________________________________________________

Address __________________________________________ City ___________

Phone ______________________________ Email ______________________

Are you a member of this Church? __________

Name __________________________________________________________

Address __________________________________________ City ___________

Phone ______________________________ Email ______________________

Are you a member of this Church? __________
Daughters’ Quiz

True or False

1. The Order of the Daughters of the King® is a religious Order.

2. Every Daughter makes a vow to follow a Rule of Prayer and Service.

3. When the need arises a chapter may hold a fundraiser.

4. A Daughter may give her cross to a relative or friend.

5. The mission of the Order is the extension of God’s kingdom through Prayer, Service and Evangelism.

6. The hymn of the Order is “We Must Keep the Cross Lifted.”

7. The Order was organized by Margaret J. Franklin in New York on Easter eve, 1885.

8. “Magnanimiter Crucem Sustine” means “with heart, mind and spirit uphold and bear the cross.”

9. The Self Denial Fund is the fund used to support missionaries around the world.

10. If a Junior Directress wants to apply for financial aid for a Junior retreat she should apply to the Endowment Fund.

11. The name of the official publication of the Order is “The Royal Tern”.

12. The National Triennial Convention is held every two years.

13. The Order cooperates with other church-related agencies such as the Anglican Fellowship of Prayer and Brotherhood of St. Andrew.

14. The sevenfold gift of the Holy Spirit includes Understanding.

15. One of the responsibilities of membership is to pay our dues annually.

Self-Assessment Questionnaire

NAME________________________________________

“Reaching Out to Serve”

Instructions

This worksheet is designed to assist you in identifying your strengths as specifically related to ministry and service. Its primary purpose is to enable you to identify areas of ministry for which you are most likely gifted. It is not designed to be an exhaustive analysis of spiritual gifts, but rather to highlight areas of strength based on what you feel motivates you spiritually.

You will fill in a “score” on the worksheet in the box corresponding to the statement number based on the following scoring system:

<table>
<thead>
<tr>
<th>Score</th>
<th>How This Statement Best Describes Me</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>I am seldom or never this way</td>
</tr>
<tr>
<td>1</td>
<td>I am usually not this way</td>
</tr>
<tr>
<td>2</td>
<td>I am this way some of the time</td>
</tr>
<tr>
<td>3</td>
<td>I am this way most or all of the time</td>
</tr>
</tbody>
</table>

Keep in mind when you score yourself that most of these are desirable traits for a Christian to have and giving yourself a 0 or a 1 on a particular trait does not mean that you are unspiritual, but rather that it is not a primary motivating factor for you as an individual.

Add up your scores for each column at the bottom of the worksheet pages. Transfer these totals to the Gifts Analysis page for each associated column. Take note in particular of the columns having the higher scores. These are probably representative of areas in which you are most gifted or motivated.

The contents of this worksheet are for your information only. Therefore, be honest and open in evaluating yourself. Remember that while we should all have good qualities as Christians, there are differences in motives and in how we express the unique character that each of us has been gifted with by God.

As a member of the body of Christ, you are very crucial to the overall health and strength of the body. We will only function as effectively as God intends if each member is doing its part. That is why we have a strong conviction that each member have a place in active ministry, and we hope that this worksheet will be helpful in finding that place of service that God intends for you.
**Spiritual Gifts Worksheet – Page 1**

*Place Scores in the Blue Shaded Box Next to the Statement*

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1. I like to organize and plan.</td>
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<tr>
<td>2. I want to spend time with unbelievers so I can share my faith.</td>
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<tr>
<td>3. I enjoy being asked to share advice or being an encouragement to others.</td>
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<tr>
<td>4. It is important to me that the money I give to the church is used as effectively as possible.</td>
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<tr>
<td>5. I am more strongly motivated by the idea of meeting a need than performing the task.</td>
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<tr>
<td>6. I prefer to be led by others.</td>
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<tr>
<td>7. I enjoy setting goals and then making plans to meet those goals.</td>
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<td>8. I rapidly meet the needs of others for help.</td>
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<tr>
<td>9. I have the ability to make strangers feel at ease.</td>
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<tr>
<td>10. Teaching that can’t be applied bothers me.</td>
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<tr>
<td>11. I thrive on organizing people, ideas and resources to improve efficiency.</td>
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<td>12. I have an overwhelming desire to share the gospel with unbelievers.</td>
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<tr>
<td>13. I like assisting others in resolving difficult questions in their lives.</td>
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<tr>
<td>14. I notice when others have a material or financial need.</td>
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<td>15. I like having people visit my home.</td>
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<tr>
<td>16. I enjoy meeting non-Christians, even total strangers.</td>
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<tr>
<td>17. I trust that God will meet all of my needs so that I can give sacrificially a portion of all my income.</td>
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<tr>
<td>18. I enjoy welcoming guests and making them feel comfortable.</td>
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</table>

*Add Scores in Each Column and Log Here*
### Spiritual Gifts Worksheet – Page 2

**Place Scores in the Shaded Box Next to the Statement**

<table>
<thead>
<tr>
<th>Statement</th>
<th>G</th>
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<th>I</th>
<th>J</th>
<th>K</th>
<th>L</th>
</tr>
</thead>
<tbody>
<tr>
<td>19. Those who are in distress seem drawn to me.</td>
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<td>20. I have a burden to disciple others so that they can help one another.</td>
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<tr>
<td>21. Often, groups in which I am involved look to me to lead them.</td>
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<td>22. I am compelled to unmask sin in other people.</td>
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<td>23. I have the ability to make difficult passages of scripture understandable.</td>
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<td>24. I have the ability to make decisions rapidly and stand by them.</td>
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<tr>
<td>25. I enjoy being used by God to teach and caution large groups of believers.</td>
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<td>26. I like projects that require a hands-on approach.</td>
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<td>27. I care more about relationships than tasks.</td>
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<tr>
<td>28. I enjoy spending a lot of time studying the Bible so I can share these truths with others.</td>
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<td>29. I like doing special things for people who are sick or having difficulties.</td>
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<tr>
<td>30. I consider myself a task-oriented person.</td>
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<tr>
<td>31. I find contentment studying God’s Word and communicating my understanding with others.</td>
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<tr>
<td>32. I have the ability of helping groups of all sizes in making decisions.</td>
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<td>33. I am greatly concerned with being a comfort to others.</td>
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<td>34. I want my instruction to cause others to see what God is saying and to respond.</td>
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<td>35. I prefer following rather than leading.</td>
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<td>36. I desire to care for the spiritual well-being of a group of Christians over an extended time.</td>
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**Add Scores in Each Column and Log Here**

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</table>
Gifts Analysis

Compute totals by adding columns down from the previous pages and writing total scores in the boxes below. For example, the total for questions 1, 7 and 11 would be written in box “A” below.

<table>
<thead>
<tr>
<th></th>
<th>A</th>
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<th>D</th>
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</table>

A. _____ Administration     G. _____ Leadership
B. _____ Evangelism         H. _____ Mercy
C. _____ Exhortation        I. _____ Prophecy
D. _____ Giving             J. _____ Service
E. _____ Helps              K. _____ Shepherding
F. _____ Hospitality        L. _____ Teaching

Below is a summary of each of the qualities that are identified by this worksheet. Along with giving you insight into your own motivations, these should be helpful in directing you toward areas of service that will utilize the strengths God has given you.

Summary of Spiritual Gifts

Administration: A goal and object-oriented individual who has strong organizational abilities that make it possible to coordinate resources in order to accomplish tasks as quickly as possible.

Evangelism: One with a strong desire to share the Gospel with unbelievers in every possible situation and through all possible means.

Exhortation: A special ability to encourage others in the body of Christ by giving them words of comfort, courage and counsel at times of need or crisis.

Giving: The ability to give material goods and financial resources with joy, so that the needs of the Lord’s work are met.

Helps: One who is motivated by the desire to further the ministry by meeting genuine needs of another individual, usually someone in a leadership position.

Hospitality: The ability to make guests feel comfortable and “at home.”

Leadership: The ability to lead others toward spiritual growth; a visionary with the ability to set goals and motivate others toward accomplishing these goals.

Mercy: One who has immediate compassion for those suffering physically, mentally or emotionally. This person derives great joy in meeting the needs of others.

Prophecy: The ability to proclaim God’s truth without compromise. This person has strong convictions and is persuasive in defining right and wrong.

Service: The ability to perform any task with joy that benefits others and meets practical needs.

Shepherding: The unique ability to take responsibility for the long-term spiritual growth of a group of believers; assumes responsibility to guide, feed and protect the flock.

Teaching: The ability to research and explain God’s truth so there is understanding and application in the lives of others.
Additional Resources

Booklets

*Pray Your Way Into Their Story*

This “Pray Your Way into Their Story” booklet will help prospective members, as well as all Daughters, explore how Service and Evangelism is an essential result of Prayer. The phrase, “Prayer-Care-Share” summarizes how our commitment to pray, serve, and evangelize can flow into each other as a continuous circle. This booklet may be used with National Study Guide or as additional chapter study resource.

*Mary Davenport’s Work Among Girls*

This booklet contains the original address that Mary Davenport gave to her fellow sisters in The Order at the 1899 National Assembly of The Order of the Daughter of the King® held in Atlanta, Georgia, in which she presents the need to start a “Junior Branch” of The Order. As the Junior Daughters were formally established at the Assembly, Mrs. Davenport is rightfully considered the founding mother of the Junior Daughters. The booklet also contains biographical information of Mary Davenport.

*Ada Loaring-Clark's Prayer And Service*

*Prayer and Service: An Explanation of the Work of The Order* was written by former National President Ada Loaring-Clark in 1936 for The Spirit of Missions, then reprinted as a brochure. This is how The Order understood its mission at its 50th anniversary. Remarkably, with a few revisions it would accurately describe the work of The Order in the 21st century--though the annual dues today are $40 instead of $1 and we no longer have chapters in Canada.

*Lift High the Cross*

This booklet is a reprint of the Centennial History of The Order of the Daughters of the King® (1885 - 1985), updated to 2012.

*A Daughter's Book of Services*

The various Services of our Order are a very important part of our ministry and mark important moments in our life as a Daughter.

Brochures

Below is a list of brochures that can be ordered from the national office by completing the National Office Order Form. Brochures are not available online.

- Senior Daughter Information brochure
- Junior Daughter Information brochure
- Rule of Life brochure
- Chaplains brochure
National Study Guide Leader’s Evaluation Form

Please complete this Evaluation Form as soon as you complete the National Study Guide and send it to the National Office along with the evaluation forms from the members. Your feedback will help determine how effective the National Study Guide is in content and ease of use.

Name ____________________________________________

Church __________________________________________________________________________

Church Address ______________________________________________________________________

City __________________ State ______ Zip code ________________

Chapter Name __________________________ Charter Number __________

Date Study Began __________________________ Date Study Completed ________________

Number of prospective members who participated in the study program __________________
Number of Sr. Daughters taking the study program as a review _________________________
Number of Transitioning Junior Daughters who participated _____________________________

Overall evaluation of the National Study Guide: (Please circle one)

Excellent    Good    Fair    Poor

How would you rate the format?

Excellent    Good    Fair    Poor

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1. Suggestions for additional materials that would help you as the Study Guide Leader:

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