

# 2019 Training Course Registration Form



INTERNATIONAL  
ECONOMIC DEVELOPMENT  
COUNCIL

*The Power of Knowledge and Leadership*

Course Attending: Economic Development Marketing and Attraction ~~Form~~  
Course Date: May 7-8, 2019 Location: Minneapolis, MN

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## SIGN UP HERE

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Membership Status:**  IEDC Member  Non-member  ~~Other~~

	By March 29	March 30 - April 26	After April 26	
IEDC Member / <del>Other</del> <input type="checkbox"/>	\$490	\$630	<del>650</del> \$650	_____
Non-member	\$640	\$780	\$800	_____
Full-time Student*	\$105	\$125	\$145	_____

Number of Attendees x \_\_\_\_\_

TOTAL / AMOUNT ENCLOSED \$ \_\_\_\_\_  
(If registering a group of 3 or more, deduct 10% from total)

Please select one:

Check Check Number: \_\_\_\_\_

Purchase Order PO Number: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Send form and payment to: IEDC, P.O. Box 759219, Baltimore, MD 21275-9219  
Fax form and copy of purchase order to: (202) 223-4745 Email: [prodev@iedconline.org](mailto:prodev@iedconline.org)

## COURSE FEES

<b>Two-day Course</b>	<b>Early</b>	<b>Regular</b>	<b>Late</b>
IEDC Member	\$490	\$630	\$650
Non-member	\$640	\$780	\$800
Full Time Student	\$105	\$125	\$145

<b>Three-day Course</b>	<b>Early</b>	<b>Regular</b>	<b>Late</b>
IEDC Member	\$595	\$735	\$755
Non-member	\$770	\$910	\$930
Full Time Student	\$125	\$145	\$165

## REGISTRATION POLICIES

### Registration Deadline

After the late registration deadline, registrations will only be accepted on a space available basis. Call the course registrar to check availability at (202) 223-7800. Such registrants will not be included on the attendee list and will receive the course certificate by mail after the event.

### Payment Policy

All fees must be paid prior to the beginning of the course. Original copies of government purchase orders are accepted. All unpaid balances must be paid on-site by check, credit card or original government purchase order prior to entrance into the course. No exceptions. Payments can not be taken by phone.

### Cancellation & No-Show Policy

Refunds less a \$60 cancellation fee will be issued for all cancellations received in writing to fax: (202) 223-4745 or [prodev@iedconline.org](mailto:prodev@iedconline.org) at least 10 business days prior to the course – please allow 3-4 weeks. All registrations regardless of payment status are subject to the \$60 cancellation fee. No refunds or credit transfers to a future course will be issued for cancellations received within 10 business days of the course. Telephone cancellations are not accepted. Attendee substitutions for a course may be made at any time prior to the course. Registrants who do not cancel and fail to attend a course are responsible for full payment.

Send form and payment to: IEDC, P.O. Box 759219, Baltimore, MD 21275-9219  
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