



**Certified Trade Mission
for Intensive English Programs
Colombia & Brazil
November 17-23, 2019**

DRAFT ITINERARY

(as of June 17, 2019)

The following tentative agenda for the Certified Trade Mission can be reviewed below. Some agenda items are still in progress (i.e., which high schools, university, hotels, etc.). Please note that after the applications are reviewed and accepted are confirmed (second week of July) by EnglishUSA, more information will be available regarding internal flights (within country and between Colombia and Brazil) and suggested hotels.

Date	Itinerary	Travel/Transportation
11/17	Arrive in Bogota (Hotel Estalar: https://en.estelarparkedela93.com/) Possible dinner (no-host) meet-up to get to know each other	Attendees set up own transportation from US and to the hotel (TBD)
11/18	7:30am – Networking breakfast event with the Bogota-American Chamber of Commerce (companies and govt. officials to be invited) with Welcome Remarks by US Commercial Service EducationUSA 10am – High school or university visit 1pm -- Break 3:30pm – Visa presentation from State Department Consular Official 4pm – Meetings with agents at individual program tables for those that are interested 5-8pm – Student fair	
11/19	Bogota to Baranquilla 10am – HS or university visit 12:30pm – Lunch event (included) with the Baranquilla American Chamber of Commerce (companies and govt. officials to be invited); time to network with all attendees 4pm -- Meetings with agents at individual program tables for those that are interested 5-8pm – Student fair	Flight to Baranquilla (estimated 7am, 1.5 hour flight) Transportation to HS or university on way from airport (included) NOTE: flight times and airlines will be provided for individual booking in July. If other flights are booked, attendees will be responsible for their own ground transportation
11/20	1:24 pm -- Depart Baranquilla, Colombia to Panamá 3:31 pm -- Depart Panamá to Belo Horizonte, Brazil Arrive after midnight (11/21)	Transportation to airport included NOTE: flight times and airlines will be provided for individual booking in July. If other flights are booked, attendees will be responsible for their own ground transportation
11/21	0:25 am -- Arrive Confins Airport, Belo Horizonte 1:00 am -- Depart Confins Airport to Mercure Hotel (https://www.accorhotels.com/gt-br/hotel-3575-mercure-belo-horizonte-lourdes-hotel/index.shtml) 2:00 am -- Arrive Hotel Mercure Morning -- Breakfast at Hotel (included) 10:00 am -- Room will be available for set up of individual program tables Noon -- Depart hotel for lunch at typical Mineiro Restaurant (no host lunch) 1:30 pm -- Depart restaurant to hotel 2:00 pm -- Welcome remarks and presentation about local English training demand 3:00 – 5:00 pm -- Meetings with schools, companies and agents at individual program tables 5:00 – 8:00 pm -- Student fair	Transportation from airport included
11/22	Time TBD – Travel to Rio from Belo Horizonte (est. one-hour flight time) Time TBD – visit to HS or university Est. 2pm – Meeting at the U.S. Consulate Rio (to include presentations from visa officer, outside speaker to discuss the local English training demand); industry representatives to be invited for networking Evening – on your own Saturday, November 23rd – Rio 2pm -- Meetings with agents at individual program tables for those that are interested 3-6pm – Student fair Saturday, November 23rd/Sunday, November 24th – Depart back to the U.S. (transportation to airport on your own)	Transportation from airport included Transportation to high school or university included Transportation to US Consulate included
11/23	Rio de Janeiro 2pm -- Meetings with agents at individual program tables for those that are interested 3-6pm – Student fair	Attendees set up own transportation to hotel to fly back to US Saturday night or Sunday
11/24		Attendees set up own transportation to hotel to fly back to US Saturday night or Sunday