Minutes EPS-AG Board Meeting, May 20, 2019, Melbourne

Sara Casalbuoni, Peter McIntosh, Maurizio Vretenar, Mike Seidel, Ralph Assmann, Frank Zimmermann, Andreas Jansson, Marie-Emmanuelle Couprie, Frederic Chautard, Giovanni Bisoffi, Ubaldo Iriso, Jim Clark, Susanne Schäfer

Introduction and Welcome 12:30 Mike Seidel

European Student Grant Program 2019 (S.Casalbuoni, U.Iriso)

- Several Students have declined to receive the grant, most from Iran due to Visa Problems.
- Ranking of the application list is difficult since only few criteria can be applied that did not lead to sufficient differentiation.
- The grant amounts to 2000 Euros per student, due to the declines not the full collected amount could be spent. On the other hand there were not many more qualified students on the list. Discussion: The Student grant should be more advertised at the labs, in order to increase the number of students to choose from.
- Apparently the student poster session had a very high quality in Melbourne and the feedback from the poster judges was positive.
- Sponsorship: M.S. asks the board members to thank their labs/people in charge for sponsoring and to communicate the importance of the student grant program.

Status Preparations for IPAC'20 (F.Chautard)

- F.Chautard presents the status of the preparations, in particular outline of the venue, transportation from Paris and Hotel block reservations.
- Question: What to do if the number of participants exceeds 1300 during dinner? In this case the seating can be extended.
- The space between posters was extended.
- Adeline Jeanne was hired as new scientific secretary, event manager.

Status Scientific Program for IPAC’20 (R.Assmann)

- After SPC/1 in December we hold SPC/2 during this IPAC week to define the invited oral program
- The deadline for setting priorities on the proposals was extended to 21. May.
- We need an excel table with the speakers of the last IPACs to avoid repeated talks. Ralph will approach Hitoshi.
- Detailed instructions for the voting will be sent via e-mail.
- We need more proposals for plenary talks.

Preparation for Election of 8 new Board Members in 2020 (M.Seidel)

- Every three years at the European IPAC, 8 board members must be replaced. Balance aspects (gender, countries, MC expertise) should be considered for the composition of the board.
- The procedure foresees that a list of nominees will be established and approved by voting through EPS-AG.
- Candidate have to be members of the EPS-AG. Everyone can become a member of EPS-AG, but for the board European members are preferred to represent European countries / Labs.
• A consensus on the board composition should be achieved already in the nomination process, before the voting is executed.
• A timeline for the process is given in the slides. It starts around November 15 with a call for nominations and ends with the general assembly at IPAC in May with the announcement of the new board composition.

Outreach (R. Assmann)

• A poster with facts on EPS-AG shall be established to advertise the organization at public events, for example at the inauguration of the Wideröe Labor in Aachen
• An upgrade of the website with more info on new members, accelerators, groups, elections.
• Perhaps the utilization of social media for news and announcements.

EPS-AG and Sustainability of Accelerator R&D in Europe (M. Vretenar)

• The organization of EPS-AG can be utilized to contribute to sustainability of accelerator R&D initiatives beyond the duration of specific activities. The TIARA committee that is in charge of coordinating EU projects for accelerators is presently considering how to reinforce our structures towards a sustainable organization in support of European accelerator science.
• For example communication, education and outreach are common goals. EPS-AG could take the role of an expert group and common initiatives could be organized with TIARA and with any other structure that would support/replace TIARA.
• The board supports to explore the possible extension of the scope of EPS-AG beyond the organization of IPAC Conferences, as foreseen by its mandate. As a concrete potential activity this point will be raised at the next TIARA meeting.

Status EPS-AG Finances (A. Jansson)

• The status of the different accounts is shown in the slides.
• A new treasurer must be appointed for the period IPAC2020 to IPAC 2023 (every 3 years)

Meeting closed 14:30