



## COURSE FEES

<b>Two-day Course</b>	<b>Early</b>	<b>Regular</b>	<b>Late</b>
IEDC Member	\$490	\$630	\$650
Non-member	\$640	\$780	\$800
Full Time Student	\$105	\$125	\$145

<b>Three-day Course</b>	<b>Early</b>	<b>Regular</b>	<b>Late</b>
IEDC Member	\$595	\$735	\$755
Non-member	\$770	\$910	\$930
Full Time Student	\$125	\$145	\$165

## REGISTRATION POLICIES

### Registration Deadline

After the late registration deadline, registrations will only be accepted on a space available basis. Call the course registrar to check availability at (202) 223-7800. Such registrants will not be included on the attendee list and will receive the course certificate by mail after the event.

### Payment Policy

All fees must be paid prior to the beginning of the course. Original copies of government purchase orders are accepted. All unpaid balances must be paid on-site by check, credit card or original government purchase order prior to entrance into the course. No exceptions. Payments can not be taken by phone.

### Cancellation & No-Show Policy

Refunds less a \$60 cancellation fee will be issued for all cancellations received in writing to fax: (202) 223-4745 or [prodev@iedconline.org](mailto:prodev@iedconline.org) at least 10 business days prior to the course – please allow 3-4 weeks. All registrations regardless of payment status are subject to the \$60 cancellation fee. No refunds or credit transfers to a future course will be issued for cancellations received within 10 business days of the course. Telephone cancellations are not accepted. Attendee substitutions for a course may be made at any time prior to the course. Registrants who do not cancel and fail to attend a course are responsible for full payment.

Send form and payment to: IEDC, P.O. Box 759219, Baltimore, MD 21275-9219  
Fax form and copy of purchase order to: (202) 223-4745 Email: [prodev@iedconline.org](mailto:prodev@iedconline.org)